

**Cornwall Public Library
Board of Trustees
Emergency Meeting**

July 22, 2015

8:00 p.m.

Minutes

Meeting called to order by Christine McDonald at 8:14 p.m.

I. Roll: Roberta Sherman, Tom Dames, Carol Stein, Susanne Vondrak, Christine McDonald, and Elisabeth Hellwege. Excused: Janine Bixler, Karen Staples, Treasurer.

II. Executive Session: A motion to go into Executive Session to discuss the Director search was proposed by Susanne Vondrak at 8:15 p.m., seconded by Roberta Sherman and unanimously approved. Motion to go out of Executive Session at 9:06 p.m. was proposed by Susanne Vondrak, seconded by Roberta Sherman, and unanimously approved. Motion to authorize Christine McDonald to post the job description for the permanent Library Director I position on-line with any final edits was proposed by Carol Stein, seconded by Susanne Vondrak, and unanimously approved. Motion made by Elisabeth Hellwege, seconded by Carol Stein, and unanimously approved, authorizing Christine McDonald to give a verbal offer to James Mahoney for the interim director position which includes all the essential job duties. This verbal offer is to be followed by a written offer letter and a request that James Mahoney give his reply of acceptance or rejection via e-mail. Both the verbal offer and written offer letter are to be subject to prior approval by our attorney.

Motion to adjourn regular meeting at 9:08 p.m. made by Susanne Vondrak, seconded by Carol Stein, and unanimously approved.