

Cornwall Public Library Board of Trustees

August 30, 2017

6:30 to 7:30 PM

Minutes

Meeting called to order by Carol Stein at 6:39 PM

I: Roll

Trustees Present: Bruce Cohen, Susanne Vondrak, Elisabeth Hellwege, Carol Stein, Tom Dames, Amy Cordisco. **Excused:** Christine McDonald.

Mary Lou Carolan, Library Director

Excused: Michelle Mellino, Treasurer

Also Present: Library staff member Ellen Winchell (minutes).

- II. **Oath of Office:** I Elisabeth Hellwege, do solemnly swear and affirm that I will support the Constitution of the United States, and the Constitution of the State of New York; and that I will faithfully discharge the duties of the office of Trustee of the Cornwall Public Library according to the best of my ability. Witnessed by Carol Stein.
- III. **Updated cost estimates for Grant:** Option A: Parking Lot expansion cost increase and Lighting upgrade increase was unanimously agreed upon.
- IV. **NYS SED Construction Grant: Phase 1 (2017-2020) project approval and amount:** We propose to submit for a NYS SED Construction Grant, consisting of Phase 1, which includes Staff Room Modifications & a New Conference Room for a total of \$90,235; Parking Lot Improvements for a total of \$126,300; Lighting & Electrical Improvements in the amount of \$80,000, for a Total Construction Hard Cost amount of \$296,535. A motion was made by Elisabeth Hellwege and seconded by Tom Dames and unanimously approved.
- V. **RCLS Letter of Assurance- see attached.**
- VI. **Resolution:** The grant application and accompanying documents for a public library construction grant to be administered in accordance with the requirements of Educational Law 273-a (as Amended by Chapter 148 of the law of 2014) and Commissioner's Regulations 90.12 was read and duly adopted, and the conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the Cornwall Public Library. A motion to approve made by Susanne Vondrak, seconded by Tom Dames and unanimously approved.

August 31, 2017

- VII. 2014 Sam Grant- approval of site sign as replacement project for \$50,000 grant.** A motion was made that we now designate the sight sign project in the amount of \$50,000 as a replacement project for the 2014 SAM grant, previously designated for the sound mitigation project, by Elisabeth Hellwege and seconded by Bruce Cohen.
- VIII. Adjournment:** Motion to adjourn regular meeting at 7:18 made by Susanne Vondrak and seconded by Elisabeth Hellwege and unanimously approved.

Next Regular Board Meeting Date: Tuesday, September 12, 2017, 7:00 PM