

**Cornwall Public Library
Board of Trustees**

January 10, 2019
7:00 p.m. Regular Meeting Agenda

I. Roll

II. **Approval of the minutes** –December 13, 2018 meeting

III. Financial Review

a. Approval of warrant #6

A. Public Remarks:

B. Communications/Donations

C. Director's Report

See Google docs

D. Committee Reports

a. Finance Committee

b. Policy Committee :

c. Building & Grounds Committee

d. Garden Committee

e. Friends & Foundation

f. Personnel Committee: appointment of new Director: Charlotte A Dunaief
appointment of Library Clerk: Gittel Evangelista
acceptance of resignation: Michelle Mellino

E. Unfinished Business

F. New Business

a. Print Newsletter

Adjournment

Next Regular Board Meeting: February 14,2019 7 p.m.

Cornwall Public Library Board of Trustees Meeting

January 10, 2019

7:00 to 9:00 PM

Minutes

Meeting called to order by Amy Cordisco at 7:00 PM

I: Roll

Trustees Present: Bruce Cohen, Carol Stein, Tom Dames, Stephanie Wolf, Christine McDonald, and Amy Cordisco. **Excused:** Susanne Vondrak.

Charlotte Dunaief, Library Director

Michelle Mellino, Treasurer, **Excused.**

Also Present: Library staff member Ellen Winchell (minutes).

1. **Approval of the minutes:** A motion to approve the Board of Trustee minutes of December 13, 2018 as amended, made by Tom Dames, seconded by Bruce Cohen, and unanimously approved.
2. **Financial Review:** The credit card bill was a little higher this month, the Friends will reimburse \$601.00. The \$471.17 bill from Butler Rowland Mays, will be paid out of the Capital fund. The \$4,850.00 bill from Drury Studio and Design will be paid out the the Capital fund. We will be capped at the tax levy for the Annual Budget Vote, the cap amount is \$33,118.00. Following discussion, a motion to approve Warrant #6 in the amount of \$82,086.11 was made by Tom Dames, seconded by Carol Stein and was unanimously approved. The Finance Committee set up two meetings on February 2, 2019 and February 11, 2019 to work on the budget.
3. **Public Remarks:** none.
4. **Communications:** A thank you letter was received from Michelle Mellino.
Donations: none.
5. **Director's Report:** See written report.
6. **Committee Reports:**
 - a. Finance Committee: see Financial Review
 - b. Policy Committee: none.
 - c. Building and Grounds none.
 - d. Garden Committee: none.

January 12, 2019

- e. Friends & Foundation: Chris McDonald followed up with Kevin Brennan. Kevin filed the Foundation dissolution papers on October 10, 2018. A letter sent to him on November 28th, 2018 asked that he resubmit with a corrected form. Kevin Brennan resubmitted the corrected form on January 9, 2019.
- f. Personnel Committee: A motion to approve Gittle Evangelist, as a Library Clerk, made by Carol Stein, seconded by Stephanie Wolf and unanimously approved. A motion to accept the resignation of Michelle Mellino, as Treasurer, made by Bruce Cohen, seconded by Tom Dames and unanimously approved. A motion to appoint Emily Milton, as the new Treasurer, made by Carol Stein, seconded by Tom Dames and unanimously approved.

7. Unfinished Business: none.

8. New Business:

- a. Print Newsletter: Pam Hawks will give us a firm date of the lead time the printer needs. The goal is to have the newsletter received by the public on April 12, 2019. The Budget Hearing will be on April 11, 2019. If you have any ideas for the print newsletter, please email them to Amy Cordisco. Some items that will be included will be capital project updates and a director update.

9. Adjournment: Motion to adjourn regular meeting to 7:42 PM made by Tom Dames, seconded by Bruce Cohen, and was unanimously approved.

Next Regular Board Meeting Thursday February 14, 2019 at 7PM

Cornwall Public Library
Warrant # 6
As of December 31, 2018

Type	Date	Num	Memo	Split	Paid	Amount
Barron's						
Bill	12/12/2018	121218660417	1yr Ren.-cost \$52 on C Dunief CC Acct ...	413.6 · Serials	Paid	0.00
Total Barron's						0.00
Belsito						
Bill	12/17/2018	120318900	2019 Managed Website Hosting Service	434 · Publicity & Printing	Unpaid	495.00
Total Belsito						495.00
Blackstone Publishing						
Bill	12/17/2018	1066513	Adult Audio - 1066513	-SPLIT-	Unpaid	34.94
Bill	12/17/2018	1067499	Adult Audio - 1067499	-SPLIT-	Unpaid	65.89
Bill	12/17/2018	1065635	Adult Audio - 1065635	-SPLIT-	Unpaid	205.67
Bill	12/28/2018	1069477	Adult Audio - 1069477	-SPLIT-	Unpaid	30.94
Bill	12/31/2018	1072748	Adult Audio - 1072748	-SPLIT-	Unpaid	34.94
Total Blackstone Publishing						372.38
Brodart Co. - Juv						
Bill	12/17/2018	B5493242	B5493242	410.4 · Juvenile Fiction	Unpaid	6.59
Bill	12/17/2018	B5492970	B5492970	-SPLIT-	Unpaid	10.49
Bill	12/17/2018	B5493270	B5493270	-SPLIT-	Unpaid	16.49
Bill	12/17/2018	B549068	B549068	-SPLIT-	Unpaid	14.11
Bill	12/17/2018	B5491874	B5491874	410.4 · Juvenile Fiction	Unpaid	37.88
Bill	12/17/2018	B5491789	B5491789	-SPLIT-	Unpaid	92.36
Bill	12/17/2018	B5492038	B5492038	-SPLIT-	Unpaid	162.73
Bill	12/17/2018	B5492044	B5492044	-SPLIT-	Unpaid	170.33
Bill	12/17/2018	B5492045	B5492045	-SPLIT-	Unpaid	10.49
Bill	12/17/2018	B5488592	B5488592	410.4 · Juvenile Fiction	Unpaid	16.68
Bill	12/17/2018	B5488591	B5488591	410.5 · Juvenile Non Fiction	Unpaid	13.87
Bill	12/17/2018	B5483254	B5483254	410.4 · Juvenile Fiction	Unpaid	11.84
Bill	12/17/2018	B5485481	B5485481	410.5 · Juvenile Non Fiction	Unpaid	17.59
Bill	12/17/2018	B5487260	B5487260	410.5 · Juvenile Non Fiction	Unpaid	7.18
Bill	12/17/2018	B5487254	B5487254	-SPLIT-	Unpaid	21.89
Bill	12/28/2018	B5503880	B5503880	-SPLIT-	Unpaid	20.98
Bill	12/28/2018	B5503532	B5503532	-SPLIT-	Unpaid	90.90
Bill	12/28/2018	B5503818	B5503818	-SPLIT-	Unpaid	46.54
Bill	12/28/2018	B5503547	B5503547	-SPLIT-	Unpaid	92.03
Bill	12/28/2018	B5503580	B5503580	410.4 · Juvenile Fiction	Unpaid	86.06
Bill	12/28/2018	B5499610	B5499610	410.4 · Juvenile Fiction	Unpaid	8.76
Bill	12/31/2018	B5504990	B5504990	-SPLIT-	Unpaid	241.58
Total Brodart Co. - Juv						1,197.37
Brodart Co. (McN)						
Bill	12/17/2018	Inv M164460	Service for February 2019	410.9 · McNaughton	Unpaid	610.75
Total Brodart Co. (McN)						610.75
Butler Rowland Mays						
Bill	12/28/2018	Invoice # 9	BRMA Project #17 40 30 - Invoice #9	800 · Capital Expenditure	Unpaid	471.17
Total Butler Rowland Mays						471.17
Cash						
Bill	12/31/2018	Replenish Petty C...	Replenish petty cash 4Q18	1010 · Petty Cash	Paid	69.04
Total Cash						69.04
Cengage Learning/Gale						
Bill	12/17/2018	65643307	Inv 65643307	410.11 · Adult Fiction Standi...	Unpaid	65.23
Bill	12/28/2018	65709951	Inv 65709951	410.21 · Adult Non-Fiction St...	Unpaid	24.00
Total Cengage Learning/Gale						89.23
Central Hudson Gas & Electric Corp						
Bill	12/31/2018	Acct 86610120007	Service Nov. 21-Dec. 21	450 · Fuel/Utilities	Paid	2,669.46
Total Central Hudson Gas & Electric Corp						2,669.46
Cornwall Public Library - Payroll						
Bill	12/03/2018	Pay per end 11.30...	Pay Period Ending 11.30.18 Pay Date 1...	1012 · OBT Payroll Checking	Paid	14,772.83
Bill	12/17/2018	Pay per end 12.14...	Pay Period Ending 12.14.18 Pay Date 1...	1012 · OBT Payroll Checking	Paid	15,761.43

Cornwall Public Library
Warrant # 6
As of December 31, 2018

Type	Date	Num	Memo	Split	Paid	Amount
Total Cornwall Public Library - Payroll						30,534.26
Cornwall Public Library - Trust & Agency						
Bill	12/03/2018	Pay Ending 11.30....	Pay Period Ending 11.30.18 Pay Date 12...	1003 · Due from Trust & Age...	Paid	7,150.36
Bill	12/17/2018	Pay Ending 12.14....	Pay Period Ending 12.14.8 Pay Date 12....	1003 · Due from Trust & Age...	Paid	7,538.57
Bill	12/20/2018	Health Insurance	Health Insurance December 2018	1003 · Due from Trust & Age...	Paid	10,023.60
Total Cornwall Public Library - Trust & Agency						24,712.53
Dowser Spring Water						
Bill	12/17/2018	Inv # 1778981	December 2018 Water Cooler Delivery	430.2 · Office supplies	Unpaid	11.98
Bill	12/17/2018	Inv # 177071	December 2018 Water Cooler Delivery	430.2 · Office supplies	Unpaid	41.97
Total Dowser Spring Water						53.95
Drury Studio And Design						
Bill	12/31/2018	000001	Landscaping Design	800 · Capital Expenditure	Unpaid	4,850.00
Total Drury Studio And Design						4,850.00
Elizabeth Fisher						
Bill	12/17/2018	Empl Reimburse	70.6 miles @ \$.545/mi	435 · Travel/Conference	Unpaid	38.48
Total Elizabeth Fisher						38.48
Greater Cornwall Chamber of Commerce						
Bill	12/28/2018	Inv 3416	2019 Membership Dues	438 · Dues	Unpaid	100.00
Total Greater Cornwall Chamber of Commerce						100.00
Guardian						
Bill	12/12/2018	Policy 00964906-0...	Disability Insurance 12/1/18-11/30/19	9090.8 · Health Insurance	Paid	1,522.05
Total Guardian						1,522.05
Hannaford Bros. Co.						
Bill	12/28/2018	12-11 Purchases	Back Kitchen Supplies - Program	430.30 · Adult	Unpaid	14.97
Bill	12/31/2018	12-3 Purchases	12-3 Purchases Wreath Making Program	430.30 · Adult	Unpaid	8.97
Total Hannaford Bros. Co.						23.94
Ingram Library Services						
Bill	12/17/2018	37570629	37570629	-SPLIT-	Unpaid	44.14
Bill	12/17/2018	37679047	37679047	-SPLIT-	Unpaid	78.18
Bill	12/17/2018	37424780	37424780	-SPLIT-	Unpaid	70.27
Bill	12/28/2018	37834654	37834654	-SPLIT-	Unpaid	44.22
Bill	12/28/2018	37894037	37894037	-SPLIT-	Unpaid	665.23
Bill	12/28/2018	37933505	37933505	-SPLIT-	Unpaid	107.63
Bill	12/31/2018	38051720	38051720	-SPLIT-	Unpaid	24.96
Bill	12/31/2018	38016796	38016796	-SPLIT-	Unpaid	63.90
Bill	12/31/2018	38051719	38051719	-SPLIT-	Unpaid	16.25
Total Ingram Library Services						1,114.78
John Kramer						
Bill	12/17/2018	Dec. 17 2018	December 17th 2018	452 · Repairs to Building	Unpaid	665.00
Total John Kramer						665.00
Lisa Sinclair						
Bill	12/17/2018	Employee Reimbu...	64 mi @ \$.545/mi	435 · Travel/Conference	Unpaid	34.88
Total Lisa Sinclair						34.88
Lock Around the Clock						
Bill	12/17/2018	January 2019	January 2019 Storage Unit Fee	469 · Service Contracts	Unpaid	55.00
Total Lock Around the Clock						55.00
Magna5						
Bill	12/31/2018	5094300	For Services 12/25-1-24 monthly charge...	-SPLIT-	Paid	826.29
Total Magna5						826.29
Marangi Disposal						
Bill	12/17/2018	Inv 8C100378	December Services	469 · Service Contracts	Paid	123.86

Cornwall Public Library
Warrant # 6
As of December 31, 2018

Type	Date	Num	Memo	Split	Paid	Amount
Total Marangi Disposal						123.86
Maryanne O'Dell, Receiver of Taxes						
Bill	12/31/2018	Bill 4742	2019 Property Tax	450 · Fuel/Utilities	Unpaid	609.88
Total Maryanne O'Dell, Receiver of Taxes						609.88
Moffat Library of Washingtonville						
Bill	12/17/2018	Lost Item	"Secret Admirer" Barcode 32845001202...	2082 · Library Fines	Unpaid	10.00
Total Moffat Library of Washingtonville						10.00
Nanuet Library						
Bill	12/17/2018	Lost item payment	"Return of the Queen" barcode 3282401...	2082 · Library Fines	Unpaid	12.00
Total Nanuet Library						12.00
News of the Highlands, Inc						
Bill	12/17/2018	N87343	N87343 - Thanksgiving Greeting	434 · Publicity & Printing	Unpaid	25.00
Total News of the Highlands, Inc						25.00
Orange Bank & Trust Cardmember Services						
Bill	12/31/2018	Stmt dated 12.24.18	Stmt dated 12.24.18	-SPLIT-	Unpaid	3,609.82
Total Orange Bank & Trust Cardmember Services						3,609.82
OverDrive, Inc.						
Bill	12/31/2018	01052CO18233471	01052CO18233471	410.12 · Adult E Book	Unpaid	681.97
Bill	12/31/2018	01052CO18233470	01052CO18233470	410.12 · Adult E Book	Unpaid	623.94
Total OverDrive, Inc.						1,305.91
P & P Quick Copy Center						
Bill	12/28/2018	Inv 198826	500 Envelopes	434 · Publicity & Printing	Unpaid	69.00
Total P & P Quick Copy Center						69.00
Pat Rovello						
Bill	12/31/2018	Employee Reimbu...	11 miles @ \$.545/mi	435 · Travel/Conference	Unpaid	6.00
Total Pat Rovello						6.00
Paychex, Inc.						
Bill	12/12/2018	2018112900	Small Business Package payroll process...	437.1 · Prof fees-Office	Paid	504.40
Bill	12/12/2018	19076559	40 Employee usage \$4/EA & mobile \$1/...	437.1 · Prof fees-Office	Paid	200.00
Bill	12/20/2018	2018122700	Small Business Package payroll process...	437.1 · Prof fees-Office	Paid	547.54
Total Paychex, Inc.						1,251.94
Prevention						
Bill	12/17/2018	1 year renewal	1 year renewal - Exp 1/2020 Acct 19515...	413.6 · Serials	Unpaid	36.99
Total Prevention						36.99
Randazzo's Landscaping Inc.						
Bill	12/31/2018	Inv 19440	Monthly Maintenace - Salt Parking 12.14....	469 · Service Contracts	Paid	676.00
Total Randazzo's Landscaping Inc.						676.00
RCLS						
Bill	12/17/2018	Inv 27122	Movie Licensing USA 2019	411 · Film	Unpaid	368.00
Total RCLS						368.00
Richard Feingold						
Bill	12/17/2018	Richest American	The Richard American Who Ever Lived	437.2 · Prof fees-Adult progr...	Unpaid	225.00
Total Richard Feingold						225.00
Roth Mechanical, Inc.						
Bill	12/28/2018	12/15 repairs	Mens Room and Staff Bathroom 3-Flush...	452 · Repairs to Building	Unpaid	495.32
Total Roth Mechanical, Inc.						495.32
Shop Rite Supermarkets Inc.						
Bill	12/31/2018	Purch. Date 01/02...	Purch. Date 1/2 January Art Reception	430.30 · Adult	Unpaid	28.80
Bill	12/31/2018	Purch. Date 11.30...	Purch. Date 11/30 December Art Recepti...	430.30 · Adult	Unpaid	17.66

Cornwall Public Library
Warrant # 6
As of December 31, 2018

Type	Date	Num	Memo	Split	Paid	Amount
Bill	12/31/2018	Purch. Date 12/04...	Purch. Date 12/04/18 For Wreath Program	430.30 · Adult	Unpaid	14.95
Total Shop Rite Supermarkets Inc.						61.41
Smithsonian						
Bill	12/28/2018	1 year renewal	1 year renewal - Exp 4/2020 Cust # 2918...	413.6 · Serials	Unpaid	34.00
Total Smithsonian						34.00
Stella Denton						
Bill	12/31/2018	Employee Reimbu...	Home Bound Deliveries and Wreath Mak...	-SPLIT-	Unpaid	50.24
Total Stella Denton						50.24
Toshiba Financial Services						
Bill	12/31/2018	Inv 373788322	Service for 12-16-18 to 1.16.19	469 · Service Contracts	Paid	633.55
Total Toshiba Financial Services						633.55
Valerie LoSardo						
Bill	12/31/2018	Emp Reimb.	69.6 mi. @ .545 for Dec. 5,10,14,21	435 · Travel/Conference	Unpaid	37.94
Total Valerie LoSardo						37.94
Vanguard Cleaning Systems of the HV						
Bill	12/17/2018	28159	December Services	469 · Service Contracts	Paid	1,190.00
Total Vanguard Cleaning Systems of the HV						1,190.00
Verizon						
Bill	12/17/2018	12-10-18 Internet/IP	December Internet service and IP Address	431 · Telephone	Paid	171.56
Total Verizon						171.56
Verizon Wireless						
Bill	12/17/2018	9819493555	December 2018	431 · Telephone	Paid	20.27
Total Verizon Wireless						20.27
Village of Cornwall-on-Hudson						
Bill	12/17/2018	Acct 007472-000	Water service 10.1.18 to 11.30.18	450 · Fuel/Utilities	Unpaid	138.17
Total Village of Cornwall-on-Hudson						138.17
W.B. Mason						
Bill	12/17/2018	I61384114	Pencil Sharpner	430.2 · Office supplies	Unpaid	27.43
Bill	12/17/2018	I61347023	Tag SHPG, MLA, 13PT#5	430.1 · Library supplies	Unpaid	37.89
Bill	12/17/2018	I61346011	Multifold Towels, Soap, Planner Pouch L...	-SPLIT-	Unpaid	326.38
Bill	12/28/2018	I61944511	Paper	430.2 · Office supplies	Unpaid	26.99
Total W.B. Mason						418.69
Wall Street Journal						
Bill	01/02/2019	Renewed 11/28	renewed by Credit card 11/28 \$945	413 · Serials/Reference	Paid	0.00
Total Wall Street Journal						0.00
TOTAL						82,086.11

Cornwall Public Library Director's Report December 2018

General Overview: On December 2nd I met with Laura from serve-pro for an estimate walk-around for duct cleaning. On December 3rd I met with Angelo from DKI for the same thing. On December 2nd I interviewed another person for the PR position. Pam and I discussed each interviewee and decided to hire Gittel Evangelista.

I have scheduled one of the NYS Sexual harassment trainings to take place on January 7, 2019.

This will be for part-time staff, and the Library will be closed that evening from 4-8PM. The Library will close for the day (8:30-5) on January 29th for another session of the NYS Sexual harassment training. We will also be conducting additional trainings that afternoon, to help staff keep up-to-date with technology, library offerings, etc.

Brenda and I attended the Chamber of Commerce Holiday Dinner/Meeting on Tuesday December 11th.

On December 11 held Dept. heads meeting, met with Liz & Lisa & Brielle Withers to discuss "Be a Friend" letter drop-off program. On Tuesday December 18th we had our monthly staff meeting.

Administration:

Personnel: Pam and I have hired the new PR person: Gittel Evangelista is the person we have chosen for our new PR person. She has extensive experience writing articles, working on web-sites and with social media, and previously worked for the Times Herald Record. We are looking forward to working with her. She started on December 17th with a brief job orientation given by Pam.

Building and Grounds: I have had two companies in to give estimates on duct cleaning. I had a third company to coming in to bid on Duct cleaning, on December 6th, but they never came.

The third electrician came in to give an estimate on the cat 6 wiring for the new wireless access points. RPC electric is the lowest bid.

Landscape Architecture for Grounds: (no action this month)

Monthly Statistics for November, 2018 (figures in parenthesis are last month's figures)

Registered borrowers: 9,628 (9,558); Direct Access/Circulation: 10,993 (12,781);

ILL Borrows: 1,903 (2,167); ILL Loans: 1,762 (1,947); Item Count: 72,259 (69,966);

Wi-Fi: 2,759 (3243).

Finance and Fundraising

The Good Idea Fund: no action for this month

Programs, Collections, and Services: Please see attached reports from the Department Heads

Respectfully submitted,

Charlotte A Dunaief 1/3/2018

Adult Services December 2018 Report

January Events Scheduled: 1/15: Cornelius Vanderbilt Lecture; 1/21: Teen Tech Tutors

December events Attendance: 12/4: Wreath making = 25; 12/11: Lecture: Cyrus McCormick, Mechanical Reaper = 9; 12/27: Teen Tech Tutors =

Home Bound Delivery: Stella made 6 deliveries.

Ref Stats:

Circulation: 120; Lap Tops Lent: 0; I-pads Lent: 0; Directional: 1; ILL Pulls: 1332;

Reader Advisory: 9; Tech Assists: 69; Reservations: 2; Printing: 49; Phone: 56; Magnifier: 0;

Computer Guest Passes: 17; Notary: 13; Ref. Q's: 215. (There were also 13 SEAL/outside the system requests.)

Database Stats: Novel List Plus: 3; Novel List PlusK-8: 1; EBSCO Other: 1 ; Gale: 0;

Gale Virtual Ref. Library: 1; Ancestry: 471.

Collection development: Weeding of Adult Fiction continues. Stella, Meaghan and I continue to read Journals and make Collection Development selections. Ordering and processing continue.

PC Usage: Adult Area: 654

* Local History: 6

Children's Area: 35

Laptops: 0

TOTAL PC USAGE: 695

*this is MICROFILM use

Respectfully Submitted: Charlotte A. Dunaief 1/ 3 /19

December 2018 Monthly Report: Rosaleen Leahy: Adult Programs

Medicare 101 – 25

Art Reception - 28

Creative Writers – 4, 5, 5

Colonial Holiday Music – 14

Wreath – making – 25

1st Wednesday – 7

McCormick Reaper – 9

Tea & a Classic – 18

Alzheimer's Support Group - 5

Mystery Book Group – 12

12 Programs, Total Attendance - 157

Other Room Use – Set-up for Boutique, Friends Christmas Boutique – 50, Board Meeting, Staff Meeting, Interview – 2, Art Break-down, Art Set-up : Room Use for Other: 7

December 2018 Youth Services Program totals

PROGRAM NAME:	DATE:	CHILDREN:	TEENS :	ADULTS:	VOLUNTEERS:	TOTAL:
LAPSIT-9:30						0
LAPSIT-10:30						0
TODDLERS-9:30						0
TODDLERS-10:30						0
CIRCLE TIME						0
PRE-K						0
PJ ST						0
ART						0
CHATTERBOOKS						0
BOOK/SNACK						0
READZZA						0
CHESS	12/4	10		1		11
WRITERS	12/6&12/18		15			15
TUT						0
KNITTING	12/4	4				4
TOURS	12/3&12/7	45		4		49
ZINE-A-THON	12/6	12		5		17
LEGO	12/29	38		17		55
FAMILY ST	12/29	5		5		10

			114		15		32				
									TOTAL:		161

Cornwall Public Library's Youth Services December 2018 Report

December 2018 Events:

12/4 Chess
 12/4 Knitting Club
 12/6, 12/18 Teen Writers
 12/6 Zine-a-Thon
 12/10 PJ Story Time
 12/29 Family Story Time
 12/29 LEGO Family Build-It

Meetings/Outreach Attended:

12/3, 12/7 COH Kindergarten Class Tours (Liz, Lisa & Rebecca)
 12/4 RCLS Book Preview (Lisa)
 12/11 Dept. Head Meeting (Lisa & Liz)
 Meeting with Brielle Withers (Lisa & Liz)
 12/12 Harassment Prevention- RCLS Workshop (Liz)
 12/17 Youth Services SRP 2019 planning meeting (Lisa, Liz & Rebecca)
 12/18 Staff Meeting (Lisa, Liz & Rebecca)
 Planning meeting with Meaghan for SRP 2019
 12/19 Planning meeting with Angie Fiorentino for Bilingual Story Time

Reflections:

December may appear to be a slow month but there is no such thing in the Youth Services. In this month we had two volunteer run programs (Chess and Knitting), threw a Zine-a-Thon where makers from preschool to adult were encouraged to create their own mini magazine/book -all supplies provided and three family events (2 story times and Lego). Major weeding, refurbishing, re-locating and cleaning happened in the stacks. As soon as we knew the date of the April library vote we were able to secure Bill Streeter from Delaware Valley Raptors who always is a great draw. Got a jump on the Summer Reading Program for 2019 and have several confirmed performers at this date.

Looking forward in 2019, we have three new programs in the works. Our teen advisory board (T.U.T.) met in late December & decided to host the Take Your Child to the Library Day (2/2/19) with a Story Land Extravaganza. Bilingual Story Time will be the monthly Saturday Family Story Time led by Spanish teacher Angie Fiorentino. Our library will be a "mailbox location" for a letter writing campaign organized by middle school student, Brielle Withers as part of the Be A Friend Project.

There's always something at CPL in Youth Services

Questions @ the Desk:

Reference –219; Circulation – 105; Tech – 12; iPad Lending – 20; Telephone – 67; Programs – 40

Program Stats:

Children 134
 Adults 36
 Total 170

Respectfully Submitted 1/2/19 ekf