

Cornwall Public Library Board of Trustees

October 12, 2017

6:30 to 7:30 PM

Minutes

Meeting called to order by Carol Stein at 7:00 PM

I: Roll

Trustees Present: Bruce Cohen, Susanne Vondrak, Elisabeth Hellwege, Christine McDonald, Tom Dames, Amy Cordisco and Carol Stein.

Mary Lou Carolan, Library Director

Excused: Michelle Mellino, Treasurer

Also Present: Library staff member Ellen Winchell (minutes), Michele Ries, M&R Energy Resources (Public).

- II. Approval of the minutes:** A motion to approve the Board of Trustee minutes of September 12, 2017, made by Tom Dames, seconded by Elisabeth Hellwege and unanimously approved.
- III. Financial Review:** Following discussion, a motion to approve Warrant #3 in the amount of \$119,312.44 was made by Amy Cordisco, seconded by Elisabeth Hellwege and unanimously approved. After discussion, a motion to approve Profit and Loss vs Actual report for July 2017 to August 2017 made by Christine McDonald, seconded by Susanne Vondrak and unanimously approved.
- IV. Public Remarks:** See presentation.
- V. Presentation:** Michele Ries, of M & R Energy Resources, services industrial, commercial and residential customers. Based on a quick review of our energy usage we are paying approximately 2/3 of our bill in delivery charges. High delivery rates are supporting the infrastructure for Central Hudson. We can shop for supply to gain stability. We can obtain information on Solar energy from Orange County. After much discussion this agenda item was referred to the Finance Committee for further discussion and review.
- VI. Communication:** The American Legion provided a Certificate of Appreciation. A thank you note was sent to the Cornwall Public Library Foundation for the willingness to cover the cost of the purchase of a new shed for program supplies and storage. Assemblyman James Skoufis Announces Equipment Grant for the Cornwall Library. This \$8,900 grant is to fund the purchase of a new telephone system as well as a new digital

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microfilm/microfiche reader and scanner for the Cornwall Public Library. A thank you note from John Tupper was received for his participation in the Adult Summer reading program. **Donation:** none.

VII. Director's Report: See written report.

VIII. Committee Reports:

- a) Finance Committee: none.
- b) Policy Committee: The changes have been made to the by-laws. A motion to approve the by-laws made by Amy Cordisco, seconded by Elisabeth Hellwege and unanimously approved.
- c) Building and Grounds Committee: The winning bid for the paving project was awarded to Nannini and Callahan. The only time the parking lot should impact the parking lot is the two to three days for paving. Nannini and Callahan will be on site for approximately two weeks. It is recommended that we order the book drop as soon as possible. We may swap lights to LED and we may want to invest in signage for the library this way. The next phase of our project is in February, to do the install for the quiet room in the back office. This will require one week to move things out of the back office, two weeks of construction and one week to move things back. A motion to allow Mary Lou Carolan to exceed the purchasing cap to a maximum of \$7,500 for the purchase of a drive up book drop, made by Susanne Vondrak, seconded by Amy Cordisco and unanimously approved. The Friends of the library book sale will be on October 28, 2017. Heating system: two pumps on the heating unit, one of which is leaking. United had given us a quote of \$8,000. CJM asked permission to take out the current pump to see if they can get a generic pump, as our current pumps are custom made. A motion to authorize the building committee to procure and approve a bid, three quotes for a replacement of the two pumps up to an amount of \$9,000, made by Bruce Cohen, seconded by Carol Stein and unanimously approved.
- d) Friends: We will recognize the Friends of the Library with a big thank you for all they did via a display board at the front desk and various gifts throughout the week. National Friends of the Library week is October 15th through the 21st.
- e) Strategic Plan Committee: none.

IX. Unfinished Business:

- a. Newsletter discussion: frequency/timing of print versions: The Board of Trustees will allow the director to be responsible for the methods of communication to the public.

X. New Business:

- a. Holiday Schedule for 2018 has been presented and the Board of Trustees is leaving this to Mary Lou's approval.
- b. Policy on handling sales/promotion at service desk: The Policy committee will draft a document on selling things in the library to benefit our patrons.

- XI. Executive Session:** A motion to go into Executive Session at 9:16 PM to discuss a Personnel issue was made by Susanne Vondrak, seconded by Amy Cordisco and unanimously approved.
- XII. Adjournment:** Motion to return to regular meeting was made by Tom Dames, and seconded by Amy Cordisco. Motion to adjourn regular meeting at 9:29 p.m. was made by Chris McDonald, seconded by Bruce Cohen and unanimously approved.

Next Regular Board Meeting Date: Thursday November 09, 2017, 7:00 PM

Cornwall Public Library

Director's Report

September, 2017

General Overview

This month was focused on construction projects, building management/maintenance issues, outreach efforts, and administrative strategies for staff training and analytics software – Blue Cloud and the People Counter.

Administration

Grants Administration –the **NYS Construction grant** was submitted September 1 and revisions were completed and resubmitted to RCLS on the 29th. Grants go to DLD for review Nov 2017-Jan 2018 then on to DASNY through June 2018. Once approved, an award letter will be mailed to us between July-Sep 2018. 90% of the award should be sent to us by October 2018.

Small Libraries Smart Spaces – submitted a mock-up for repurposing the reference area as an active learning space, “Smart Space,” that will be transitioned throughout the day for different audiences and activities: teen tech space, tech training area, makerspace, homework area, etc. Will begin working on this in November.

Holiday Schedule for 2018 – need to determine closings for the Library for next year.

Policy for handling sales/promotions at service desk.

People Counter installed. Averaged 3175 visitors per week in September. Analyzing use for staffing needs.

Blue Cloud Analytics reporting software explored for best means of reporting for collection development and reporting statistics.

Personnel

Staff Training – met with Ellen to strategize front service desk protocol and customer service training; and with Pam to work on staff tech training plan and discuss marketing issues.

Desk Clerk opening – 10.5 hours to work flexible schedule filling David M.'s vacant position.

Explore Graphics Design position to manage social media, print and digital/website outreach. (PT-25 hours)

Building and Grounds

Paving Project – worked with Susanne V. and Architect to plan and coordinate bidding process for this effort.

HVAC – getting bids for repair and/or replacement of pumps

Finance and Fundraising

Financials – due to the diligent effort so Marla and Michelle – much work has been done to better represent our financial status by tracking Friends and Grant funding in separate accounts. This will allow for a more accurate account of our income and expenses.

Fiscal Year 2018-19 – I have begun to consider changes in our budget for the next fiscal year including adding hours to our Sundays and assessing staffing needs and costs as well as building needs.

Outreach & Partnerships

Fall Festival –raised \$110 for Friends and interacted with over 500 community members.

Legislative Breakfast – well attended – we brought a Library Champion. 4 Staff, 3 guests, 1 Friend and Assemblyman Skoufis made up our table.

Outside the Lines – launched several new efforts to develop community – pop up café and community dinner were highlights.

OCLC Americas Regional Council Meeting – I have been asked to be a facilitator for two sessions of this meeting in October in Baltimore: Oct 30 I will co-facilitate with Betha Gutsche on “Community discovery and ideation: Creating smart libraries,” and on Oct 31 with Todd Grappone on “Nurturing informed citizens and patrons.” The first workshop focuses on our Small Libraries Smart Spaces grant process and the second on our Community Conversation program. My registration fee has been waived as a presenter. I am honored to have been asked to represent the library at this conference, the keynote speaker is Dr. Carla Hayden, the American Librarian for the Library of Congress.

Partners in Education – Brenda has convened a group of 10 educators and administrators from all area schools to gather in October to discuss how the library can collaborate and facilitate coordinated educational efforts on behalf of our students.

Community Conversations – worked on details for four exciting upcoming programs on Immigration, Faith, Opioid epidemic, and a Candidates Forum for Town Board.

Voter Registration Day – Sept 26 – joined the national effort to register people to vote.

Programs, Collections, and Services

Programs and Circulation -**21 programs** were held this month with an attendance of **426**. The most well attended (20+ attendees) programs included Art Show Reception (25), Tea & a Classic (22), OTL Pop Up Café (35), French Travel & Culture (**61**), Dermatologist Talk (**53**), Balance & Sleep Apnea (**63**) and WWII Lecture (25). The Program Committee ran the Outside the Lines week of September 10-17 which included a Pot Luck community dinner, a Pop-up Café and an opportunity to review our local history recordings with headphones and an iPad.

Youth Services – **35** programs attracted **480** children and adults for a variety of programs and activities including Early childhood story times, mine craft programming, book groups, LEGO family build it, and Art afternoon. Staff attended and participated in many outreach efforts including the Legislative Breakfast where one of our stellar teens was a featured Library Champion. Battle of the Books was another success with our team coming in 4th place out of 16 teams and many well-coordinated school tours brought attention to our pollinator garden.

Adult Services –September stats include technology assistance (71), reader’s advisory (7), reference questions (218), Ancestry (1128), ILL Pulls (1494), printing (149), Notary (5) and (10) SEAL/outside the system requests. Total PC usage 949; computer guest passes (43); Tea & a Classic (22).

Monthly Statistics for September, 2017 (*figures in parenthesis are last month’s figures*)

Registered borrowers: **9,756** (9,697); Direct Access/Circulation: **12,933** (15,428); ILL Borrows: **2,419** (2,550); ILL Loans: **1,830** (2,052); Item Count: **74,266** (74,736); **Wi-Fi: 3,378** (3,280).

Meetings, Trainings, Programs & Happenings in September:

SED Construction grant submission (9/1);

Meeting with Tony Davidowitz, Storm King Art Center; mtg with Ellen; mtg. with Pam (9/5);

Phone meeting with M. Brennan, Architect – with Susanne and Liz F. (9/8);

Paris program; Shed shopping (9/9);

Community Pot Luck (9/10);

OCLC web meeting (9/11);

Board meeting (9/12);

Director's association meeting; Pop-Up Café (9/13);

Staff meeting (9/14);

Legislative Breakfast (9/15);

OCLC Small Libraries Smart Spaces plan concept due, Friends meeting (9/21);

Voter Registration Day, Mid-Hudson Arts grants session (9/26);

Programming meeting (9/27);

Coming up in October, I have the following on my agenda so far:

Meeting with Rosemary from Friends, OCLC conference meeting (10/2);

Meeting with patron Jon Tupper, OCLC conference meeting, Bid opening (10/3);

Partners in Education meeting, Bid selection with Board, Trustee orientation (10/5);

Audit, meeting with Ellen (10/0);

Chamber breakfast, Programming meeting, Meeting with Architect and Paving Co. (10/11);

Board Meeting (10/12);

Candidate Forum (10/15);

National Friends Week (10/16);

Staff meeting (10/18);

Candidate Forum (10/19);

Spirit group meeting (10/23);

Community Conversation on Immigration (10/24);

Manager's meeting (10/25);

Friends book sale (10/28);

ARC meeting in Baltimore, MD (10/29-11/1)

Respectfully submitted,

Mary Lou Carolan

Mary Lou Carolan

Director

October 6, 2017

Cornwall Public Library
Profit & Loss Budget vs. Actual - Operating
July through August 2017

	Budget Percent 17%	YTD Budget			Full 2017-2018 Budget		
		Jul - Aug 17	Budget	\$ Over Budget	Full Budget	\$ Over Budget	% of Budget
Income							
2002 · Local Public Funds		0.00	0.00	0.00	1,160,806.00	-1,160,806.00	0.0%
2003 · Refund of Tax assessment		0.00	-500.00	500.00	-3,000.00	3,000.00	0.0%
2005 · Appropriated Fund Balance		0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
2082 · Library Fines		5,475.50	5,166.70	308.80	31,000.00	-25,524.50	17.66%
2401 · Income from Investments		18.96	83.30	-64.34	500.00	-481.04	3.79%
2670 · Sale of Library Materials		6.72					
2701 · Refunds		0.00	166.70	-166.70	1,000.00	-1,000.00	0.0%
2706 · Gifts & Endowments							
2706.1 · Gifts-Friends		0.00	0.00	0.00			
2706.2 · Gifts-Other		198.65	1,383.30	-1,184.65	8,300.00	-8,101.35	2.39%
Total 2706 · Gifts & Endowments		198.65	1,383.30	-1,184.65	8,300.00	-8,101.35	2.39%
2760 · Grants		3,088.00	2,000.00	1,088.00	12,000.00	-8,912.00	25.73%
3840 · RCLS							
LLSA		4,398.00					
3840 · RCLS - Other		0.00	666.70	-666.70	4,000.00	-4,000.00	0.0%
Total 3840 · RCLS		4,398.00	666.70	3,731.30	4,000.00	398.00	109.95%
Total Income		13,185.83	8,966.70	4,219.13	1,239,606.00	-1,226,420.17	1.06%
Gross Profit		13,185.83	8,966.70	4,219.13	1,239,606.00	-1,226,420.17	1.06%
Expense							
141 · Salary-Certified Librarian		34,466.01	33,990.78	475.23	220,937.29	-186,471.28	15.6%
142 · Salary-Clerical		61,524.06	66,798.63	-5,274.57	434,190.71	-372,666.65	14.17%
143 · Salary-Treasurer		769.24	769.24	0.00	5,000.00	-4,230.76	15.39%
203b · Capital Equipment		0.00	300.00	-300.00	300.00	-300.00	0.0%
410 · Books		11,499.09	11,647.60	-148.51	69,885.00	-58,385.91	16.45%
411 · Film		0.00	0.00	0.00	550.00	-550.00	0.0%
412 · Video/Music/Books on Tape		3,905.13	5,026.30	-1,121.17	30,158.00	-26,252.87	12.95%
413 · Serials/Reference		2,821.91	2,216.60	605.31	13,300.00	-10,478.09	21.22%
430 · Supplies							
430.1 · Library supplies		1,023.47	833.30	190.17	5,000.00	-3,976.53	20.47%
430.2 · Office supplies		1,201.08	1,333.30	-132.22	8,000.00	-6,798.92	15.01%
430.3 · Program supplies		674.93	2,133.40	-1,458.47	7,800.00	-7,125.07	8.65%
Total 430 · Supplies		2,899.48	4,300.00	-1,400.52	20,800.00	-17,900.52	13.94%
431 · Telephone		1,017.29	2,333.30	-1,316.01	14,000.00	-12,982.71	7.27%
433 · Postage		318.72	666.70	-347.98	4,000.00	-3,681.28	7.97%
434 · Publicity & Printing		658.86	1,666.70	-1,007.84	10,000.00	-9,341.14	6.59%
435 · Travel/Conference		464.37	750.00	-285.63	4,500.00	-4,035.63	10.32%
436 · Friends Expense		0.00	-2,966.00	2,966.00	-17,796.00	17,796.00	0.0%
437 · Professional Fees							
437.1 · Prof fees-Office		1,643.73	4,213.30	-2,569.57	25,280.00	-23,636.27	6.5%
437.2 · Prof fees-Adult programs		1,050.00	1,166.70	-116.70	7,000.00	-5,950.00	15.0%
437.3 · Prof fees-YA programs		0.00	250.00	-250.00	1,500.00	-1,500.00	0.0%
437.4 · Prof fees-Juvenile		0.00	666.70	-666.70	4,000.00	-4,000.00	0.0%
437.5 · Prof fees-SRP		0.00	1,500.00	-1,500.00	3,000.00	-3,000.00	0.0%
Total 437 · Professional Fees		2,693.73	7,796.70	-5,102.97	40,780.00	-38,086.27	6.61%
438 · Dues		277.00	300.00	-23.00	1,300.00	-1,023.00	21.31%
439 · Equipment Repair		0.00	200.00	-200.00	200.00	-200.00	0.0%
440 · Contracts w/ Books Co.		376.73	433.30	-56.57	2,600.00	-2,223.27	14.49%
450 · Fuel/Utilities		3,598.01	5,333.30	-1,735.29	32,000.00	-28,401.99	11.24%
451 · Custodial Supplies		372.55	333.30	39.25	2,000.00	-1,627.45	18.63%
452 · Repairs to Building		952.50	1,666.70	-714.20	10,000.00	-9,047.50	9.53%
454 · Building Insurance		0.00	12,000.00	-12,000.00	12,000.00	-12,000.00	0.0%
455 · RCLS ANSER & Telecommunica		12,268.56	13,250.00	-981.44	53,000.00	-40,731.44	23.15%
469 · Service Contracts		10,693.09	7,766.00	2,927.09	46,596.00	-35,902.91	22.95%
9010.8 · Retirement		0.00	0.00	0.00	49,258.00	-49,258.00	0.0%
9030.8 · FICA/Medicare Expense		9,052.37	7,710.34	1,342.03	50,117.00	-41,064.63	18.06%
9060.8 · Workers' Comp		0.00	0.00	0.00	8,000.00	-8,000.00	0.0%
9090.8 · Health Insurance		17,923.60	20,321.70	-2,398.10	121,930.00	-104,006.40	14.7%
Total Expense		178,552.30	204,611.19	-26,058.89	1,239,606.00	-1,061,053.70	14.4%
Net Income		-165,366.47	-195,644.49	30,278.02	0.00	-165,366.47	-16.83%

Cornwall Public Library Profit & Loss by Class

July through August 2017

DASNY/SAM #9095 - roof
(Grants)

Special Leg Grant
(Grants)

Furniture grant
(Grants)

Total Grants

Operating

TOTAL

	Friends	DASNY/SAM #9095 - roof (Grants)	Special Leg Grant (Grants)	Furniture grant (Grants)	Total Grants	Operating	TOTAL
Income							
EXPECTED FUNDING - not yet received	0.00	0.00	8,900.00	12,000.00	20,900.00	0.00	20,900.00
2082 · Library Fines	0.00	0.00	0.00	0.00	0.00	5,475.50	5,475.50
2401 · Income from Investments	0.00	0.00	0.00	0.00	0.00	18.96	18.96
2670 · Sale of Library Materials	0.00	0.00	0.00	0.00	0.00	6.72	6.72
2706 · Gifts & Endowments							
2706.1 · Gifts-Friends	364.79	0.00	0.00	0.00	0.00	0.00	364.79
2706.2 · Gifts-Other	0.00	0.00	0.00	0.00	0.00	198.65	198.65
Total 2706 · Gifts & Endowments	364.79	0.00	0.00	0.00	0.00	198.65	563.44
2760 · Grants	0.00	0.00	0.00	0.00	0.00	3,088.00	3,088.00
3840 · RCLS							
LLSA	0.00	0.00	0.00	0.00	0.00	4,398.00	4,398.00
Total 3840 · RCLS	0.00	0.00	0.00	0.00	0.00	4,398.00	4,398.00
Total Income	364.79	0.00	8,900.00	12,000.00	20,900.00	13,185.83	34,450.62
Gross Profit	364.79	0.00	8,900.00	12,000.00	20,900.00	13,185.83	34,450.62
Expense							
141 · Salary-Certified Librarian	0.00	0.00	0.00	0.00	0.00	34,466.01	34,466.01
142 · Salary-Clerical	0.00	0.00	0.00	0.00	0.00	61,524.06	61,524.06
143 · Salary-Treasurer	0.00	0.00	0.00	0.00	0.00	769.24	769.24
410 · Books	0.00	0.00	0.00	0.00	0.00	11,499.09	11,499.09
412 · Video/Music/Books on Tape	0.00	0.00	0.00	0.00	0.00	3,905.13	3,905.13
413 · Serials/Reference	0.00	0.00	0.00	0.00	0.00	2,821.91	2,821.91
430 · Supplies							
430.1 · Library supplies	0.00	0.00	0.00	0.00	0.00	1,023.47	1,023.47
430.2 · Office supplies	0.00	0.00	0.00	0.00	0.00	1,201.08	1,201.08
430.3 · Program supplies	279.19	0.00	0.00	0.00	0.00	674.93	954.12
430 · Supplies - Other	0.00	0.00	0.00	6,825.14	6,825.14	0.00	6,825.14
Total 430 · Supplies	279.19	0.00	0.00	6,825.14	6,825.14	2,899.48	10,003.81
431 · Telephone	0.00	0.00	3,594.94	0.00	3,594.94	1,017.29	4,612.23
433 · Postage	0.00	0.00	0.00	0.00	0.00	318.72	318.72
434 · Publicity & Printing	449.91	0.00	0.00	0.00	0.00	658.86	1,108.77
435 · Travel/Conference	0.00	0.00	0.00	0.00	0.00	464.37	464.37
437 · Professional Fees							
437.1 · Prof fees-Office	0.00	0.00	0.00	0.00	0.00	1,643.73	1,643.73
437.2 · Prof fees-Adult programs	520.00	0.00	0.00	0.00	0.00	1,050.00	1,570.00
Total 437 · Professional Fees	520.00	0.00	0.00	0.00	0.00	2,693.73	3,213.73
438 · Dues	0.00	0.00	0.00	0.00	0.00	277.00	277.00
440 · Contracts w/ Books Co.	0.00	0.00	0.00	0.00	0.00	376.73	376.73
450 · Fuel/Utilities	0.00	0.00	0.00	0.00	0.00	3,598.01	3,598.01
451 · Custodial Supplies	0.00	0.00	0.00	0.00	0.00	372.55	372.55
452 · Repairs to Building	0.00	0.00	0.00	0.00	0.00	952.50	952.50
455 · RCLS ANSER & Telecommunication	0.00	0.00	0.00	0.00	0.00	12,268.56	12,268.56
469 · Service Contracts	0.00	0.00	0.00	0.00	0.00	10,693.09	10,693.09
9030.8 · FICA/Medicare Expense	0.00	0.00	0.00	0.00	0.00	9,052.37	9,052.37
9090.8 · Health Insurance	0.00	0.00	0.00	0.00	0.00	17,923.60	17,923.60
Total Expense	1,249.10	0.00	3,594.94	6,825.14	10,420.08	178,552.30	190,221.48
Net Income	-884.31	0.00	5,305.06	5,174.86	10,479.92	-165,366.47	-155,770.86

**Cornwall Public Library
Profit & Loss by Class**

July through September 2017

	<u>Friends</u>	<u>DASNY/SAM #9095 - roof (Grants)</u>	<u>Special Leg Grant (Grants)</u>	<u>Furniture grant (Grants)</u>	<u>Total Grants</u>	<u>Operating</u>	<u>TOTAL</u>
Income							
EXPECTED FUNDING - not yet received	0.00	0.00	8,900.00	12,000.00	20,900.00	0.00	20,900.00
2082 · Library Fines	0.00	0.00	0.00	0.00	0.00	6,980.78	6,980.78
2401 · Income from Investments	0.00	0.00	0.00	0.00	0.00	25.18	25.18
2670 · Sale of Library Materials	0.00	0.00	0.00	0.00	0.00	706.72	706.72
2706 · Gifts & Endowments							
2706.1 · Gifts-Friends	1,222.36	0.00	0.00	0.00	0.00	0.00	1,222.36
2706.2 · Gifts-Other	0.00	0.00	0.00	0.00	0.00	2,215.06	2,215.06
Total 2706 · Gifts & Endowments	1,222.36	0.00	0.00	0.00	0.00	2,215.06	3,437.42
2760 · Grants	0.00	0.00	0.00	0.00	0.00	3,088.00	3,088.00
3840 · RCLS							
LLSA	0.00	0.00	0.00	0.00	0.00	4,398.00	4,398.00
Total 3840 · RCLS	0.00	0.00	0.00	0.00	0.00	4,398.00	4,398.00
Total Income	1,222.36	0.00	8,900.00	12,000.00	20,900.00	17,413.74	39,536.10
Gross Profit	1,222.36	0.00	8,900.00	12,000.00	20,900.00	17,413.74	39,536.10
Expense							
141 · Salary-Certified Librarian	0.00	0.00	0.00	0.00	0.00	61,698.30	61,698.30
142 · Salary-Clerical	0.00	0.00	0.00	0.00	0.00	107,504.92	107,504.92
143 · Salary-Treasurer	0.00	0.00	0.00	0.00	0.00	1,153.86	1,153.86
Total 410 · Books	0.00	0.00	0.00	0.00	0.00	16,193.97	16,193.97
Total 412 · Video/Music/Books on Tape	0.00	0.00	0.00	0.00	0.00	5,843.68	5,843.68
Total 413 · Serials/Reference	0.00	0.00	0.00	0.00	0.00	3,463.79	3,463.79
430 · Supplies							
430.1 · Library supplies	0.00	0.00	0.00	0.00	0.00	1,188.43	1,188.43
430.2 · Office supplies	0.00	0.00	0.00	0.00	0.00	2,086.00	2,086.00
Total 430.3 · Program supplies	570.64	0.00	0.00	0.00	0.00	1,020.82	1,591.46
430 · Supplies - Other	0.00	0.00	0.00	19,145.15	19,145.15	0.00	19,145.15
Total 430 · Supplies	570.64	0.00	0.00	19,145.15	19,145.15	4,295.25	24,011.04
431 · Telephone	0.00	0.00	3,594.94	0.00	3,594.94	1,956.71	5,551.65
433 · Postage	0.00	0.00	0.00	0.00	0.00	447.04	447.04
434 · Publicity & Printing	449.91	0.00	0.00	0.00	0.00	1,015.81	1,465.72
435 · Travel/Conference	0.00	0.00	0.00	0.00	0.00	876.49	876.49
437 · Professional Fees							
437.1 · Prof fees-Office	0.00	0.00	0.00	0.00	0.00	3,014.00	3,014.00
437.2 · Prof fees-Adult programs	770.00	0.00	0.00	0.00	0.00	1,760.00	2,530.00
Total 437 · Professional Fees	770.00	0.00	0.00	0.00	0.00	4,774.00	5,544.00
438 · Dues	0.00	0.00	0.00	0.00	0.00	277.00	277.00
440 · Contracts w/ Books Co.	0.00	0.00	0.00	0.00	0.00	497.63	497.63
450 · Fuel/Utilities	0.00	0.00	0.00	0.00	0.00	5,475.46	5,475.46
451 · Custodial Supplies	0.00	0.00	0.00	0.00	0.00	467.02	467.02
452 · Repairs to Building	0.00	0.00	0.00	0.00	0.00	1,584.69	1,584.69
455 · RCLS ANSER & Telecommunication	0.00	0.00	0.00	0.00	0.00	12,268.56	12,268.56
469 · Service Contracts	0.00	0.00	0.00	0.00	0.00	13,696.04	13,696.04
9030.8 · FICA/Medicare Expense	0.00	0.00	0.00	0.00	0.00	15,501.59	15,501.59
9090.8 · Health Insurance	0.00	0.00	0.00	0.00	0.00	25,736.12	25,736.12
Total Expense	1,790.55	0.00	3,594.94	19,145.15	22,740.09	284,727.93	309,258.57
Net Income	-568.19	0.00	5,305.06	-7,145.15	-1,840.09	-267,314.19	-269,722.47

Cornwall Public Library
Profit & Loss Budget vs. Actual - Operating
July through September 2017

Budget % 25%	Jul - Sep 17	Full Budget	\$ Over Budget	% of Budget
Income				
2002 · Local Public Funds	0.00	1,160,806.00	-1,160,806.00	0.0%
2003 · Refund of Tax assessment	0.00	-3,000.00	3,000.00	0.0%
2005 · Appropriated Fund Balance	0.00	25,000.00	-25,000.00	0.0%
2082 · Library Fines	6,980.78	31,000.00	-24,019.22	22.52%
2401 · Income from Investments	25.18	500.00	-474.82	5.04%
2670 · Sale of Library Materials	706.72			
2701 · Refunds	0.00	1,000.00	-1,000.00	0.0%
2706 · Gifts & Endowments				
2706.2 · Gifts-Other	2,215.06	8,300.00	-6,084.94	26.69%
Total 2706 · Gifts & Endowments	2,215.06	8,300.00	-6,084.94	26.69%
2760 · Grants	3,088.00	12,000.00	-8,912.00	25.73%
3840 · RCLS				
LLSA	4,398.00			
3840 · RCLS - Other	0.00	4,000.00	-4,000.00	0.0%
Total 3840 · RCLS	4,398.00	4,000.00	398.00	109.95%
Total Income	17,413.74	1,239,606.00	-1,222,192.26	1.41%
Gross Profit				
	17,413.74	1,239,606.00	-1,222,192.26	1.41%
Expense				
141 · Salary-Certified Librarian	61,698.30	220,937.29	-159,238.99	27.93%
142 · Salary-Clerical	107,504.92	434,190.71	-326,685.79	24.76%
143 · Salary-Treasurer	1,153.86	5,000.00	-3,846.14	23.08%
203b · Capital Equipment	0.00	300.00	-300.00	0.0%
410 · Books	16,193.97	69,885.00	-53,691.03	23.17%
411 · Film	0.00	550.00	-550.00	0.0%
412 · Video/Music/Books on Tape	5,843.68	30,158.00	-24,314.32	19.38%
413 · Serials/Reference	3,463.79	13,300.00	-9,836.21	26.04%
430 · Supplies				
430.1 · Library supplies	1,188.43	5,000.00	-3,811.57	23.77%
430.2 · Office supplies	2,086.00	8,000.00	-5,914.00	26.08%
430.3 · Program supplies	1,020.82	7,800.00	-6,779.18	13.09%
Total 430 · Supplies	4,295.25	20,800.00	-16,504.75	20.65%
431 · Telephone	1,956.71	14,000.00	-12,043.29	13.98%
433 · Postage	447.04	4,000.00	-3,552.96	11.18%
434 · Publicity & Printing	1,015.81	10,000.00	-8,984.19	10.16%
435 · Travel/Conference	876.49	4,500.00	-3,623.51	19.48%
436 · Friends Expense	0.00	-17,796.00	17,796.00	0.0%
437 · Professional Fees				
437.1 · Prof fees-Office	3,014.00	25,280.00	-22,266.00	11.92%
437.2 · Prof fees-Adult programs	1,760.00	7,000.00	-5,240.00	25.14%
437.3 · Prof fees-YA programs	0.00	1,500.00	-1,500.00	0.0%
437.4 · Prof fees-Juvenile	0.00	4,000.00	-4,000.00	0.0%
437.5 · Prof fees-SRP	0.00	3,000.00	-3,000.00	0.0%
Total 437 · Professional Fees	4,774.00	40,780.00	-36,006.00	11.71%
438 · Dues	277.00	1,300.00	-1,023.00	21.31%
439 · Equipment Repair	0.00	200.00	-200.00	0.0%
440 · Contracts w/ Books Co.	497.63	2,600.00	-2,102.37	19.14%
450 · Fuel/Utilities	5,475.46	32,000.00	-26,524.54	17.11%
451 · Custodial Supplies	467.02	2,000.00	-1,532.98	23.35%
452 · Repairs to Building	1,584.69	10,000.00	-8,415.31	15.85%
454 · Building Insurance	0.00	12,000.00	-12,000.00	0.0%
455 · RCLS ANSER & Telecommunic	12,268.56	53,000.00	-40,731.44	23.15%
469 · Service Contracts	13,696.04	46,596.00	-32,899.96	29.39%
9010.8 · Retirement	0.00	49,258.00	-49,258.00	0.0%
9030.8 · FICA/Medicare Expense	15,501.59	50,117.00	-34,615.41	30.93%
9060.8 · Workers' Comp	0.00	8,000.00	-8,000.00	0.0%
9090.8 · Health Insurance	25,736.12	121,930.00	-96,193.88	21.11%
Total Expense	284,727.93	1,239,606.00	-954,878.07	22.97%
Net Income	-267,314.19	0.00	-267,314.19	100.0%

Cornwall Public Library
Warrant # 3
As of September 30, 2017

Type	Date	Num	Memo	Split	Paid	Amount
Ashcraft Lock & Door						
Bill	09/18/2017	Inv 53336	Labor & Materials for new locksets and k...	430.2 · Office supplies	Unpaid	653.77
Total Ashcraft Lock & Door						653.77
Audio Editions						
Bill	09/18/2017	Inv 1646118	Inv 1646118	412.3 · Books-on-Tape	Unpaid	455.32
Bill	09/18/2017	Inv 1646393	Inv 1646393	412.3 · Books-on-Tape	Unpaid	51.19
Bill	09/18/2017	Inv 1645000	Inv 1645000	412.3 · Books-on-Tape	Unpaid	24.00
Bill	09/30/2017	Inv 1647586	Inv 1647586	412.3 · Books-on-Tape	Unpaid	95.18
Total Audio Editions						625.69
Brodart Co. - Juv						
Bill	09/18/2017	Inv B5103212	Inv B5103212	410.4 · Juvenile Fiction	Unpaid	7.79
Bill	09/18/2017	Inv B5103365	Inv B5103365	410.4 · Juvenile Fiction	Unpaid	7.79
Bill	09/18/2017	Inv B5103199	Inv B5103199	-SPLIT-	Unpaid	36.81
Bill	09/18/2017	Inv B5103170	Inv B5103170	-SPLIT-	Unpaid	85.57
Bill	09/18/2017	Inv B5103356	Inv B5103356	410.4 · Juvenile Fiction	Unpaid	2.99
Bill	09/18/2017	Inv B5102988	Inv B5102988	-SPLIT-	Unpaid	36.54
Bill	09/18/2017	Inv B5103106	Inv B5103106	410.4 · Juvenile Fiction	Unpaid	43.95
Bill	09/18/2017	Inv B5106011	Inv B5106011	-SPLIT-	Unpaid	16.43
Bill	09/18/2017	Inv B5106284	Inv B5106284	410.5 · Juvenile Non Fiction	Unpaid	3.84
Bill	09/22/2017	Inv B5108882	Inv B5108882	410.4 · Juvenile Fiction	Unpaid	11.61
Bill	09/22/2017	Inv B5107698	Inv B5107698	410.4 · Juvenile Fiction	Unpaid	3.84
Bill	09/25/2017	Inv B5112636	Inv B5112636	-SPLIT-	Unpaid	49.00
Bill	09/25/2017	Inv B5112637	Inv B5112637	-SPLIT-	Unpaid	15.70
Bill	09/25/2017	Inv B5112574	Inv B5112574	-SPLIT-	Unpaid	90.05
Bill	09/25/2017	Inv B5112635	Inv B5112635	-SPLIT-	Unpaid	163.92
Bill	09/25/2017	Inv B5112441	Inv B5112441	-SPLIT-	Unpaid	42.68
Bill	09/25/2017	Inv B5109930	Inv B5109930	-SPLIT-	Unpaid	65.99
Bill	09/27/2017	Inv B5113638	Inv B5113638	430.32 · Juvenile	Unpaid	107.10
Bill	09/30/2017	Inv B5055353	Inv B5055353	410.5 · Juvenile Non Fiction	Unpaid	17.56
Bill	09/30/2017	Inv B5116443	Inv B5116443	-SPLIT-	Unpaid	16.49
Bill	09/30/2017	Inv B5117609	Inv B5117609	-SPLIT-	Unpaid	11.04
Bill	09/30/2017	Inv B5119976	Inv B5119976	-SPLIT-	Unpaid	9.94
Bill	09/30/2017	Inv B5119975	Inv B5119975	410.4 · Juvenile Fiction	Unpaid	6.12
Bill	09/30/2017	Inv B5121529	Inv B5121529	-SPLIT-	Unpaid	14.90
Bill	09/30/2017	Inv B5121177	Inv B5121177	-SPLIT-	Unpaid	14.90
Total Brodart Co. - Juv						882.55
Brodart Co. -Supplies						
Bill	09/18/2017	Inv 480292	Trifolds, tape book binding, reddi covers,...	-SPLIT-	Unpaid	197.36
Total Brodart Co. -Supplies						197.36
Brodart Co. (McN)						
Bill	09/18/2017	Inv M152278	Service for Dec 2017	410.9 · McNaughton	Unpaid	610.75
Total Brodart Co. (McN)						610.75
Cash						
Bill	09/29/2017	Replenish Petty C...	Replenish petty cash 3Q17	1010 · Petty Cash	Unpaid	61.88
Total Cash						61.88
Cathleen Wiggs						
Bill	09/18/2017	Program 10/17	10/17 "The Underground Rail Road" prog...	437.2 · Prof fees-Adult progr...	Unpaid	250.00
Total Cathleen Wiggs						250.00
Cengage Learning/Gale						
Bill	09/18/2017	Inv 61737422	Inv 61737422	410.11 · Adult Fiction Standi...	Unpaid	65.99
Bill	09/30/2017	Inv 61946022	Inv 61946022	410.11 · Adult Fiction Standi...	Unpaid	87.74
Total Cengage Learning/Gale						153.73
Central Hudson Gas & Electric Corp						
Bill	09/29/2017	Acct 8661-0120-0...	Service 8/21-9/21/17	450 · Fuel/Utilities	Unpaid	1,578.97
Total Central Hudson Gas & Electric Corp						1,578.97
Charles B. Merrill Office Equip & Supplie						
Bill	09/18/2017	Inv 469205-0	Wipes, paper, duct tape, alcohol pads	430.2 · Office supplies	Unpaid	79.44

Cornwall Public Library
Warrant # 3
As of September 30, 2017

Type	Date	Num	Memo	Split	Paid	Amount
Bill	09/30/2017	Inv 469718-0	Paper, storage boxes, PT, TP, trash bags	-SPLIT-	Unpaid	159.45
Total Charles B. Merrill Office Equip & Supplie						238.89
Charlotte Dunaief						
Bill	09/18/2017	Employee Reimbu...	49.2 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	26.32
Bill	09/29/2017	Employee Reimbu...	62.6 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	33.49
Total Charlotte Dunaief						59.81
Cornell Cooperative Extension						
Bill	09/22/2017	9/9 program	9/9 Cooking with Cookbooks canning pro...	437.2 · Prof fees-Adult progr...	Paid	60.00
Total Cornell Cooperative Extension						60.00
Cornwall Public Library - Payroll						
Bill	09/01/2017	Pay per end 8/25/17	Pay per end 8/25 pay date 9/1	1012 · OCT Payroll Checking	Paid	17,743.46
Bill	09/11/2017	Pay per end 9/8/17	Pay per end 9/8 pay date 9/15	1012 · OCT Payroll Checking	Paid	16,494.01
Bill	09/27/2017	Pay per end 9/22/17	Pay per end 9/22 pay date 9/29	1012 · OCT Payroll Checking	Paid	18,287.08
Total Cornwall Public Library - Payroll						52,524.55
Cornwall Public Library - Trust & Agency						
Bill	09/01/2017	Pay per end 8/25/17	Pay per end 8/25 paydaye 9/1/17	1003 · Due from Trust & Age...	Paid	8,961.32
Bill	09/11/2017	9/15 PR & Sept H...	Sept Health Ins + Payroll Dated 9/15/17	-SPLIT-	Paid	17,442.03
Bill	09/27/2017	Pay per end 9/22/17	Pay per end 9/22 paydaye 9/29/17	1003 · Due from Trust & Age...	Paid	9,201.96
Total Cornwall Public Library - Trust & Agency						35,605.31
Dowser Spring Water						
Bill	09/22/2017	Inv 1201564424	9/13 water delivery Inv 1201564424	430.2 · Office supplies	Unpaid	36.00
Total Dowser Spring Water						36.00
Elizabeth K. Fisher						
Bill	09/30/2017	Employee Reimbu...	202 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	108.07
Total Elizabeth K. Fisher						108.07
Ellen Winchell						
Bill	09/30/2017	Employee reimbur...	127.4 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	68.16
Total Ellen Winchell						68.16
Fine Homebuilding						
Bill	09/18/2017	2 year renewal	2 year renewal - Exp 11/2019	413.6 · Serials	Unpaid	65.95
Total Fine Homebuilding						65.95
Hannaford Bros. Co.						
Bill	09/13/2017	Purchases 9/9/17	Battle of the Books - Friends	430.31 · YA	Unpaid	17.25
Bill	09/18/2017	Purchases 9/13	Program supplies - Tea & A Classic	430.30 · Adult	Unpaid	5.98
Bill	09/18/2017	Purchases 9/10	Kitchen supplies	430.2 · Office supplies	Unpaid	4.58
Bill	09/18/2017	Purchases 9/8/17	Program supplies - PotLuck Dinner	430.30 · Adult	Unpaid	22.21
Total Hannaford Bros. Co.						50.02
Herman Miller						
Bill	09/22/2017	Inv 71893038	Chairs, caper cart, installation	430 · Supplies	Unpaid	12,320.01
Total Herman Miller						12,320.01
Ingram Library Services						
Bill	09/22/2017	Inv 99939875	Inv 99939875	-SPLIT-	Unpaid	42.28
Bill	09/22/2017	Inv 99880253	Inv 99880253	-SPLIT-	Unpaid	255.68
Bill	09/27/2017	Inv 30396498	Inv 30396498	-SPLIT-	Unpaid	1,453.05
Bill	09/27/2017	Inv 30418309	Inv 30418309	-SPLIT-	Unpaid	78.16
Bill	09/27/2017	Inv 30494880	Inv 30494880	-SPLIT-	Unpaid	71.83
Bill	09/27/2017	Inv 30449581	Inv 30449581	-SPLIT-	Unpaid	64.86
Bill	09/27/2017	Inv 30264151	Inv 30264151	-SPLIT-	Unpaid	57.96
Bill	09/27/2017	Inv 30271062	Inv 30271062	410.10 · Adult Fiction	Unpaid	13.49
Bill	09/30/2017	Inv30519867	Inv 30519867	-SPLIT-	Unpaid	30.26
Bill	09/30/2017	Inv 30550204	Inv 30550204	410.6 · Young Adult Fiction	Unpaid	110.55
Bill	09/30/2017	Inv 30541675	Inv 30541675	-SPLIT-	Unpaid	10.74
Total Ingram Library Services						2,188.86

Cornwall Public Library
Warrant # 3
As of September 30, 2017

Type	Date	Num	Memo	Split	Paid	Amount
Joanne Barclay						
Bill	09/18/2017	Stampin Up 11/7/17	11/7/17 Stampin Up workshop	437.2 · Prof fees-Adult progr...	Unpaid	150.00
Total Joanne Barclay						150.00
Lisa Sinclair						
Bill	09/27/2017	Employee Reimbu...	183 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	97.91
Total Lisa Sinclair						97.91
Lock Around the Clock						
Bill	09/18/2017	Oct 2017 storage un	Oct 2017 storage unit fee	469 · Service Contracts	Unpaid	55.88
Total Lock Around the Clock						55.88
Magna5						
Bill	09/30/2017	Inv 4526162	Service 9/25-10/24/17	431 · Telephone	Unpaid	738.11
Total Magna5						738.11
Marangi Disposal						
Bill	09/18/2017	Inv 79101546	Sept service	469 · Service Contracts	Paid	92.90
Total Marangi Disposal						92.90
Marvel Subscriptions						
Bill	09/30/2017	1 year renewal	1 year renewal - Exp 12/2018 - Amazing...	413.6 · Serials	Unpaid	26.99
Total Marvel Subscriptions						26.99
Mary Lou Carolan						
Bill	09/30/2017	Employee Reimbu...	Mileage & Reimbursements	-SPLIT-	Unpaid	146.46
Total Mary Lou Carolan						146.46
Meaghan Doyle						
Bill	09/30/2017	Employee Reimbu...	32.5 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	17.39
Total Meaghan Doyle						17.39
Media Solstice Marketing/Public Relations						
Bill	09/18/2017	Inv 2406	Quarterly website update	437.1 · Prof fees-Office	Unpaid	369.90
Total Media Solstice Marketing/Public Relations						369.90
Midwest Tape						
Bill	09/30/2017	Inv 95408441	Inv 95408441	412.4 · Books On Tape - Juv...	Unpaid	44.99
Total Midwest Tape						44.99
Monroe Free Library						
Bill	09/18/2017	Lost item	Lost item - "Prevention" Barcode 328210...	2082 · Library Fines	Unpaid	5.00
Total Monroe Free Library						5.00
News of the Highlands, Inc						
Bill	09/21/2017	C003413	C003413 - 1 year renewal Exp 11/2018	413.6 · Serials	Unpaid	40.00
Bill	09/29/2017	Inv N84505CL	Legal Ad 9/22/17 Inv N84505CL	434 · Publicity & Printing	Unpaid	56.20
Bill	09/30/2017	Inv N84559	9/22/17 Ad for Cornwall Fall Festival	434 · Publicity & Printing	Unpaid	35.00
Total News of the Highlands, Inc						131.20
Nickel Electric Inc						
Bill	09/22/2017	Inv 468	People counter wiring - labor & materials	452 · Repairs to Building	Unpaid	213.32
Total Nickel Electric Inc						213.32
Orange Bank & Trust Cardmember Services						
Bill	09/30/2017	Stmt dated 9/24/17	Stmt Dated 9/24/17	-SPLIT-	Unpaid	1,614.37
Total Orange Bank & Trust Cardmember Services						1,614.37
OverDrive, Inc.						
Bill	09/18/2017	Inv 01052DA1702...	Inv 01052DA 17028061	410.12 · Adult E Book	Unpaid	19.99
Bill	09/18/2017	Inv 01052CO1702...	Inv 01052CO17026942	410.12 · Adult E Book	Unpaid	756.26
Bill	09/18/2017	Inv 01052DA1703...	Inv 01052DA17032145	410.12 · Adult E Book	Unpaid	65.00
Bill	09/18/2017	Inv 01052CO1703...	Inv 01052CO17030718	412.32 · E-Audiobooks -- Adult	Unpaid	113.41

Cornwall Public Library
Warrant # 3
As of September 30, 2017

Type	Date	Num	Memo	Split	Paid	Amount
Bill	09/18/2017	Inv 01052CO1702...	Inv 01052CO17026943	412.32 · E-Audiobooks -- Adult	Unpaid	481.89
Total OverDrive, Inc.						1,436.55
Paychex, Inc.						
Bill	09/18/2017	Inv 2017083100	Sm Bus Package fee - 8/4, 8/18, 9/1	437.1 · Prof fees-Office	Paid	805.37
Bill	09/18/2017	Stmt 16863556	Employee usage & mobile module - Sept...	437.1 · Prof fees-Office	Paid	195.00
Total Paychex, Inc.						1,000.37
Plein Air						
Bill	09/30/2017	3 year renewal	3 year renewal Exp 10/2020 - ID 55351	413.6 · Serials	Unpaid	88.97
Total Plein Air						88.97
Randazzo's Landscaping Inc.						
Bill	09/29/2017	Inv 18623	Sept Monthly Maint	469 · Service Contracts	Unpaid	516.00
Total Randazzo's Landscaping Inc.						516.00
Rebecca Barth						
Bill	09/30/2017	Employee Reimbu...	15 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	8.03
Total Rebecca Barth						8.03
Redbook						
Bill	09/29/2017	2 year renewal	2 year renewal - Exp 8/2019	413.6 · Serials	Unpaid	11.97
Total Redbook						11.97
Richard Feingold						
Bill	09/25/2017	Hamilton prgm 11/...	Hamilton program - 11/16/17	437.2 · Prof fees-Adult progr...	Unpaid	250.00
Total Richard Feingold						250.00
Ron Kaiser						
Bill	09/18/2017	5 hrs work on 9/13	Cleaned front walk, hung peg board, repl...	452 · Repairs to Building	Unpaid	150.00
Bill	09/30/2017	Work 10/3	7 hours labor	452 · Repairs to Building	Unpaid	210.00
Total Ron Kaiser						360.00
Rosaleen Leahy						
Bill	09/30/2017	Employee reimbur...	43 miles @ \$.535/mi	435 · Travel/Conference	Unpaid	23.00
Total Rosaleen Leahy						23.00
Shop Rite Supermarkets Inc.						
Bill	09/18/2017	Purchases 9/1/17	Items for Art Show reception	430.34 · Special/Outreach	Unpaid	36.69
Total Shop Rite Supermarkets Inc.						36.69
Stella Denton						
Bill	09/27/2017	Employee Reimbu...	Ribbon for Cmas Wreath Program	430.30 · Adult	Unpaid	45.15
Total Stella Denton						45.15
Storm King Art Center						
Bill	09/21/2017	Membership #1	Library pass # 1 - Exp 12/2018	437.2 · Prof fees-Adult progr...	Unpaid	125.00
Bill	09/21/2017	Membership #2	Library pass # 2 - Exp 12/2018	437.2 · Prof fees-Adult progr...	Unpaid	125.00
Total Storm King Art Center						250.00
The New York Times						
Bill	09/21/2017	Acct 904992369	Service 9/14/17-9/12/18 Acct 904992369	413.6 · Serials	Unpaid	403.00
Total The New York Times						403.00
United A/C Refrigeration, Inc						
Bill	09/18/2017	Inv 415095	Sept Preventive Maint	469 · Service Contracts	Paid	975.17
Total United A/C Refrigeration, Inc						975.17
Vanguard Cleaning Systems of the HV						
Bill	09/18/2017	Inv 23393	Inv 23393	469 · Service Contracts	Paid	33.00
Bill	09/30/2017	Inv 23481	Oct 2017 service	469 · Service Contracts	Unpaid	1,330.00
Total Vanguard Cleaning Systems of the HV						1,363.00

Cornwall Public Library

Warrant # 3

As of September 30, 2017

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Paid</u>	<u>Amount</u>
Verizon						
Bill	09/18/2017	Acct 6521219490...	Service 9/10-10/9/17	431 · Telephone	Paid	146.98
Total Verizon						<u>146.98</u>
Verizon Wireless						
Bill	09/18/2017	Inv 9792001784	Service 9/2-10/1/17	431 · Telephone	Paid	54.33
Total Verizon Wireless						<u>54.33</u>
Village of Cornwall-on-Hudson						
Bill	09/30/2017	Bill 325	Water service 7/17-9/13/17	Acct 006019... 450 · Fuel/Utilities	Unpaid	298.48
Total Village of Cornwall-on-Hudson						<u>298.48</u>
TOTAL						<u><u>119,312.44</u></u>