

Cornwall Public Library Board of Trustees

June 13, 2017

7:00 to 9:00 PM

Minutes

Meeting called to order by Janine Bixler at 7:01 PM

I. Roll

Trustees Present: Janine Bixler, Christine McDonald, Tom Dames, Carol Stein, Elisabeth Hellwege, Susanne Vondrak and Bruce Cohen.

Mary Lou Carolan, Library Director
Michelle Mellino, Treasurer

Also Present: Library staff member Ellen Winchell (minutes), Amy Cordisco, Trustee Elect, Dennis Malone, Public, Wynn Klosky, Public, David Horton, Public and Anita Bauma, RCLS Board Trustee.

- II. Approval of the minutes:** A motion to approve the Board of Trustee minutes of May 9, 2017, made by Tom Dames, seconded by Elisabeth Hellwege and unanimously approved.
- III. Financial Review:** Following discussion, a motion to approve Warrant #11 in the amount of \$89,061.26 was made by Susanne Vondrak, seconded by Carol Stein and unanimously approved. After discussion, a motion to approve Profit and Loss Budget vs Actual report for July 2016 through April 2017, made by Elisabeth Hellwege, seconded by Bruce Cohen and unanimously approved.
- IV. Public Remarks:** David G. Horton, Scout Executive/CEO of Boy Scouts of America Hudson Valley Council would like to establish a Venturing crew in Cornwall. Venturing is a High School age program for both boys and girls who will gain experience; in mentoring and leadership, group activities and adventure, personal growth, and public service. David would like the Cornwall Public Library to consider being a Charter Organization for the Venturing Crew. The library was selected because the leaders believe this program could be a mark of excellence for the library. This opportunity will bring the youth of Cornwall into the library, make them available to give input on the reconfiguration of our Young Adult section, and perhaps provide public service to our library as well. After some discussion an informal poll was taken to gauge interest in the idea of becoming a Charter Organization. It was agreed that a legal perspective would be helpful to the Trustees to fully understand the depth of the role proposed. An Annual Unit Charter Agreement was distributed to the Board of Trustees who will consider the suggestion and responsibility of becoming a Charter Organization for the Venturing crew. Trustee Tom Dames, has volunteered to go to Venturing Crew meetings in

July, 7, 2017

Washingtonville and Monroe, to get additional insight on the program already in place in other communities.

- V. Communications:** Operation Gratitude sent a thank you note on behalf of the care packages donated by our library members. A thank you note from Mary and Warren Mumford was received for Charlotte's efforts on behalf of the Timothy Mumford Memorial Poetry contest. Dr. Cogan thanked us for the opportunity to present a discussion on Lyme disease. A thank you note to Brenda was received from David Kramer's parents. **Donations:** The Cornwall Garden Club donated two plants to the Cornwall Public Library. A \$50.00 anonymous donation was received.

- VI. Director's Report:** see written report.

VII. Committee Reports

- a. **Friends:** The Friends have graciously agreed that they will provide reimbursement, on a quarterly basis, for programs/items they had previously agreed to fund.
- b. **Garden Committee:** The dedication ceremony for the Frank Rovello Sundial Garden on June 17th at 2:00 p.m. is being postponed, until the project is completed.
- c. **Building Committee:** Mary Lou would like to apply for the construction grant this year for the new conference space/staff work area, new parking lot, shed and the LED sign out front. The initial cost estimates are around \$200,000. The Foundation had previously pledged \$15,000 towards the new sign. If we receive 40% of the projected costs we would still be responsible for \$105,000 (120,000- \$15,000 from the Foundation). We are recipients of a \$200,000 SAM grant from Senator Larkin to fully fund the repairs to our roof. This is a reimbursable grant, meaning that we need to spend the full amount before we can receive the reimbursement from the state. The time table for reimbursement from the state is approximately 24-36 months.
- d. **Finance Committee:** We can potentially cover all of the two \$200,000 projects mentioned in the Building Committee discussion above, using the Capitol fund. We can do a revenue anticipation note if needed.

VIII. Unfinished Business:

Strategic Plan: see Strategic Plan report

IX. New Business:

Special Guest RCLS Board Trustee, Anita Bauma: Anita is making a special outreach to meet all 47 libraries and bring questions and concerns back to RCLS. RCLS always wants to hear from you and are anxious to build more of a dialog. Congratulations on

the success of your Career Counseling program! This program is funded 100% through outreach programs at RCLS to help the community with gainful employment. I attended the Greater Newburgh Symphony Orchestra and heard the poem written by your young Cornwall Patron David Kramer. Thank you so much for bringing music and poetry into your community as well. Two things to bring to your attention, for every dollar spent by the library, RCLS returns \$3.50 dollars in value with shared materials. RCLS also provides the transport of library materials. As circulated materials vary from library to library RCLS wants to remain current. One of our big offerings is Overdrive.

Trustee Susanne Vondrak, recently attended a fantastic workshop on how to apply for grants for capitol improvement projects. Programs of that nature would be appreciated on a more regular basis. The Board asked if there are any premade folders for the Trustee Orientation workshop? Anita will follow up and respond to Mary Lou. Mary Lou offered Cornwall to be the next library to host the Trustee Orientation workshop.

Nominating Committee: Thank you to Christine McDonald for chairing this committee. All board members are asked to send their nominations to Chris by June 23, 2017. Slates of officers will be presented for nomination at the July meeting. These include Board President, Vice-President, and Secretary. The Committees and Chairperson will be voted on at the July meeting. Committees include: Building, Garden, Personnel, Finance, and Policy.

Trustee Recognition of Service: The Board of Trustees sincerely thanks Janine Bixler for her term of service.

- X. Adjournment:** Motion to adjourn regular meeting at 9:20 p.m. made by Christine McDonald, seconded by Tom Dames and unanimously approved.

Next Regular Board Meeting Date: July 11, 2017 at 7:00 PM

**Cornwall Public Library
Director's Report
May, 2017**

General Overview

This month was focused on Summer Reading Program, 4th of July Float; Building Renovation; Working with Granting Resources and Architects; forming partnerships with Chamber; end of year expenses; and special outreach projects.

Administration

Grants Administration – the lengthy process of completing paperwork and permitting processes for the SAM grant, the NYS Construction grant and two special legislative grants has begun.

4th of July Parade participation – need helpers to carry the Earth and march alongside it while handing out special bookmarks and candy. Please help me to find folks to help.

Summer Reading Program – We will have an assortment of children's and adult program activities to participate in.

Small Libraries, Smart Spaces grant – I have selected the lobby and the reference area as our "reimagined spaces" area, meeting with staff to discuss specifics and drawing up plans. Need support from area contractors, carpenters, artists to assist with concepts, ideas and implementation.

Personnel

Reorganization – Met with all staff impacted by reorganization and I am proud of those that stood up and took on new and/or additional challenges, those that agreed to get training to improve skills, the expansion of our management team to add fresh energy and ideas, those who were notified of their merit increases due to going above and beyond their day to day job duties, and all who agreed to develop a strong and resilient sense of team work and excellent customer services. I am encouraged and enthusiastic about the year to come.

Revised job descriptions and COLA/merit increase letters will go out by mid-June. Increases and job description changes take effect July 1, 2017.

Building and Grounds

State and Municipal Facilities Grant for repair and replacement of our roof. He will present the "check" to us on May 26 at the library. Would like to plan a reception and plaque for him to present at that time.

NYS Construction Grant- see Building and Grounds Report.

Larkin and Skoufis special legislative aid. Receiving an additional \$12,000 from Larkin and \$9000 from Skoufis for furniture, telephone system and digital microfiche.

"Alienation of Park Land" was voted (4-1) by Town Board to exercise "home rule" and secure the land adjacent to library for use as a Museum. Many have requested a Community Conversation on this issue and I would like to schedule a forum in early July and invite all parties to attend to discuss.

United HVAC has submitted proposal for replacement of circulator pump 2 at a cost of \$4,647 (\$9294 for 2). Pump 1 is also on the fritz and both are spewing water, grinding through the pipes and creating loud noises

disturbing our neighbors in the night. Both need replacement. Exhaust fans need replacing in all bathrooms. \$2000). Can be spaced out between this and next fiscal year. **Board decision?**

Storage Locker – secured a 5 x 5 locker for \$55/month to begin unloading boxes in shed that contain sensitive financial and personnel data and leave the shed for programming materials. Process is underway.

Community Room Improvements –Furniture purchase of new tables and chairs remains the last improvement to be done. Selected seating and tables for delivery in next few weeks. Still have two of the 4 wooden tables to sell. Asking \$250 OBO.

Finance and Fundraising

Senator Larkin reception held May 25th and presented with \$200,000 commitment from the State and Municipal Facilities Grant for total repair and replacement of our roof.

Grants, awards and other recognition opportunities - developing a fundraising plan and calendar of grant timelines to seek funding for arts, education and cultural programming as well as entering some of our programs for awards. Working with **Brenda Goldfarb to strategize programs, outreach and special projects for new year** with Friends and Foundation as well as other organizations.

End of year and Financing Construction Projects – see Carol’s email.

Outreach & Partnerships

Moderated CCSD Board candidate forum – On May 15, with 45 people in attendance to ask questions of 4 candidates vying for 3 open positions.

Art Festival –August 5th – collaboration with the Chamber. Library will be a base for the day-long event to feature local art, a place to gather maps and begin walk through town.

St. Luke’s Cornwall workshops – **Brenda** continues to coordinate and schedule numerous programs on health issues and they have been very well attended and we’ve received great feedback.

Scouts Venture Program – met with coordinators who would like library to sponsor their chapter. President and group leader here tonight to present to board. Please see:
<http://www.scouting.org/scoutsource/Venturing/About/venturing.aspx>

Next Step Run was held May 21. This event was designed to encourage women to run for office. Documentary film and presentation by **Assemblywoman Aileen Gunther** and local state legislators. Would like to launch a series of civics programs along these lines to encourage knowledge and inspiration for participating in our decision-making processes at all levels.

Art Exhibits – are a great success drawing in many visitors to our library for the reception as well as throughout the month. **Chris Fowler** is doing a wonderful job as coordinator of these exhibits and has the room booked through the fall with a variety of wonderful artists.

Press Coverage – thanks to **Pam’s** efforts, has landed us on the front cover of the local on more than one occasion this month along with several features. Outdoor signage has also contributed to knowledge and awareness of our programming.

Programs, Collections, and Services

Programs and Circulation -19 programs were held this month with an attendance of **363**. The most well attended (10+ attendees) programs included WWII Lecture (65), Community Conversation with James Skoufis

(65), Lyme Disease Lecture (51), Art Show Reception (40), Next Step Run! (18), Great Decisions (16), Stampin' Up (16), Tea & a Classic (15), Lincoln Center Screening (10), Book Chat and Chocolate (11). Lincoln Center is taking a hiatus to evaluate the service; in its place, **Rosaleen** is exploring PBS music and arts recordings. David Miers has resigned to take a full-time job. The Monday 2-5 p.m. and Thurs 5-8 p.m. shifts for a 2nd staffer at circ desk have been eliminated. Summer weekend staffing remains a challenge. May hire a temp next FY just to cover those shifts and be "on-call" in emergency situations.

Youth Services – 46 programs attracted **721!** children and adults for a variety of programs and activities including school field trips, art afternoon, chess Lego we-do, chatter books, Spanish story time, comic book day readzza/readzza and of course, our flagship story hours. Staff continues to order titles in anticipation of the summer theme: "Build a Better World," with titles on citizenship and notable biographies of activists. **Liz, Lisa and Rebecca** have worked diligently to complete the summer calendar of events, ready for distribution at school visits to promote the SRP. Liz and Lisa interviewed and "hired" all 20+ teen volunteers. July 4 parade giveaways have been created and they will go beautifully with our globe float! Kudos to the children's programming team for an awesome job.

Adult Services – May stats include technology assistance (97), reader's advisory (16), reference questions (239), ILL Pulls (1491), printing (201), Notary (2) and (11) SEAL/outside the system requests. Total PC usage 1109; top database use: NoveList Plus (2246) and EBSCO (978), Ancestry (946).

Monthly Statistics for May, 2017 (*figures in parenthesis are last month's figures*)

Registered borrowers: **9,530** (9,478); Direct Access/Circulation: **12,517** (13,517); ILL Borrows: **2,072** (2,275); ILL Loans: **1,904** (1,770); Item Count: **74,919** (74,945); **Wi-Fi: 3,140** (3,046).

Meetings, Trainings, Programs & Happenings in May:

Meeting with Town Supervisor (5/2);
Director's association meeting at RCLS; Voter Reg Form drop off for Brid's Closet (5/3);
West Point "Project Day," (5/4);
OFF (5/5);
Storage Unit secured; DASNY forms submitted; meeting with Brenda (5/8);
Board meeting (5/9);
Chamber Breakfast; Moderator for CCSD Board candidates at Lee Road School (5/10);
Manager meetings to discuss reorganization; Community Conversation with James Skoufis (5/11);
Manager meetings to discuss reorganization (5/12);
Meeting with Scouts to discuss Venture Program sponsorship (5/15);
Lyme Disease program (5/16);
Plant delivery from Cornwall Garden Club (5/17);
Meeting with Jeanne Parsons, CCFoundation (5/18);
Staff meeting; Art Festival Committee Meeting; Submittal of Adult Program of the Year for Community Conversations (5/19);
Next Step Run program (5/21);
ANSER meeting at RCLS; OLA Digital Media presentation, OLA Friends Workshop (5/22);
Interview with college student for summer page position (5/23);
RCLS meeting; Webinar on signage (5/24);
Visit from Senator Larking to present SAM grant check (5/25);
Memorial Day Closed (5/29);
Meeting Martha LaValle (5/30).

Coming up in June, I have the following on my agenda so far:

Meetings with Charlotte, Art Festival committee and Strategic Plan committee (6/2);
Riverfest (6/3);
Meeting with Art Festival committee, Staff, logo designer (6/6);
Furniture rep showed samples, attended Intellectual Freedom workshop at RCLS (6/7);
Met with local artist, Rosaleen, Marla and attended Friends meeting (6/8);
Attended Placemaking Conference in Newburgh Armory (6/9);
GNSO concert at Aquinas Hall (6/10);
Small Libraries web class, meeting with Pam (6/12);
Meeting with Liz, Board meeting (6/13);
Electrician install of ethernet for new phone system (6/14);
Attending National Book Foundation: "Why Reading Matters" presentation (6/15);
Staff meeting, Art Festival (6/21);
"Disrupted" Hudson Valley Enterprise conference, New Paltz (6/23);
ANSER committee meeting, SRP Kick Off (6/26);
Vacation and Comp days (6/28, 6/29, 6/30, 7/3) Working July 4!

Respectfully submitted,

Mary Lou Carolan

**Mary Lou Carolan
Director**

June 12, 2017

Cornwall Public Library
Profit & Loss Forecast vs. Actual
July 2016 through May 2017

	Budget %	Current YTD Budget Comparison				Last Year	Prior YTD Actual Comparison		
	92%	Jul '16 - May 17	Budget	\$ Over Budget	% of Budget	% of Budget	Jul '15 - May 16	\$ Change	% Change
Income	1,131,120.83								
2002 · Local Public Funds		1,138,619.00	1,138,619.00	0.00	100.0%	99.97%	1,127,162.17	11,456.83	1.02%
2003 · Refund of Tax assessment		-6,543.85	-3,000.00	-3,543.85	218.13%	112.33%	-3,369.95	-3,173.90	-94.18%
2005 · Appropriated Fund Balance		0.00	31,531.00	-31,531.00	0.0%	0.0%			
2082 · Library Fines		27,786.36	31,000.00	-3,213.64	89.63%	84.08%	28,585.48	-799.12	-2.8%
2401 · Income from Investments		1,411.15	500.00	911.15	282.23%	31.59%	221.12	1,190.03	538.18%
2701 · Refunds		1,660.05	1,000.00	660.05	166.01%	0.0%	0.00	1,660.05	100.0%
2706 · Gifts & Endowments									
2706.1 · Gifts-Friends		807.30	10,000.00	-9,192.70	8.07%	75.74%	7,573.90	-6,766.60	-89.34%
2706.2 · Gifts-Other		1,618.63	8,300.00	-6,681.37	19.5%	209.01%	8,360.57	-6,741.94	-80.64%
2706 · Gifts & Endowments - Other							113.55	-113.55	-100.0%
Total 2706 · Gifts & Endowments		2,425.93	18,300.00	-15,874.07	13.26%	114.63%	16,048.02	-13,622.09	-84.88%
2760 · Grants		6,976.65	12,000.00	-5,023.35	58.14%	51.98%	6,237.06	739.59	11.86%
3840 · RCLS		0.00	4,000.00	-4,000.00	0.0%	602.02%	24,683.00	-24,683.00	-100.0%
Total Income		1,172,335.29	1,233,950.00	-61,614.71	95.01%	100.77%	1,199,566.90	-27,231.61	-2.27%
Gross Profit		1,172,335.29	1,233,950.00	-61,614.71	95.01%	100.77%	1,199,566.90	-27,231.61	-2.27%
Expense									
141 · Salary-Certified Librarian		216,103.91	214,976.00	1,127.91	100.53%	84.91%	171,786.72	44,317.19	25.8%
142 · Salary-Clerical		341,724.99	418,276.00	-76,551.01	81.7%	79.89%	343,485.85	-1,760.86	-0.51%
203b · Capital Equipment		22,275.29	0.00	22,275.29	100.0%	123.01%	57,200.90	-34,925.61	-61.06%
Total 410 · Books		63,093.21	75,385.00	-12,291.79	83.7%	84.84%	63,821.51	-728.30	-1.14%
411 · Film		593.87	550.00	43.87	107.98%	104.81%	576.44	17.43	3.02%
Total 412 · Video/Music/Books on Tape		21,665.27	32,758.00	-11,092.73	66.14%	79.29%	23,107.12	-1,441.85	-6.24%
Total 413 · Serials/Reference		9,988.49	19,100.00	-9,111.51	52.3%	67.47%	14,236.73	-4,248.24	-29.84%
430 · Supplies									
430.1 · Library supplies		3,422.84	5,000.00	-1,577.16	68.46%	86.12%	4,305.77	-882.93	-20.51%
430.2 · Office supplies		7,650.44	8,000.00	-349.56	95.63%	96.37%	7,709.18	-58.74	-0.76%
430.3 · Program supplies									
430.30 · Adult		1,607.39	2,500.00	-892.61	64.3%	84.33%	2,108.25	-500.86	-23.76%
430.31 · YA		47.19	500.00	-452.81	9.44%	32.36%	226.53	-179.34	-79.17%
430.32 · Juvenile		694.50	1,300.00	-605.50	53.42%	83.11%	914.18	-219.68	-24.03%
430.33 · Summer Reading		1,355.98	2,500.00	-1,144.02	54.24%	94.07%	2,351.73	-995.75	-42.34%
430.34 · Special/Outreach		1,172.08	1,000.00	172.08	117.21%	101.71%	1,017.07	155.01	15.24%
Total 430.3 · Program supplies		4,877.14	7,800.00	-2,922.86	62.53%	84.84%	6,617.76	-1,740.62	-26.3%
Total 430 · Supplies		15,950.42	20,800.00	-4,849.58	76.69%	89.58%	18,632.71	-2,682.29	-14.4%
431 · Telephone		5,769.13	14,000.00	-8,230.87	41.21%	107.13%	13,077.24	-7,308.11	-55.88%
433 · Postage		4,166.61	4,000.00	166.61	104.17%	98.21%	3,928.36	238.25	6.07%
434 · Publicity & Printing		9,512.57	10,000.00	-487.43	95.13%	99.51%	9,950.98	-438.41	-4.41%
435 · Travel/Conference		5,026.95	4,500.00	526.95	111.71%	68.11%	3,065.15	1,961.80	64.0%
436 · Friends Expense		1,897.92	0.00	1,897.92	100.0%		0.00	1,897.92	100.0%
437 · Professional Fees									
437.1 · Prof fees-Office		65,483.86	30,630.00	34,853.86	213.79%	232.32%	53,200.68	12,283.18	23.09%
437.2 · Prof fees-Adult programs		4,303.45	7,000.00	-2,696.55	61.48%	54.51%	3,815.50	487.95	12.79%
437.3 · Prof fees-YA programs		520.00	1,500.00	-980.00	34.67%	55.56%	1,000.00	-480.00	-48.0%

Cornwall Public Library
Profit & Loss Forecast vs. Actual
July 2016 through May 2017

	Budget % 92% 1,131,120.83	Current YTD Budget Comparison				Last Year	Prior YTD Actual Comparison		
		Jul '16 - May 17	Budget	\$ Over Budget	% of Budget	% of Budget	Jul '15 - May 16	\$ Change	% Change
437.4 · Prof fees-Juvenile		2,790.00	4,000.00	-1,210.00	69.75%	69.6%	2,784.15	5.85	0.21%
437.5 · Prof fees-SRP		1,200.00	3,000.00	-1,800.00	40.0%	0.0%	0.00	1,200.00	100.0%
437.6 · Prof fees-Outreach		85.00	0.00	85.00	100.0%	0.0%	0.00	85.00	100.0%
437 · Professional Fees - Other		1,462.73	0.00	1,462.73	100.0%	100.0%	1,416.91	45.82	3.23%
Total 437 · Professional Fees		75,845.04	46,130.00	29,715.04	164.42%	156.72%	62,217.24	13,627.80	21.9%
438 · Dues		1,105.00	1,300.00	-195.00	85.0%	48.0%	624.00	481.00	77.08%
439 · Equipment Repair		53.02	200.00	-146.98	26.51%	0.0%	0.00	53.02	100.0%
440 · Contracts w/ Books Co.		1,821.40	2,600.00	-778.60	70.05%	88.23%	2,293.86	-472.46	-20.6%
450 · Fuel/Utilities		26,889.61	32,000.00	-5,110.39	84.03%	74.74%	29,147.61	-2,258.00	-7.75%
451 · Custodial Supplies		1,685.26	2,000.00	-314.74	84.26%	41.03%	820.60	864.66	105.37%
452 · Repairs to Building		20,658.49	14,000.00	6,658.49	147.56%	156.84%	37,327.09	-16,668.60	-44.66%
454 · Building Insurance		11,663.01	12,000.00	-336.99	97.19%	84.39%	11,562.01	101.00	0.87%
455 · RCLS ANSER & Telecommunication		48,308.84	53,000.00	-4,691.16	91.15%	0.0%	0.00	48,308.84	100.0%
469 · Service Contracts		39,371.35	45,592.00	-6,220.65	86.36%	74.47%	30,011.08	9,360.27	31.19%
9010.8 · Retirement		47,374.00	50,977.00	-3,603.00	92.93%	117.04%	68,631.00	-21,257.00	-30.97%
9030.8 · FICA/Medicare Expense		51,709.31	48,444.00	3,265.31	106.74%	84.91%	48,552.27	3,157.04	6.5%
9060.8 · Workers' Comp		7,573.00	6,000.00	1,573.00	126.22%	127.71%	7,407.36	165.64	2.24%
9090.8 · Health Insurance		84,673.49	105,362.00	-20,688.51	80.36%	89.13%	68,144.00	16,529.49	24.26%
Total Expense		1,136,499.45	1,233,950.00	-97,450.55	92.1%	89.53%	1,089,607.83	46,891.62	4.3%
Net Income		35,835.84	0.00	35,835.84	2.9%	9.03%	109,959.07	-74,123.23	-67.41%

Cornwall Public Library
Warrant # 11
As of May 31, 2017

Type	Date	Num	Memo	Split	Paid	Amount
Air & Space						
Bill	05/30/2017	2 year renewal	Acct 2086651540 - 2 year renewal Exp 8...	413.6 · Serials	Unpaid	49.00
Total Air & Space						49.00
Albert Wisner Public Library						
Bill	05/12/2017	Lost book fee	Item barcode 32844002113010 "All the L...	2082 · Library Fines	Unpaid	14.00
Total Albert Wisner Public Library						14.00
Animal Embassy, LLC						
Bill	05/12/2017	6/26/17 program	6/26/17 "Nature's Architects" program	437.5 · Prof fees-SRP	Unpaid	400.00
Total Animal Embassy, LLC						400.00
Audio Editions						
Bill	05/15/2017	Inv 1633300	Inv 1633300	412.3 · Books-on-Tape	Unpaid	43.99
Bill	05/30/2017	Inv 1634909	Inv 1634909	412.5 · Books on Tape YA	Unpaid	187.99
Bill	05/30/2017	Inv 1635124	Inv 1635124	412.5 · Books on Tape YA	Unpaid	177.58
Bill	05/30/2017	Inv 1635123	Inv 1635123	412.3 · Books-on-Tape	Unpaid	25.59
Bill	05/30/2017	Inv 1634910	Inv 1634910	412.3 · Books-on-Tape	Unpaid	348.74
Bill	05/31/2017	Inv 1635497	Inv 1635497	412.3 · Books-on-Tape	Unpaid	25.60
Bill	05/31/2017	Inv 1636200	Inv 1636200	412.3 · Books-on-Tape	Unpaid	35.99
Bill	05/31/2017	Inv 1635638	Inv 1635638	412.3 · Books-on-Tape	Unpaid	22.39
Bill	05/31/2017	Inv 1636199	Inv 1636199	412.5 · Books on Tape YA	Unpaid	31.45
Bill	05/31/2017	Inv 1635496	Inv 1635496	412.5 · Books on Tape YA	Unpaid	60.00
Bill	05/31/2017	Inv 1635503	Inv 1635503	412.5 · Books on Tape YA	Unpaid	36.00
Total Audio Editions						995.32
Barnes & Noble Booksellers						
Bill	05/23/2017	Inv 3469222	Inv 3469222	412.6 · Videos/DVD	Unpaid	55.98
Total Barnes & Noble Booksellers						55.98
Bloomberg Businessweek						
Bill	05/01/2017	Acct 0029888781	2 year renewal - Exp 6/2019	413.6 · Serials	Paid	100.00
Total Bloomberg Businessweek						100.00
Brenda Goldfarb						
Bill	05/30/2017	Employee reimbur...	5/23/17 Cornwall Chamber Dinner	435 · Travel/Conference	Unpaid	22.00
Total Brenda Goldfarb						22.00
Brodart Co. - Juv						
Bill	05/15/2017	Inv B4981495	Inv B4981495	-SPLIT-	Unpaid	16.40
Bill	05/15/2017	Inv B4981618	Inv B4981618	410.4 · Juvenile Fiction	Unpaid	7.79
Bill	05/15/2017	Inv B4980555	Inv B4980555	410.4 · Juvenile Fiction	Unpaid	10.73
Bill	05/15/2017	Inv B4987901	Inv B4987901	-SPLIT-	Unpaid	64.78
Bill	05/15/2017	Inv B4988135	Inv B4988135	-SPLIT-	Unpaid	11.59
Bill	05/15/2017	Inv B4987599	Inv B4987599	-SPLIT-	Unpaid	79.49
Bill	05/15/2017	Inv B4987604	Inv B4987604	-SPLIT-	Unpaid	148.91
Bill	05/15/2017	Inv B4987786	Inv B4987786	-SPLIT-	Unpaid	63.30
Bill	05/15/2017	Inv B4988030	Inv B4988030	410.4 · Juvenile Fiction	Unpaid	5.49
Bill	05/15/2017	Inv B4987867	Inv B4987867	-SPLIT-	Unpaid	343.56
Bill	05/15/2017	Inv B4987603	Inv B4987603	-SPLIT-	Unpaid	16.00
Bill	05/19/2017	Inv B4992466	Inv B4992466	410.5 · Juvenile Non Fiction	Unpaid	26.36
Bill	05/19/2017	Inv B4997259	Inv B4997259	410.4 · Juvenile Fiction	Unpaid	3.59
Bill	05/19/2017	Inv B4993732	Inv B4993732	410.4 · Juvenile Fiction	Unpaid	7.03
Bill	05/19/2017	Inv B4993584	Inv B4993584	410.4 · Juvenile Fiction	Unpaid	35.19
Bill	05/19/2017	Inv B4995608	Inv B4995608	410.4 · Juvenile Fiction	Unpaid	7.79
Bill	05/23/2017	Inv B5001688	Inv B5001688	410.5 · Juvenile Non Fiction	Unpaid	4.79
Bill	05/23/2017	Inv B5001649	Inv B5001649	-SPLIT-	Unpaid	9.94
Bill	05/23/2017	Inv B5001848	Inv B5001848	-SPLIT-	Unpaid	94.21
Bill	05/23/2017	Inv B5002016	Inv B5002016	410.4 · Juvenile Fiction	Unpaid	45.03
Bill	05/23/2017	Inv B5001650	Inv B5001650	-SPLIT-	Unpaid	52.14
Bill	05/23/2017	Inv B5002004	Inv B5002004	-SPLIT-	Unpaid	297.51
Bill	05/23/2017	Inv B5002029	Inv B5002029	410.5 · Juvenile Non Fiction	Unpaid	14.96
Bill	05/25/2017	Inv B5008234	Inv B5008234	-SPLIT-	Unpaid	9.94
Bill	05/25/2017	Inv B5007885	Inv B5007885	410.4 · Juvenile Fiction	Unpaid	4.19
Bill	05/25/2017	Inv B5006852	Inv B5006852	-SPLIT-	Unpaid	18.16
Total Brodart Co. - Juv						1,398.87

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Type	Date	Num	Memo	Split	Paid	Amount
Brodart Co. -Supplies						
Bill	05/15/2017	Inv 468925	Book binding & reddi-covers	430.1 · Library supplies	Unpaid	187.01
Total Brodart Co. -Supplies						187.01
Brodart Co. (McN)						
Bill	05/12/2017	Inv M148698	August 2017 service	410.9 · McNaughton	Unpaid	610.75
Total Brodart Co. (McN)						610.75
Cengage Learning/Gale						
Bill	05/19/2017	Inv 60566220	Inv 60566220	410.11 · Adult Fiction Standi...	Unpaid	89.25
Bill	05/30/2017	Inv 60626782	Inv 60626782	410.11 · Adult Fiction Standi...	Unpaid	87.74
Total Cengage Learning/Gale						176.99
Central Hudson Gas & Electric Corp						
Bill	05/30/2017	Acct 8661-0120-0...	Billing period 4/21-5/24/17	450 · Fuel/Utilities	Unpaid	2,080.67
Total Central Hudson Gas & Electric Corp						2,080.67
Charles B. Merrill Office Equip & Supplie						
Bill	05/12/2017	Inv 462866-0	Bulletin board	430.2 · Office supplies	Unpaid	29.50
Bill	05/12/2017	Inv 463030-0	Dish soap, paper, toner	-SPLIT-	Unpaid	136.97
Bill	05/12/2017	Inv 463045-0	Paper towels, pens	-SPLIT-	Unpaid	35.47
Bill	05/19/2017	Inv 463521-0	Paper towels, soap, sticky notes, paper	-SPLIT-	Unpaid	50.04
Bill	05/23/2017	Inv 463683-0	Paper	430.2 · Office supplies	Unpaid	70.26
Bill	05/23/2017	Inv 463575-0	SRP badges, tape, markers, etc	-SPLIT-	Unpaid	61.62
Bill	05/23/2017	Inv 463684-0	SRP paper clips	430.33 · Summer Reading	Unpaid	4.99
Bill	05/30/2017	Inv 464018-0	Toilet tissue & Name badges	-SPLIT-	Unpaid	45.98
Bill	05/31/2017	Inv 464242-0	Purchase Order book & alcohol pads	430.2 · Office supplies	Unpaid	36.50
Bill	05/31/2017	Inv 464301-0	Business Card Binder	430.2 · Office supplies	Unpaid	25.95
Total Charles B. Merrill Office Equip & Supplie						497.28
Charlotte Dunaief						
Bill	05/10/2017	Employee Reimbu...	67 miles @ \$.535/mi	435 · Travel/Conference	Unpaid	35.85
Bill	05/31/2017	Employee Reimbu...	2.6 mi @ \$.535/mi	435 · Travel/Conference	Unpaid	1.39
Bill	05/31/2017	Employee Reimbu...	2.6 miles @ \$.535/mi	435 · Travel/Conference	Unpaid	1.39
Total Charlotte Dunaief						38.63
Cornwall Central School District						
Bill	05/30/2017	Tax assess reduct...	Tax assessment reduction letter dated 5/...	2003 · Refund of Tax assess...	Unpaid	42.20
Total Cornwall Central School District						42.20
Cornwall Public Library - Payroll						
Bill	05/09/2017	Pay per end 5/5/17	Pay per end 5/5 pay date 5/12	1012 · OCT Payroll Checking	Paid	15,873.88
Bill	05/23/2017	Pay per end 5/19/17	Pay per end 5/19 pay date 5/26	1012 · OCT Payroll Checking	Paid	16,330.13
Total Cornwall Public Library - Payroll						32,204.01
Cornwall Public Library - Trust & Agency						
Bill	05/09/2017	Pay per end 5/5/17	Pay per end 5/5 paydate 5/12/17	1003 · Due from Trust & Age...	Paid	8,292.86
Bill	05/15/2017	Health Insurance	Health Insurance May 2017	1003 · Due from Trust & Age...	Paid	7,975.43
Bill	05/23/2017	Pay per end 5/19/17	Pay per end 5/19 paydate 5/26/17	1003 · Due from Trust & Age...	Paid	8,524.15
Total Cornwall Public Library - Trust & Agency						24,792.44
D-Ben Security Systems, Inc.						
Bill	05/31/2017	Inv 27639	Monitoring & Test signals 7/1/2017-6/30/...	469 · Service Contracts	Unpaid	444.00
Total D-Ben Security Systems, Inc.						444.00
Deluxe Business Checks and Solutions						
Bill	05/04/2017	500 checks	500 checks - general fund	430.2 · Office supplies	Paid	257.81
Total Deluxe Business Checks and Solutions						257.81
Demco, Inc.						
Bill	05/23/2017	Inv 6135523	Magnetic Name badges	430.2 · Office supplies	Unpaid	84.64
Total Demco, Inc.						84.64
Denise Schirmer						

Cornwall Public Library
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Type	Date	Num	Memo	Split	Paid	Amount
Bill	05/30/2017	7/15/17 program	7/15/17 Intro to Babysitting class	437.5 · Prof fees-SRP	Unpaid	200.00
Total Denise Schirmer						200.00
Dowser Spring Water						
Bill	05/12/2017	Stmt dated 4/30/17	April water cooler delivery	430.2 · Office supplies	Unpaid	71.50
Bill	05/19/2017	Inv 1685536	Water cooler delivery	430.2 · Office supplies	Unpaid	51.50
Total Dowser Spring Water						123.00
Elizabeth K. Fisher						
Bill	05/31/2017	Employee reimbur...	130.2 mi @ \$.535/mi + \$1.50 toll	435 · Travel/Conference	Unpaid	71.16
Total Elizabeth K. Fisher						71.16
Elizabeth Moore						
Bill	05/19/2017	7/6/17 program	7/6/17 Leather Working program	437.5 · Prof fees-SRP	Unpaid	300.00
Total Elizabeth Moore						300.00
Ethelbert B. Crawford Public Library						
Bill	05/19/2017	Lost item	"Postcards from the Edge" barcode 3282...	2082 · Library Fines	Unpaid	8.99
Total Ethelbert B. Crawford Public Library						8.99
Findaway World, LLC						
Bill	05/19/2017	Inv 217326	Inv 217326	412.3 · Books-on-Tape	Unpaid	528.67
Bill	05/31/2017	Inv 219027	Inv 219027	412.3 · Books-on-Tape	Unpaid	240.46
Total Findaway World, LLC						769.13
Grainger						
Bill	05/23/2017	Inv 9446506413	Fluorescent bulbs	451 · Custodial Supplies	Unpaid	61.20
Total Grainger						61.20
Hannaford Bros. Co.						
Bill	05/12/2017	5/3 purchases	YA Program supplies	430.31 · YA	Unpaid	18.85
Bill	05/30/2017	5/17/17 purchases	Supplies for Chatter Books meeting	430.32 · Juvenile	Unpaid	14.03
Total Hannaford Bros. Co.						32.88
Hudson Archival						
Bill	05/15/2017	Inv 10881	The Cornwall Local digitized 2014-2016	413.5 · Reference-Cornwall L...	Unpaid	605.10
Total Hudson Archival						605.10
Ingram Library Services						
Bill	05/12/2017	Inv 98303552	Inv 98303552	-SPLIT-	Unpaid	31.44
Bill	05/19/2017	Inv 98424091	Inv 98424091	-SPLIT-	Unpaid	150.81
Bill	05/23/2017	Inv 98541369	Inv 98541369	-SPLIT-	Unpaid	34.53
Bill	05/23/2017	Inv 98518696	Inv 98518696	-SPLIT-	Unpaid	37.45
Bill	05/23/2017	nv 98518695	Inv 98518695	-SPLIT-	Unpaid	130.32
Bill	05/23/2017	Inv 98505498	Inv 98505498	-SPLIT-	Unpaid	16.79
Bill	05/23/2017	Inv 98487164	Inv 98487164	-SPLIT-	Unpaid	196.08
Bill	05/23/2017	Inv 98482948	Inv 98482948	-SPLIT-	Unpaid	135.55
Bill	05/23/2017	Inv 98482947	Inv 98482947	-SPLIT-	Unpaid	2,097.32
Bill	05/30/2017	Inv 98588596	Inv 98588596	-SPLIT-	Unpaid	30.20
Bill	05/30/2017	Inv 98612466	Inv 98612466	-SPLIT-	Unpaid	223.48
Bill	05/30/2017	Inv 98631933	Inv 98631933	-SPLIT-	Unpaid	94.77
Total Ingram Library Services						3,178.74
Jacobowitz & Gubits, LLP						
Bill	05/10/2017	Inv 264804	Advertising Expense	437.1 · Prof fees-Office	Unpaid	445.06
Total Jacobowitz & Gubits, LLP						445.06
Lock Around the Clock						
Bill	05/30/2017	June 2017 fee	June 2017 storage unit fee	469 · Service Contracts	Unpaid	55.88
Total Lock Around the Clock						55.88
Magna5						
Bill	05/31/2017	Inv 4398711	Service 5/25-6/24	431 · Telephone	Unpaid	312.40

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Type	Date	Num	Memo	Split	Paid	Amount
Total Magna5						312.40
Marangi Disposal						
Bill	05/12/2017	Inv 75101514	May garbage service	469 · Service Contracts	Unpaid	93.89
Total Marangi Disposal						93.89
Mary Lou Carolan						
Bill	05/31/2017	Employee Reimbu...	347 mi @ \$.535/mi + \$5.99 purchase	-SPLIT-	Unpaid	191.64
Total Mary Lou Carolan						191.64
Money						
Bill	05/10/2017	3 year renewal	3 year renewal - Exp 9/2020	413.6 · Serials	Unpaid	30.00
Total Money						30.00
Mother Earth Living						
Bill	05/10/2017	2 year renewal	2 year renewal - Exp 9/2019	413.6 · Serials	Unpaid	38.95
Total Mother Earth Living						38.95
Mother Jones						
Bill	05/10/2017	2 year renewal	2 year renewal - Exp 9/2019	413.6 · Serials	Unpaid	20.00
Total Mother Jones						20.00
Nanuet Library						
Bill	05/31/2017	Lost item payment	"Sapiens" barcode 32824011124810	2082 · Library Fines	Unpaid	30.00
Total Nanuet Library						30.00
National Geographic Society						
Bill	05/10/2017	1 year renewal	1 year renewal - Exp 9/2018	413.6 · Serials	Unpaid	39.00
Total National Geographic Society						39.00
Orange Bank & Trust Cardmember Services						
Bill	05/31/2017	Stmt Dated 5/24/17	Visa Stmt dated 5/24/17	-SPLIT-	Unpaid	2,851.53
Total Orange Bank & Trust Cardmember Services						2,851.53
OverDrive, Inc.						
Bill	05/15/2017	105212044884005...	Inv 1052-120448840-050717	410.12 · Adult E Book	Unpaid	685.93
Bill	05/15/2017	105212212697705...	Inv 1052-122126977-050717	412.32 · E-Audiobooks -- Adult	Unpaid	722.94
Bill	05/19/2017	105200030716305...	Inv 1052-00307163-051617	412.32 · E-Audiobooks -- Adult	Unpaid	170.99
Bill	05/31/2017	105200022280305...	Inv 1052-000222803-052317	410.62 · Ebooks -- Young Adult	Unpaid	18.99
Total OverDrive, Inc.						1,598.85
P & P Quick Copy Center						
Bill	05/30/2017	Inv 193375	2200 SRP Calendars - to be reimbursed ...	436 · Friends Expense	Unpaid	549.00
Total P & P Quick Copy Center						549.00
Paychex, Inc.						
Bill	05/10/2017	Inv # 2017042700	Sm Bus Package - 2 April payrolls	437.1 · Prof fees-Office	Paid	485.12
Bill	05/10/2017	Stmt 16301200	Employee Usage - April	437.1 · Prof fees-Office	Paid	99.00
Total Paychex, Inc.						584.12
Perry Heating & Cooling Inc						
Bill	05/12/2017	Inv 14835	New flush valve for leaky urinal	452 · Repairs to Building	Unpaid	428.92
Total Perry Heating & Cooling Inc						428.92
Picture It Framed						
Bill	05/30/2017	Order 1-29851	Frame for Sen Larkin gift - to be reimbur...	436 · Friends Expense	Unpaid	80.00
Total Picture It Framed						80.00
Randazzo's Landscaping Inc.						
Bill	05/30/2017	Inv 18341	Monthly Maint + new mulch	469 · Service Contracts	Unpaid	1,116.00
Total Randazzo's Landscaping Inc.						1,116.00

RCLS

Cornwall Public Library
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As of May 31, 2017

Type	Date	Num	Memo	Split	Paid	Amount
Bill	05/12/2017	Inv 25647	RCLS Annual Service Fee - 2017	469 · Service Contracts	Unpaid	1,515.14
Bill	05/15/2017	Inv 25693	5 cases Epson Receipt Printer Paper	430.2 · Office supplies	Unpaid	195.75
Bill	05/15/2017	Inv 25719	12 Microsoft Office 2016 licenses	203b · Capital Equipment	Unpaid	843.00
Bill	05/15/2017	Inv 25718	Laptop & related software & fees - Larkin	203b · Capital Equipment	Unpaid	1,434.41
Bill	05/30/2017	Inv 25747	10,000 Barcodes	430.1 · Library supplies	Unpaid	203.20
Total RCLS						4,191.50
Ron Kaiser						
Bill	05/19/2017	Work on 5/16/17	5 hours labor - lighting fixtures, chairs, etc	452 · Repairs to Building	Unpaid	150.00
Bill	05/19/2017	Work on 5/18/17	4 hours labor + \$10 materials - light fixtur...	452 · Repairs to Building	Unpaid	130.00
Bill	05/30/2017	Work on 5/24/17	4 hours labor - tree stump removal, repai...	452 · Repairs to Building	Unpaid	120.00
Bill	05/31/2017	Work on 6/2/17	3 hours labor - Installed display board, etc	452 · Repairs to Building	Unpaid	90.00
Total Ron Kaiser						490.00
School Library Journal						
Bill	05/10/2017	1 year renewal	1 year renewal - Exp 7/2018	413.6 · Serials	Unpaid	24.99
Total School Library Journal						24.99
Shop Rite Supermarkets Inc.						
Bill	05/31/2017	5/31 purchase	Dish soap	451 · Custodial Supplies	Unpaid	3.99
Bill	05/31/2017	6/2 purchases	Refreshments	430.34 · Special/Outreach	Unpaid	17.98
Total Shop Rite Supermarkets Inc.						21.97
Susan Minier						
Bill	05/19/2017	6/1/17 program	6/1/17 Zen Doodle Workshop	437.3 · Prof fees-YA programs	Paid	100.00
Total Susan Minier						100.00
Taste of Home						
Bill	05/10/2017	1 year renewal	1 year renewal - Exp 9/2018	413.6 · Serials	Unpaid	10.00
Total Taste of Home						10.00
The Library Store						
Bill	05/30/2017	Inv 260711	Book jacket covers	430.1 · Library supplies	Unpaid	114.96
Total The Library Store						114.96
Toshiba Financial Services						
Bill	05/12/2017	Inv 329908016	Service 4/25-5/25/17	203b · Capital Equipment	Unpaid	602.64
Total Toshiba Financial Services						602.64
Tuxedo Park Library						
Bill	05/19/2017	Lost item	"LaLaLand" CD barcode 32840001370510	2082 · Library Fines	Unpaid	9.97
Total Tuxedo Park Library						9.97
United A/C Refrigeration, Inc						
Bill	05/12/2017	Inv 414539	April service	469 · Service Contracts	Unpaid	975.17
Bill	05/15/2017	Inv 414544	5/5 - reset system after power outage	469 · Service Contracts	Unpaid	135.00
Bill	05/30/2017	Inv 413259	May preventive maint service	469 · Service Contracts	Unpaid	975.17
Bill	05/31/2017	Inv 413272	Repair to A/C unit leak in men's bathroom	469 · Service Contracts	Unpaid	429.38
Total United A/C Refrigeration, Inc						2,514.72
US Weekly						
Bill	05/30/2017	2 year renewal	Acct 3114242096 - 2 year renewal Exp 1...	413.6 · Serials	Unpaid	69.95
Total US Weekly						69.95
Value Line						
Bill	05/19/2017	Inv 11326912	52 issues 10/20/17-10/12/2018	413.6 · Serials	Unpaid	950.00
Total Value Line						950.00
Vanguard Cleaning Systems of the HV						
Bill	05/31/2017	Inv 22160	June monthly service	469 · Service Contracts	Unpaid	1,330.00
Total Vanguard Cleaning Systems of the HV						1,330.00
Verizon						

Cornwall Public Library

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As of May 31, 2017

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Paid</u>	<u>Amount</u>
Bill	05/15/2017	Acct 6521219490...	FIOS & 5 IP Addresses 5/10-6/9	431 · Telephone	Paid	149.03
Total Verizon						149.03
Verizon Wireless						
Bill	05/15/2017	Inv 9784951664	Wireless Svc 5/2-6/1/17	431 · Telephone	Paid	54.33
Total Verizon Wireless						54.33
Village of Cornwall-on-Hudson						
Bill	05/30/2017	Acct 006019055	Water service from 3/21-5/12/17	450 · Fuel/Utilities	Unpaid	160.16
Total Village of Cornwall-on-Hudson						160.16
TOTAL						<u>89,061.26</u>

Cornwall Public Library
Profit & Loss Forecast vs. Actual
July 2016 through April 2017

	Budget % 83%	YTD Budget			Full 2016-2017 Budget		
		Jul '16 - Apr 17	Budget	\$ Over Budget	Full Budget	\$ Over Budget	% of Budget
Income							
2002 · Local Public Funds		1,138,619.00	1,138,619.00	0.00	1,138,619.00	0.00	100.0%
2003 · Refund of Tax assessment		-6,501.65	-3,000.00	-3,501.65	-3,000.00	-3,501.65	216.72%
2005 · Appropriated Fund Balance		0.00	31,531.00	-31,531.00	31,531.00	-31,531.00	0.0%
2082 · Library Fines		24,796.18	25,840.00	-1,043.82	31,000.00	-6,203.82	79.99%
2401 · Income from Investments		352.97	417.00	-64.03	500.00	-147.03	70.59%
2701 · Refunds		1,660.05	1,000.00	660.05	1,000.00	660.05	166.01%
2706 · Gifts & Endowments							
2706.1 · Gifts-Friends		807.30	9,000.00	-8,192.70	10,000.00	-9,192.70	8.07%
2706.2 · Gifts-Other		1,043.80	7,000.00	-5,956.20	8,300.00	-7,256.20	12.58%
Total 2706 · Gifts & Endowments		1,851.10	16,000.00	-14,148.90	18,300.00	-16,448.90	10.12%
2760 · Grants		6,976.65	12,000.00	-5,023.35	12,000.00	-5,023.35	58.14%
3840 · RCLS		0.00	4,000.00	-4,000.00	4,000.00	-4,000.00	0.0%
Total Income		1,167,754.30	1,226,407.00	-58,652.70	1,233,950.00	-66,195.70	94.64%
Gross Profit		1,167,754.30	1,226,407.00	-58,652.70	1,233,950.00	-66,195.70	94.64%
Expense							
141 · Salary-Certified Librarian		198,451.09	181,902.96	16,548.13	214,976.00	-16,524.91	92.31%
142 · Salary-Clerical		313,827.44	353,926.34	-40,098.90	418,276.00	-104,448.56	75.03%
203b · Capital Equipment		19,023.26	0.00	19,023.26	0.00	19,023.26	100.0%
Total 410 · Books		56,935.57	63,995.00	-7,059.43	75,385.00	-18,449.43	75.53%
411 · Film		593.87	500.00	93.87	550.00	43.87	107.98%
Total 412 · Video/Music/Books on Tape		17,989.47	27,350.00	-9,360.53	32,758.00	-14,768.53	54.92%
Total 413 · Serials/Reference		8,051.50	16,000.00	-7,948.50	19,100.00	-11,048.50	42.15%
430 · Supplies							
430.1 · Library supplies		2,917.67	4,200.00	-1,282.33	5,000.00	-2,082.33	58.35%
430.2 · Office supplies		6,609.80	6,700.00	-90.20	8,000.00	-1,327.54	83.41%
430.3 · Program supplies							
430.30 · Adult		1,601.40	2,100.00	-498.60	2,500.00	-898.60	64.06%
430.31 · YA		28.34	420.00	-391.66	500.00	-471.66	5.67%
430.32 · Juvenile		660.51	1,100.00	-439.49	1,300.00	-639.49	50.81%
430.33 · Summer Reading		1,289.37	2,100.00	-810.63	2,500.00	-1,210.63	51.58%
430.34 · Special/Outreach		1,154.10	840.00	314.10	1,000.00	154.10	115.41%
Total 430.3 · Program supplies		4,733.72	6,560.00	-1,826.28	7,800.00	-3,066.28	60.69%
Total 430 · Supplies		14,261.19	17,460.00	-3,198.81	20,800.00	-6,476.15	68.87%
431 · Telephone		5,253.37	11,700.00	-6,446.63	14,000.00	-8,746.63	37.52%
433 · Postage		4,052.41	3,350.00	702.41	4,000.00	52.41	101.31%
434 · Publicity & Printing		9,272.80	8,350.00	922.80	10,000.00	-727.20	92.73%
435 · Travel/Conference		4,638.42	3,750.00	888.42	4,500.00	138.42	103.08%
436 · Friends Expense		745.05					
437 · Professional Fees							
437.1 · Prof fees-Office		64,267.68	25,530.00	38,737.68	30,630.00	33,637.68	209.82%
437.2 · Prof fees-Adult programs		4,303.45	5,840.00	-1,536.55	7,000.00	-2,696.55	61.48%
437.3 · Prof fees-YA programs		420.00	1,250.00	-830.00	1,500.00	-1,080.00	28.0%
437.4 · Prof fees-Juvenile		2,790.00	3,350.00	-560.00	4,000.00	-1,210.00	69.75%
437.5 · Prof fees-SRP		300.00	2,500.00	-2,200.00	3,000.00	-2,700.00	10.0%
437.6 · Prof fees-Outreach		85.00	0.00	85.00	0.00	300.00	100.0%
437 · Professional Fees - Other		1,462.73	0.00	1,462.73	0.00	300.00	100.0%
Total 437 · Professional Fees		73,628.86	38,470.00	35,158.86	46,130.00	26,551.13	157.56%
438 · Dues		1,105.00	1,100.00	5.00	1,300.00	-195.00	85.0%
439 · Equipment Repair		53.02	200.00	-146.98	200.00	-146.98	26.51%
440 · Contracts w/ Books Co.		1,665.10	2,170.00	-504.90	2,600.00	-934.90	64.04%
450 · Fuel/Utilities		24,648.78	26,700.00	-2,051.22	32,000.00	-7,351.22	77.03%
451 · Custodial Supplies		1,480.63	1,670.00	-189.37	2,000.00	-519.37	74.03%
452 · Repairs to Building		19,739.57	11,670.00	8,069.57	14,000.00	5,739.57	141.0%
454 · Building Insurance		11,663.01	12,000.00	-336.99	12,000.00	-336.99	97.19%
455 · RCLS ANSER & Telecommunication		48,308.84	44,100.00	4,208.84	53,000.00	-4,691.16	91.15%
469 · Service Contracts		32,208.72	38,000.00	-5,791.28	45,592.00	-13,383.28	70.65%
9010.8 · Retirement		47,374.00	42,500.00	4,874.00	50,977.00	-3,603.00	92.93%
9030.8 · FICA/Medicare Expense		47,399.46	40,992.00	6,407.46	48,444.00	-1,044.54	97.84%
9060.8 · Workers' Comp		7,573.00	6,000.00	1,573.00	6,000.00	1,573.00	126.22%
9090.8 · Health Insurance		76,368.63	87,802.00	-11,433.37	105,362.00	-28,993.37	72.48%
Total Expense		1,046,312.06	1,041,658.30	4,653.76	1,233,950.00	-188,523.01	84.72%
Net Income		121,442.24	184,748.70	-63,306.46	0.00	122,327.31 *	9.84%

* Percentage - Net Income / Total Budget