Cornwall Public Library
Exhibit and Display Application

This form, including the Exhibit and Display Agreement Form, must be submitted to and be approved by the Cornwall Public Library at least 4 weeks prior to the scheduled date of the event/display.

Name of Applicant:__________________________________________________________
Address:___________________________________________________________________
Phone:______________Email:_____________________________Fax:_________________
Sponsoring Organization (if applicable)___________________________________________
Address:___________________________________________________________________
Phone:______________Email:_____________________________Fax:_________________
Purpose of Organization:_______________________________________________________

Exhibit and Display Information

Dates Requested:______________________________________________________________
Set-Up (date & time)________________________to Removal (date & time)_______________
Meet the Artist/Exhibitor Date and
Time:___________________________________________________
Purpose of Exhibit:_____________________________________________________________
Name of Exhibit:_______________________________________________________________

Submit photos of proposed exhibit materials.

Exhibit/Display Requirements: (check all that apply): ____Community Room ____Display Case

Contents/Description:  (Please list number and type of items, etc.)

____________________________________________________________________________________
____________________________________________________________________________________

I/We have received a copy of the Cornwall Public Library Exhibits and Displays Policy, Procedures, and the Application and Release Forms and I/We agree to abide by all of the stated rules/regulations.

Name (print):__________________________________________________________________
Signature:__________________________________________________Date:_______________
(Implies an understanding of, and agreement to abide by, the Cornwall Public Library Exhibit and Display Policy and Procedures.)
CPL APPROVAL:____________________________________________Date:______________

Revised August 4, 2016/mle
Approved by Board of Trustees, 8/9/16