



Library Outreach Services

Outreach Program Policy Agreement

Cornwall Public Library offers outreach service for any homebound person living in the Cornwall Central School District. This service includes delivery and pick-up of library materials for any person who, for reasons of health, cannot come to the library and does not have someone available to pick up their library materials. Persons seeking this service may select their own material, or a reference librarian can choose titles for them based on their reading and/or viewing interests.

Outreach services are by necessity and limited to the homebound patrons who have either physical or mental limitations that do not allow them access to a library. Deliveries will be made by a member of the library staff or a volunteer, and will be made to a private home, nursing/retirement home, or adult daycare center.

Materials available through outreach include all materials that would be circulated through normal library practices. Loan period will be determined by materials selected for a particular delivery. All fines and fees associated with lost and/or damaged materials apply. Frequency of delivery will be on an individual basis to be mutually determined by the library and recipient of services.

All patrons using Library Outreach Services are required to sign this **Outreach Program Policy Agreement**, accepting responsibility for proper care of all library materials checked out to them. Termination of services will result with failure to adhere to the **Outreach Program Policy Agreement**.



I have read and understand the **Outreach Program Policy Agreement** and my signature below denotes agreement to its stipulations.

Patron's Name _____

Street Address _____

Town _____, New York Zip Code _____

Home Phone _____ Cell Phone _____

E-mail address _____

Signature _____ Date _____