

**Cornwall Public Library Board of Trustees Regular Meeting  
April 8, 2021, 7PM  
Transcription**

**Stephanie Wolf:** All right, so I'm going to call the April 8th meeting of the Cornwall Public Library Board of Trustees to order. Looks like everybody's here. We are less people, Roberta Sherman had resigned so she will not be attending. So it looks like everybody's here. And Meaghan Doyle's filling in for Charlotte, and Catherine is here taking minutes, and Emily is here for treasurer. So we need to approve the minutes from the March 11th meeting. Did anybody see anything in it that they had a question about? Melissa.

**Melissa Greaves:** I just have something in the wording in Buildings and Grounds. If you go sort of towards the end of that paragraph, it reads "An engineer who had previously spoken to Director about the library's HVAC system recommended another company for the library to use." And that is true, but then it reads that "The recommended engineer will be meeting with" myself. I met with an engineer, we were recommended to meet with another engineer, but they are not the same engineer.

**Catherine Inledon:** Okay.

**Melissa Greaves:** So just I think just, like it just reads that it's the same. That was the only thing I noticed.

**Stephanie Wolf:** Did anybody else see anything else? Alright. So I need a motion to approve the minutes of the March 11, 2021 meeting minutes as amended.

**Carol Stein:** So moved.

**Stephanie Wolf:** Melissa will move, Carol will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** Great. Okay. And now we need to go on to the Warrant #9, which is a total of \$63,399.68. Does anybody have any, see anything or have any questions that they didn't address the Finance Committee? Carol, is there anything you want to mention?

**Carol Stein:** No, it was kind of a low warrant, which was good. So, there was nothing really remarkable. No big projects being paid this time. Nothing, no triple payroll. So we're good. I don't, I didn't, we didn't have any particular issues.

**Stephanie Wolf:** Okay. So I need a motion to approve the Warrant #9 for the amount of \$63,399.68.

**Meghann Chyla:** Moved.

**Stephanie Wolf:** Meaghan Chyla will make a motion. Second? Matt R. will second. All in favor? Aye. So we have approved Warrant #9 for \$63,399.68. Okay, so now we're on to, we're moving right along. Public remarks, and we don't have any public. Did you get any correspondence or anything, Meaghan, to share?

**Meaghan Doyle:** So I don't have any correspondence for this month. So I can move right on to motion- the vote to accept donations.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** I have the monthly donation from the Fidelity Charitable Trust on behalf of Dr. Barry John Capella in the amount of \$50.

**Stephanie Wolf:** Okay, so I'll need a motion to accept that donation of \$50 from Dr. Barry John Capella through Fidelity Charitable Trust.

**Carol Stein:** So moved.

**Stephanie Wolf:** Carol will move. Second?

**Meghann Chyla:** Second.

**Stephanie Wolf:** Meghann Chyla will second, all in favor? Aye. All right. So we're accepting that donation. Great. We're up to Meaghan's, the director's report.

**Meaghan Doyle:** Alright, so a lot has been happening in the last month, particularly in the last two weeks. We reopened to the public in March and I, in my report there I noted some impressive numbers. But I just think it's worth highlighting that we had over 1,200 people walk through our doors this month, which I'm sure is still less than a normal month, but I do think that, you know, it's a good sign that we're, we're doing the right thing, and we're getting people in. At least half of them were walk-ins, just people who didn't have appointments, who just came in and said "What's going on?" and we were, you know, said "Sure, come on in." So I think, so that's going really well. We had some COVID issues this month, some COVID scares, positive cases, but you know, we're moving people around and just, you know, keep trying to make sure that everybody's safe and we keep providing our services. The SmarterMail migration has completed, it mostly went smooth. There's a few little quirks, things that I'm still trying to work out with RCLS staff, you know, just to fix a couple little things. But for the most part, everybody is up and running and back in business. We're working on the site sign, that installation started this week. They just called and said, "Okay, we're coming," and I said, "Okay, come on over." So I'm trying to make sure that the staff that has the responsibility of putting content up there is getting the training that they need, and so that we can have content ready to go, particularly our first message will be "Thank you, Senator Larkin and Senator Skoufis for the grants that made this sign possible." So we'll make sure that that message is out there since it will be there before the vote.

**Stephanie Wolf:** And the second one, “Please vote.”

**Meaghan Doyle:** Yes, absolutely. And I imagine that we're going to have, like, a rotating thing.

**Stephanie Wolf:** Rotating.

**Meaghan Doyle:** But the first one for at least the first day will be, “Thank you for the grant.”

**Stephanie Wolf:** Yeah, we definitely need to put that out there that it was paid for by a grant.

**Meaghan Doyle:** Yeah. Let's see what else we got going on. So the vote is coming up. We have received a bunch of applications for absentee ballots, those are being processed. The first batch went in the mail yesterday, I think it was yesterday. And we're, you know, everything is pretty much lined up as it should be to go smoothly then on April 20th for the vote.

**Stephanie Wolf:** Meaghan-

**Meaghan Doyle:** Yeah.

**Stephanie Wolf:** Is the space ready for the vote?

**Meaghan Doyle:** The space is not yet ready but there's a plan for the coming week. Youth services staff, which, it's a lot of their stuff that's stored in there right now, they've got like a game plan for how they're going to attack that this week, including some cleaning out of stuff in the shed, so that we can get rid of some of that and then move some of the Community Room stuff into there. So it will be ready. It's not right now, but it will be. And also between now and then on Saturday is the bookstore is doing their first outdoor book sale of the spring. And so they've asked to use the space for the weekend to start staging, you know, all of the carts with their books and things to move outside. So I'm not even thinking about, you know, cleaning out that room until they're done. And then let's get Children's to do their thing, and then we'll get set up by the end of the coming week.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** Let's see. What else did I want to talk about? The lighting project. Movement on that has happened this month in the sense that there's a lot of pieces moving around, but no actual progress has really been made since our last meeting. The, I think we talked about at the last meeting that the lights were defective and needed to be rewired. We were hoping that RPC could take care of that for us but because the manufacturer is paying for it, they have decided they want to bring in their own person, which we are agreeing to because that keeps the manufacturer on the hook for the warranty. So we just have to wait now for RPC to be cleared of their part of the project so that the next contractor can come in and there's no overlap in any kind of insurance issues or things like that. The holdup on RPC is they are just very busy. And it's more than just a walkthrough because they are still doing, there are two power packs that need to be installed in the children's section. So it's not a big piece of the project, but it's just enough of a

project that we need to kind of hound them to get the, you know, get on their schedule. They are expected to be in tomorrow to do the electrical work for the site sign. I'm hoping that means that because they're in the building, they're going to do the other piece and then we can be done tomorrow. But that message came in after I left today, so I'll have to try and touch base with them in the morning. I hope that-

**Carol Stein:** Hold on, a stupid question that I never asked, which I should have asked in Building Committee, but what, were the defective lights not working? How much is that affecting the lighting of the actual library? I never seem to ask that question.

**Meaghan Doyle:** So it's actually not affecting it at- well, that's not totally true. There are a couple of the lights that don't work. There's maybe two or three that don't work. The, but the rest of it, what the defect was is they're not programmable to work with those dimmer switches.

**Carol Stein:** Oh, ok.

**Meaghan Doyle:** So the lights are on and off. We're fine. We've been you know, we're not like sitting in the dark.

**Carol Stein:** Okay.

**Meaghan Doyle:** It's just that the dimmer switches were ordered and can't be set up because the lights don't, aren't compatible with the switches.

**Carol Stein:** Okay.

**Stephanie Wolf:** And we paid, we paid additional for those dimmers, for them to be dimmerable or whatever you, however you say it.

**Carol Stein:** I think I knew that, I just forgot, I'm sorry. I think I did know that and I forgot, my bad.

**Meaghan Doyle:** That's okay.

**Stephanie Wolf:** All right.

**Meaghan Doyle:** Melissa, were you gonna add to that?

**Melissa Greaves:** Oh, no, Stephanie said it. We hemmed and hawed over paying the extra money for the dimming. We thought it'd be great for programming, nighttime programming, and, yeah, and it just miswired.

**Meaghan Doyle:** Yeah, I do think that the dimmers will be nice, because the, the new LED lights are very bright. And during the day, that's great because the sun is bright and so the brightness of those lights makes up for the interior kind of that come in from outside and it feels dark, you don't get that with these. But as it gets darker outside, then it's really bright inside. So I

think they'll be useful, I think it'll end up being a good move when we get them working. Oh, and just on the lights. And then in addition to the couple that don't work, there are two lights in the adult side that hadn't worked or been operational at all for like years, I think. And as part of this, they put bulbs in them. But now we can't turn them off. It turns out, they're not actually connected to the switch in that area. So they're just permanently on. So I hope and I think that part of this whole, like, working on fixing the switch will also include connecting those two lights to that switch. That's my understanding. All right, we are on the pre-schedule for Mr. Patterson to come in and do the exterior painting. He's going to let us know when he has time as the weather gets warmer, and, and we're just still working on the fax lines thing. That was another thing happening here. One other thing that I didn't actually get into my report, I just didn't think of it, I just wanted to bring to your attention, is our website. I don't know if any of you have visited our website in the last month, but we've been having a lot of problems with spyware. It's, I don't think that it's necessarily that we've been hacked, but our website is at this point, I think 10 or 12 years old, the, like the WordPress base that it's built on. And we were having very significant issues this month with people who have good antivirus software, it wasn't letting them visit our site. Some of the emails that were supposed to go through our Event Espresso system for people registering for a program, and then we want to reply and send a link, that system was rejecting those emails. or other people's emails that is, they were not receiving the registrations because they were being filtered out as spam. I had-

**Carol Stein:** Can you make recommendations to get a new vendor?

**Meaghan Doyle:** So, so I had a meeting with Joe who does our web stuff now, Joe Duraes, and Rebecca Barth who does a lot of website work for us on behalf of the children's department, and Joe Belsito, who is our vendor. And his recommendation is that we need to, he has been kind of putting band aids on the stuff we have for the site that he inherited from somebody else when we switched to him. He just took what they had made and he's been just kind of limping along with it. But his recommendation really at this point is going to be that we need to investigate and invest in just building a new site, that that would solve all these problems. We've really, our infrastructure there has outlived its technology capabilities based on what the internet is like now. I don't have numbers here because he was going to write up a proposal for me and I need to interact with him a little bit more. But when I did speak with him, he's willing to give us a very significant discount, he lives in our area, and he really appreciates the work the library does and wants to keep us up and running. So I think in the next couple of months, we're gonna have that. It may be a significant expense but it's probably manageable. And I just wanted to put it on your radar as something that's going to be coming along in the next month or two as a bigger project than just the standard, you know.

**Carol Stein:** So with the email you sent about the grants and aid, is that something that, they don't all have to be capital related, can they be, can they be a website technology-related grant that we request?

**Meaghan Doyle:** Probably Yeah. I mean, the email from Grace is really all I know about that. But I imagine that it's anything we write up and ask them for that they decide, "Sure, that sounds like a worthwhile thing."

**Carol Stein:** So then I would say let's get on that ASAP because if there's gonna, if they want to give us 10,000 toward it, and that's what it costs or 20,000 or whatever, I don't know what these things cost.

**Meaghan Doyle:** Yeah.

**Carol Stein:** If they want to give us that, I would love it. I mean-

**Meaghan Doyle:** Yeah.

**Carol Stein:** It's not a budgeted expense so it would be great.

**Meaghan Doyle:** Okay, yeah. So let me, I'm going to put on my to do list for next week to go back to Joe and Joe and Rebecca and let's see if we can corral the, you know, what does this project need and then what's it going to cost so we can ask for it as soon as possible.

**Carol Stein:** Great.

**Stephanie Wolf:** Sounds like a plan.

**Meaghan Doyle:** Thanks. I believe that is it for my Director's Report, unless anybody has questions about anything going on that I didn't mention?

**Carol Stein:** No, I guess one question I have with the Community Room is, once you've cleaned it out for the vote, are we now going to leave it empty so that we can start to slowly bring things back in socially distanced, and however, we might need to use it so that we're not, you know, now tying up that space? Because really, things are opening up now.

**Meaghan Doyle:** Right, so we, we have moved the quarantine into the small study space in anticipation of needing this room. So yeah, and I believe that's going to continue over there, we're not moving the quarantine back in there. So that room really will be open and available. The question then becomes, you know, then what do we do with that space, as far as being able to have things that are in person. I actually started speaking with Liz and Lisa and Brenda today, yesterday and today about having a meeting of the managers to try and start planning some guidelines and have a policy of, you know, where's the line of this is what we're willing to do in person versus what are we not ready to do in person, because I think, as we start having some things, we're gonna have people that want to know why we can't have others. So I want to have a rule in place first, so we can apply it fairly.

**Carol Stein:** So I mean in schools, you're going three feet now with a divider, or six feet without. So if we can either space tables six feet apart, and have fewer people, but if we want to

have more people put them six feet with a divider, the dividers aren't all that expensive. They're not cheap, but they're not that expensive, you're not going to buy them, 2000 of them like we did. But if you're going to just buy like 50 and have them in the room, that's an expense that we could probably [unintelligible] and if the kids want to do an arts and crafts program or some sort of other program, it might bring some normalcy back again. I mean, I know we're heading into our spring season where we can do things outdoors, but-

**Meaghan Doyle:** Right.

**Carol Stein:** Sometimes it's just not that easy to set everything up outdoors with materials, and it's a lot on Liz to do that for a children's program.

**Meaghan Doyle:** Sure, yeah.

**Carol Stein:** Well, I really think we should be considering that now. And then also, I also think we should be considering having our Board meeting there, because certainly we can fit nine, nine to ten people in the room spaced apart. And then still broadcast on Zoom, if we want, we can do a hybrid, but it would really be nice to get back to the way things used to be a little bit and show the community that we're, we're doing that. But that's my only thing. I mean, I don't I don't know, if I speak for everyone else with that. But I'm just so tired of these Zooms, and not meeting people and-

**Stephanie Wolf:** Carol, I had to say, I was going to bring up the same thing about us being able to, if the Community Room is empty after the vote, we should be able to each, you know, have our own table, however many feet apart it's supposed to be-

**Carol Stein:** Yeah.

**Stephanie Wolf:** And probably all fit in there.

**Carol Stein:** Yeah, we should be able to.

**Stephanie Wolf:** Or even with, you know, if we don't have our own table, we can each just have our own chair and use our lap as a desk.

**Carol Stein:** Our school board meeting room is not much bigger than that Community Room and we have all of our meetings in person.

**Melissa Greaves:** Are the dividers movable, so that you can really set them up to work for the program that's going on at the time? And you can kind of stack them like we stack the tables and chairs?

**Carol Stein:** Yeah, you can get, you can get ones that you can either put onto a desk and physically put it on there, or you can get ones that just sit on the desk. And you know, with kids, we affixed them to the desk because they're kids and they'll be knocking over. But if you know if

it's adults, and again, if it's short term, you can use short term type of things to affix them to the desk as well. You know, you can even use like, what's one of like, silly putty that stuff that you would put on the wall? To put it out? Yeah. So you can, you can put on that and then take that right off. It doesn't stay, so it's like, there's a lot of ways we've been doing it. So we have things that move around. It's, it's been very creative, you know, people could get creative, so, but why not? Right. So the kids want to be- go ahead.

**Matt Rettig:** No go ahead, I was just wondering, as far as us having our Board meetings in person again, is there, I mean, do we need some sort of direct- Like, as far as last I heard, it came from the governor or from the state that you know, public entities like this one have to do the Zoom things. Do we need some sort of blessing from the governor's office or whatever to, or from RCLS to actually get in a room and do these meetings?

**Carol Stein:** So the governor has said we can have them by Zoom. He doesn't say we have to have them by Zoom. But I think what we have to do is allow the public to come, so if we have enough room to allow the public to come that would dictate whether or not we also need to do a Zoom with it. So like for example, with our Board meetings, we do both. We haven't, we don't allow the public to come so we allow them to come via Zoom and we actually do a hybrid approach with that, which is a little bit more complicated technology-wise. But if we, you know, ever if that's something Meaghan you have to look into whether or not you have the capability to do both. You're basically broadcasting a Zoom, and there's a, the camera's on us sitting there. So it's-

**Meaghan Doyle:** Right.

**Carol Stein:** It's still picturing us and hearing us, for anybody who's listening in the background. But if there absolutely is no public, then we can just have our regular meeting, there's no requirement. So-

**Matt Rettig:** So it's on us to decide when we want to get back in person. I mean, each individual Board. That's cool.

**Meaghan Doyle:** Carol, do you have any idea, if we do it that way, the hybrid way, if we still have to post the video and do the transcript? Does the existence of a camera mean we must record?

**Carol Stein:** You know, that's a good question. That might be a question for a lawyer. In practicality, since it's so easy to do, it's probably just worth doing it for the short term.

**Meaghan Doyle:** Sure. Fair enough.

**Carol Stein:** But we've never videoed our meetings in the past. So-

**Meaghan Doyle:** Right.



**Carol Stein:** Some schools do that routinely, or some town boards do that routinely, they, if they do it, or if they've always videoed their meeting, then they should always video their Zoom. We haven't always done that. We publish our minutes like we're supposed to, like we're required to. So that anyone can see and hear what, you know, we've talked about.

**Meaghan Doyle:** Right.

**Carol Stein:** The public's always welcome to attend. So it's a very open forum. There's, there's not an obligation to do that. In Open Meetings law, there's just a meeting, an obligation to have the Open Meeting.

**Meaghan Doyle:** Right.

**Carol Stein:** If we feel like there's enough room to invite the public and still create the safe distance, which is three feet apart and the mask and dividers, we can even create situations, whether it was tables with dividers, so that the public can come. We do not have to do a Zoom and we do not have to have a recording.

**Meaghan Doyle:** Okay.

**Matt Rettig:** Is it a problem we're having in person meetings, but we're still restricting, you know, who can come to the library?

**Carol Stein:** Well that might be something we should talk about, yeah.

**Stephanie Wolf:** Yeah. I mean, the way I look at the way the library is operating now, we are pretty much open to the public, because we're accepting walk-ins. We're just limiting the number of people in the building at any given time-

**Meaghan Doyle:** And how long, we have the half hour cap.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** We're not letting people just stay all day yet.

**Matt Soltis:** A way I would explain that, because I have gotten a few questions from patrons walking into the library when I volunteer at the greeter's desk. I just explain it as, the CDC recommends that we monitor having a certain number of people per square footage of our property. And that's why some people are able to come in, and some you know, our Board might be able to have a meeting. But we can't have too many other people coming into the library. That's how you, that's how you would explain that.

**Stephanie Wolf:** All right. Does anybody else have anything else they want to say about that? Felt like a Forrest Gump reference right there. Sorry. It's not a good night. Okay. So we are on to the Finance Committee.

**Carol Stein:** So we did meet, I didn't write a report, because it's just not my thing, I guess. But we did meet. We talked about, let me see, I think I have some notes. But we took, we reviewed the reports, and also it looks like we're gonna have a surplus, which is good. We also talked about our current bank balances. And the need to move some of our surplus funds that we're keeping in our Investment Account into our Capital Account, just so that we have it earmarked properly. In June, the Finance Committee will make a recommendation for the June meeting, or the July meet I'm not sure which one. Once we see the year end final reports to make the recommendation how much to move into capital. We may also want to fund the Tax Cert Reserve, which we didn't talk about at the meeting. But just because I remember that we're having a Tax Cert Policy coming up later. But we might want to start that fund. And that way, we're not having to budget so much money for that every year. So that just relieves the taxpayer of that obligation in the current budget. So those are the things we're going to look to recommend. And then the-

**Stephanie Wolf:** Carol, why, what is the advantage to moving it, money from an investment account to the capital account?

**Carol Stein:** It's really no difference. It's still surplus. But at some point, if I were a taxpayer with a \$1.3 million budget and I'm holding 400,000, then it would appear that we're over-budgeting. And so you know, if you don't have a purpose for the money that you're not spending on your budget, if you create surplus, too many surpluses then you don't have a purpose. So we've always said our purpose was to keep the money for capital so that, should a repair be needed, which our building is aging right, we never did get the new library, the new additions and such, that we would never have to impact programming or, or staffing with one of these repairs, because we would have that money set aside in the capital. So we don't really I mean, we budget the minimal amount we think we know, we need for maintenance in our budget. But we're like, for example, the whole HVAC overhaul that we're looking to do, that would not have to come out of our operating fund, that would be able to come out of capital. So we're being in a sense, we're showing that we're being responsible by, by keeping that money aside. At some point, if it's too much money, we should really continue to offset the budget. Now we did put money in the budget this year.

**Stephanie Wolf:** Yeah.

**Carol Stein:** From, from the surplus, and we did it last year. So because the tax caps are so low right now, but you know, it, you don't want to continually budget for that. But at some point you do. Because if you don't if you have too much in reserve, that's not a good, good strategy, either. So there's really-

**Stephanie Wolf:** I guess my question was, if it's in an investment account, it's earning money-

**Carol Stein:** Oh, it would be earning money, either place-

**Stephanie Wolf:** Will it earn the same amount?

**Carol Stein:** Yeah, it would earn money in both places. I mean, that's, that's, they're both interest bearing accounts. Correct, Emily? Yeah. But it's just where you're earmarked it. And so when you're doing your financial reports, if we were to do a financial statement, it would show in the capital account, versus it would show on just the general account, which I wouldn't, if I were to, I wouldn't know what we were, what our purpose was. So as a Board, we should have a purpose for holding that money, or we should return it to the taxpayer in the form of, of lowering their taxes, right? That's the other option that we can do with it. The trouble is, if you do that in one year, then what do you do the following year? So it gets very tricky financially, we're in an environment where you're always having to play with a tax cap. So-

**Stephanie Wolf:** Yeah.

**Carol Stein:** It's best that we really keep it in the capital, and then use it for those purposes, so that we're not taxing our operating budget. But we can't continue to keep too too much. We have to have projects in, you know, projects, and also the rainy day kind of capital that we need for fixes. So. And I would also recommend putting some of the tax cert reserves so that we can always maintain that, not have to worry about that, because you never know, you could get a couple of big ones. And that messes up your budget as well. So. But we'll make the final recommendation in June or July. But we just wanted to point out, you know, get the topic going so people knew what we were doing.

**Melissa Greaves:** Hopefully by then we'll have some numbers for the HVAC so you will know specifically what we're looking at coming up. And that could be-

**Stephanie Wolf:** That could be a big chunk.

**Melissa Greaves:** Yeah.

**Carol Stein:** Right. And we would have until what, until August, probably or September to submit an RCLS grant for the HVAC.

**Stephanie Wolf:** It's usually August.

**Carol Stein:** Yeah. So by then we will have a sense of how much is in there. Because remember, that's a matching grant. That's the other thing. As a Board, we're responsible to ensure that we would have enough to match those grants, it's, it could be anywhere from 40 to 50%, that we have to match. So it's generally at least that, right? It could be more, it could be 60% match. It could even be 70%. So we have to show that we have the funds in order to be able to get the project so-

**Melissa Greaves:** So I know nothing about that. So if somebody wants to, at some point, give me a phone call or a quick tutorial, or what to start looking at or thinking about in those terms. But if you're also like-

**Carol Stein:** It's just like the lighting project, Melissa. So when we did the lighting project, we, we put in a project for \$190,000, right?

**Melissa Greaves:** Right.

**Carol Stein:** Something like that, about that much. And we had the cost and we showed how much it was going to be to do all the lighting project. RCLS then approved the grant, and they will give us the 80,000 whatever 80-90,000 that we got from them, ok?

**Melissa Greaves:** Was it as simple as just saying, "RCLS, we're going to spend this amount of money," and them saying, "Okay, here's a grant."

**Carol Stein:** Yeah, but you have to have a backup to show why, how you're spending, you have to have something, some documentation to say how you're spending it. And you have to have like, say, either an architect's drawing, an engineer's drawing or something, to show that you're, this is an accurate number. But you have to show that you have the full 190 in that case, or they won't give you the money. It's weird. So they need to know that, that you would have been doing this anyway, then they grant it to you. It's kind of a screwy system if you ask me, you should have to show that you only need half of it.

**Stephanie Wolf:** Yeah, that's how, you should only have to have half of it in order to get a grant.

**Carol Stein:** I don't know, for some reason that's not how it works. But, but that's the thing. So if we do get an engineer and you'll, I know you'll speak of that later, but if we do get someone to say, okay, a new HVA system completely overhaul would be, you know, \$100,000, then we can write the grant, knowing we have the 100,000 in the capital, especially if we we move it over. And once we're done with the roof, the site sign and we're almost done, I think we've almost filed for the final roof grant payment, and then we have this other one done, we'll have a really good sense of where we landed now in capital. So we're very close to that. So I think it'll be exciting by July meeting to really hash all this out and figure it out.

**Emily Milton:** Carol, we had discussed moving some of the money into the Good Idea Fund. Do we want to wait to do all of that in June? Or do we want to do some of that now?

**Carol Stein:** That was the other piece that I had made a comment on, I was gonna make a comment on that, thank you for reminding me. Because that one, we typically, we don't really need to wait. And we, we talked about in the Finance Committee of getting your opinion, the rest of the Board's opinion on, on doing that now. So that the, the library employees can be solicited for ideas again, because the Good Idea Fund, I don't even know if everybody knows what that is. But the Good Idea Fund is a fund that we had originally funded through some money that the

Friends had given us, that was excess money that they had had, and they didn't want to carry so much money on their books. So they gave it to us. And then we set it up, and we said, "Hey, this is an idea that the employees should control this money in a sense and write grants." And, and then we're the approver of the grant, in a sense, you know, with the library director's recommendation, we pretty much say "Okay, yeah, that makes sense." So it's a way of, of including employee ideas. And, you know, as I said, in the Finance Committee meeting, they, they're there every day, they know what's going on. Our job is more of fiscal oversight, our job is more, you know, protecting the taxpayers' resources, but our job isn't to everyday figure out what the best thing is for the library, that's the library director and the staff to do. So creating that Good Idea Fund will help them and one of the things like we know that they'll put a grant in for is for bottle filling, a bottle of water thing because they need water, they want better water. So, so that could be a grant that we can then approve. So either buy a filling station or just a system for better water filtration of some sorts, whatever they put in, but we, like there's a couple others that Meaghan said they might do, but letting them do it. I think we should do that now personally, but, so we should just maybe look to replenish what we clearly have. Emily thinks about 100,000 to move, right?

**Emily Milton:** I think we can, like I said, a good idea to wait until the end of June to know exactly what our surplus is this year. But I feel pretty confident we can move 200,000 out of our Capital Account, out of our Investor's Account, don't cut into capital or just divide to the Good Idea Fund however we decide to allocate those.

**Carol Stein:** And the tax cert. So why don't we so let's- why don't we as a new business, make a motion to do, to fund by 25,000 right now, put it into the Good Idea. They don't, won't spend it all at one time but it'll be, it'll be over the next, you know, year or so. But then we can start that grant cycle again, where we were asking them for them quarterly to, to do it. Personally if quarterly, monthly, whatever they want, I don't know that we need to be that strict, but it was good to have more time so we could evaluate it. So-

**Stephanie Wolf:** I think we did quarterly last-

**Carol Stein:** Yeah, we did it quarterly. Yeah. So that we could then just seek this, solicit the ideas from our staff. So that would be my recommendation. And then, then we'll, they'll make a final recommendation in July for moving the money to capital or tax cert, the rest of the surplus.

**Stephanie Wolf:** Okay. So you're making a recommendation for us to move \$25,000 from our Investment Account into our Good Idea Fund.

**Carol Stein:** Yeah, it would still earn interest, it would still, I think that account earns interest, right? So I think the money still, the interest is very minimal at the moment-

**Stephanie Wolf:** Minimal.

**Carol Stein:** So it's not a huge, I mean, we're talking ridiculous numbers right now. So.

**Stephanie Wolf:** Okay, so then I'll need a motion to approve that move, the movement of \$25,000 from the investment account into our Good Idea Fund. Melissa will make that motion. Do I have a second. Meghann Chyla will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So we will move \$25,000 from our Investment Account into the Good Idea Fund. So-

**Carol Stein:** So Meaghan Doyle you need to let the employees know that it's out there and they should start submitting grants. I don't know when the next quarter would fall but you could find that out.

**Meaghan Doyle:** Okay. Yeah, we have a staff meeting on Tuesday morning, so I'll talk about it then.

**Carol Stein:** Okay.

**Stephanie Wolf:** Yeah, because we're already in the last quarter of this fiscal year, Carol. So they could even submit something for next meeting.

**Carol Stein:** Yeah.

**Stephanie Wolf:** Or they can submit it next meeting, we can talk about it, and vote on it-

**Carol Stein:** And award it. Yep.

**Matt Rettig:** I mean, can these only be submitted every quarter? Or can they just come up every month, you know, every month, and then-

**Stephanie Wolf:** They can-

**Matt Rettig:** You just don't want chaos.

**Stephanie Wolf:** Why we did it as a quarterly. I think it was because, I don't know.

**Carol Stein:** We did it quarterly just so that we could group them. And if there was anything larger, we could evaluate it not. And you know, we only had a certain amount of money at the time and we wanted to make sure it lasted. Now that we're realizing we have a little bit more, and we're replenishing it. So you know, there might be something- we just didn't want to like, if it was one larger one and we didn't want to have to evaluate it against other proposals, they would all come in at the same time.

**Matt Rettig:** Right. So my thought is to do it on a monthly basis. You know-

**Stephanie Wolf:** Yeah.

**Matt Rettig:** We meet every month. Ideas bubble up, we could be like hmm, no, hmm, no, you know.

**Carol Stein:** Yeah. I'm open to that, I really don't think it matters/

**Stephanie Wolf:** Yeah, so they can submit something for next month, Meaghan, we're-

**Meaghan Doyle:** Okay.

**Carol Stein:** They should go out to the Board ahead of the meeting though, just so we can all review it.

**Stephanie Wolf:** Yeah.

**Meaghan Doyle:** That's what I was just gonna say. So we'll have the deadline, always like the Tuesday before. No, the Thursday before the next Thursday's meeting, something like that.

**Stephanie Wolf:** Give us the weekend.

**Meaghan Doyle:** Right.

**Carol Stein:** I would just say by the end of the month, it has to have your, Charlotte, your or Charlotte's recommendation on, whoever the director is at the moment, but has to have the recommendation signed that you think this is a good idea. Like-

**Meaghan Doyle:** Okay.

**Carol Stein:** An employee could say this is a great idea, and if the director does not agree, I'm not going to override that. I mean-

**Meaghan Doyle:** Got it.

**Carol Stein:** That's not our role. Our role is to say yes, we could fund it or not, but-

**Meaghan Doyle:** Right. Okay, so by end of month-

**Carol Stein:** That's part of the process then. So there's a form that they fill out.

**Stephanie Wolf:** Yeah there's a form.

**Carol Stein:** and there's signature on there.

**Meaghan Doyle:** Yup. I have a, just a rules and order question. Carol, you had mentioned that as being maybe new business. When we do the minutes later, should we put that discussion in New Business or right here in the middle of Finance?

**Carol Stein:** I don't know.

**Meaghan Doyle:** Does it matter?

**Carol Stein:** I don't know if it matters, put it as New Business even if we just did it though.

**Meaghan Doyle:** Okay.

**Carol Stein:** Let's be clean.

**Meaghan Doyle:** Yeah. Just checking, because we had a question about that with something last month, we weren't sure where to put it, so. Okay, doesn't matter.

**Stephanie Wolf:** I think as long as it all gets there.

**Carol Stein:** Yeah.

**Meaghan Doyle:** Fair enough. Thank you.

**Stephanie Wolf:** But I guess to make it look-

**Carol Stein:** Yeah.

**Stephanie Wolf:** Let's make it follow the agenda.

**Carol Stein:** That's all Finance Committee had.

**Stephanie Wolf:** Okay. So Meghann, you're up for Policy Committee.

**Meghann Chyla:** Okay, so if everyone looks on our report, we had two that are up for a vote. One was that Tax Grievance Policy that really, I just relied on Carol's expertise to check the wording and go through. We had asked, there was a question about, do lawyers need to see this? And the short answer is no. So that is up there for everyone to see. And then the only question I had on there from a few months ago. I don't know if anyone knows this offhand because this was before my time. Towards the bottom, where it's talking about fund investment, it says "Funds held will be outlined in the library's Investment Policy." Was anyone around and does anyone know if that-

**Carol Stein:** I do believe that we have, we do have an Investment Policy, I do believe it's an active policy.

**Meghann Chyla:** Okay. I just wanted to make sure with our wording that that was correct. Okay.

**Carol Stein:** Yeah.

**Meghann Chyla:** So I don't know if anyone has any questions on that one. And the other one that is up for a vote we had talked about last month, was the Educator Card Policy. And Meaghan



Doyle followed up for us, and I highlighted where we put the new wording. Because, you know, I know there was some questions. And so there's follow up, and I just kind of wrote in, what Meaghan had found out for us is that the intent is not to allow any users to have more than one card. So she fixed the wording up and hopefully that makes it more clear. And per Jerry from RCLS says, "This allows them to take out 99 items, but they are still charged overdues. And they are personally responsible for anything they take out, not their school district or students." So Cornwall staff cannot change the profile on non-Cornwall cards. But they can request Jerry or Martha at RCLS to do it. So if it's a Cornwall card, they can change the status to "corteacher" instead of the usual "coradult." So again, I, you know, not my expertise, but hopefully that makes sense to, I know Melissa you had some background in this and had some questions. Hopefully that makes a little more sense. And as long as it makes sense to you, Meaghan, because this is what you deal with every day. So if you guys could just check the wording, that was the last question we had on that one.

**Meaghan Doyle:** Yeah, Meghann, I, it does make sense to me. The only thing I realized after I wrote to you last was in that paragraph as amended, it almost looks like, what was it? That the- Wait, hold on a second. Let me find it because I didn't underline it. I just have it here. It was, "If they live in an RCLS service area, they must provide their identification, proof of employment," oh, "or possess an RCLS card from their home library." So the part that I think was missing was the, after the "or" if they have an RCLS card from their home library, they still have to show proof of employment. So it's not all of the things or have a library card, not just anybody with a library card can get the educator card, they still have to show that proof of employment. So-

**Meghann Chyla:** Okay, it should read as "Educators living within the RCLS service area must provide appropriate identification," and that says driver's license and photo, "proof of employment." Then it says, "or documentation of New York State approved homeschool status."

**Meaghan Doyle:** Yeah

**Meghann Chyla:** "Proof of current address, or possess a valid RCLS card." So we should put "and possess?"

**Meaghan Doyle:** So no, the "and" is where it was confusing in the last one, because that made it seem like they could have two cards, it's so they either do all of that first part, which gets them a new card. Or if they already have an RCLS card and they show us proof of employment, then they can get made the, they can get the change in status.

**Meghann Chyla:** Okay, so let me- So I'm gonna say "Or educators can possess a valid RCLS card from their home library," with what? With-

**Meaghan Doyle:** "And show proof of employment or enrollment."

**Meghann Chyla:** Okay, so hopefully you guys can see. And Meaghan, what is your email while you're there that you can view this so you can see it too and type in?

**Meaghan Doyle:** Oh, sure. If you want to use the corpublib@gmail.com, I have access to that here.

**Meghann Chyla:** Okay, so I'm going to add you so you can always look-

**Meaghan Doyle:** Okay.

**Meghann Chyla:** At this wording as well. Okay, so that should be sent to you. Okay, so we added in, "or educators can possess a valid RCLS card from their home library and show proof of employment or enrollment. Upon request, RCLS will change their user profile to N N N teacher."

**Meaghan Doyle:** Yeah.

**Melissa Greaves:** Now you were saying that Jerry has to change that if they have an existing RCLS card?

**Meaghan Doyle:** Right.

**Melissa Greaves:** So do you want to add in that it will, it won't be instantaneous? Because you're not going to call Jerry right then and there to have them do it? They might have to have the card mailed to them at that point.

**Meaghan Doyle:** Well, it's. So if they're a Cornwall person, and they're in Cornwall doing it, we would hand them their card and set it up. So it's only if they already have a card from their home library that we can't make the change.

**Melissa Greaves:** Right.

**Meaghan Doyle:** And, you know, I don't want to make it over complicated. I think we would just tell them like, "Okay, this takes two days to process" or whatever.

**Stephanie Wolf:** Yeah, I think, I don't know if you want to put this in that part in the policy, because that could change.

**Meaghan Doyle:** Could be variable.

**Meghann Chyla:** It says "upon request." That could mean a lot of different things.

**Meaghan Doyle:** Yeah.

**Stephanie Wolf:** Yeah.

**Meaghan Doyle:** Yeah, and it just says "will change," that means you know when he gets to it.

**Meghann Chyla:** Alright, so that's all the Policy Committee had, we just need to put those to a vote for this month.

**Stephanie Wolf:** Okay. So while we all are just thinking about the Educator Card Policy, and I have that one open, I'll take a motion to, Does anybody else have any questions or comments about it?

**Emily Milton:** I do think you're still missing some, what's the word, conjecture, the word that we use in connection, something on that little part, I think I highlighted there between "status comma proof" you'd like some other word, "and," "or," something.

**Stephanie Wolf:** Oh, yeah.

**Emily Milton:** I think it's still missing a typo.

**Stephanie Wolf:** "New York State home school status or proof of current address," is that where you mean Emily?

**Emily Milton:** Yep.

**Stephanie Wolf:** So after the comma after status, comma or proof of current address.

**Meghann Chyla:** Okay, so those are all "ors" right? You need identification, employment, or documentation or proof?

**Meaghan Doyle:** No, I think that should be an "and."

**Stephanie Wolf:** Ok.

**Meghann Chyla:** Okay.

**Meaghan Doyle:** Yeah. Because if they're getting a brand new card, they have to show proof of their address and their ID. And if it's a teacher card or an educator card, then they also have to show the proof of employment. They need all those things.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** The "or" only comes into play if they already have a card, then they don't have to show all the other proof that they normally have, like when you get your driver's license, but you use your passport, you don't also have to show your social security card and birth certificate, because that's already on record as far as they can tell. You know what I mean?

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** We're taking their other library card as proof that they're allowed to be in the system.

**Stephanie Wolf:** Right. Okay, so can I have a motion to approve the Educator Card Policy?

**Carol Stein:** So moved.

**Stephanie Wolf:** Melissa, and Carol will second.

**Carol Stein:** Sure.

**Stephanie Wolf:** All in favor? Aye. Alright, so we have approved the Cornwall Public Library Educator Card Policy. Alright, so we will go on to the Tax Grievance Fund Policy. And is that what it's supposed to be called this, how do you say that, certiorari?

**Carol Stein:** Certiorari.

**Meghann Chyla:** Did you want me to change the name of it then Carol on the name of the document?

**Carol Stein:** Yeah, I think we should, didn't I change the name already once?

**Meghann Chyla:** No, I'll do it. No, it's okay. I can do it.

**Carol Stein:** I thought I recommended that already. And maybe that- didn't I make a recommendation for that?

**Meghann Chyla:** I think the top changed, not the actual-

**Carol Stein:** Oh, yeah, yeah, I changed. Oh, yeah. I changed it on the policy, Tax Certiorari Policy.

**Meghann Chyla:** Okay.

**Stephanie Wolf:** Yeah, it's on the document. It's not what it's called as what it's saved- now it's as that but-

**Meghann Chyla:** I changed it. You're good. Okay.

**Carol Stein:** Yeah, I thought I had made that change. Okay. It's really a tax certiorari. So, which is a legal term for a grievance against your taxes. So you're kind of was right with grievance, but the grievance is the actual act, but the certiorari is the legal document.

**Stephanie Wolf:** Okay.

**Carol Stein:** So this policy, just as a recap, it allows the Cornwall School District to engage in the legal proceedings on our behalf because we're too small to do it on our own, and hire lawyers to then represent our interest, which is very small usually on these, on these resettlements. So they make a settlement because usually these don't go to trial, they go back and forth. And they, you know, do appraisals, a school district will have a lawyer who may make an appraisal, and

then the claimant will have their own appraisal, and they'll settle somewhere usually in the middle or, or not. Sometimes they'll literally just whatever the settlement, the appraisal is, sometimes it's based on shelter rents, all kinds of crazy things the system has. But once they finally agree, we're allowing the Cornwall School District to do that on our behalf, which we've been doing anyway so this just formalizes that. And then once, and this policy also allows us to create a fund. So it's kind of like two-part, it creates a fund that we can then as we talked about earlier, just cover them without having to mess up our operating budget because of it. Alright?

**Stephanie Wolf:** Does anybody have any questions about this policy? Alright, so I'll need a motion to approve the Tax Certiorari Policy. Matt R. will make a motion, anyone second?

**Carol Stein:** I'll second it.

**Stephanie Wolf:** Carol will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So we've passed that policy as well. Building, Grounds- Garden and Grounds Committee.

**Melissa Greaves:** Okay, so-

**Stephanie Wolf:** Oh Policy, did you have a- sorry, Melissa, Policy, do you have anything else? I'm sorry Meghann, did you have anything else?

**Meghann Chyla:** No.

**Stephanie Wolf:** Okay. Melissa?

**Melissa Greaves:** So I've gotten to work really closely with Meaghan recently, and she is juggling a lot of balls in the air. The interior lighting project alone has so many moving parts for something that is not happening in the physical world. So she spoke a bit about it. We have the ballasts that were wired incorrectly to work with the dimmer switches, which we paid extra money for. Acuity, who is the manufacturer of those, let RPC put in a bid for fixing them. They didn't like RPC's bid, and they sent their own subcontractor. So they've decided to go with them. In order for that subcontractor to be able to work, RPC has to end their insurance, what do you call that, like a binder, like an insurance certificate that you get for each job.

**Meaghan Doyle:** The bond.

**Melissa Greaves:** The bond. So in order for RPC to pull that though they have to finish multiple things. Now they say that they're going to come in and finish those things when they come in for the site sign. So Meaghan mentioned, it's two powerpacks in children's. But not only do they have to finish that, Ray from RPC wants to do a final walkthrough of their work, so that if something goes wrong with Acuity's subcontractor, Ray can say "That's not from us. We are not

responsible for that.” So there's a lot of moving parts there. In that moving part is Ray also coordinating working with the site sign, which, so the site sign started 9 am on Tuesday. And on Monday night at three in the morning, I started having a nervous breakdown that we didn't know where to put it. I was like, “Do we know where we're putting it? Like I think we know. We have a map. But this doesn't seem right.” So at 9 am, the subcontractors for Daktronic arrived. And there was a few glitches there, which I'll talk about. But they arrived, they were very nice, but we held them up quite a long time while we really double checked our math on where that thing was going. So they finally started digging, and they started digging out all this dirt with rocks. And in our contract with Daktronics, it says that they are responsible for removal of the spoils, which is all the dirt and rocks and stuff they take out to pour the concrete form. So nobody's got a dump truck. And they, at first the subcontractor wanted us to procure a dump truck but with Meaghan and myself going back and forth with Anthony from Daktronics, we realized it's their responsibility. In the middle of all that, Liz, with the garden was like, well, I'll take some dirt. So between what she took and what they used to regrade the site, we ended up not needing a dump truck. Now we talked about it, and we felt like because it worked out in our favor, eventually, we're not going to go back to Daktronics and say, “Well, what would you have paid for that? Maybe we should have a refund of that balance.” So that was our first gut reaction, because it all worked out so well. But you know, I don't know if you would, everybody thinks we should. Maybe we should talk about whether or not we should go back to Daktronics and say, “Hey, this was your responsibility, we sort of juggled some things and made it work out. But maybe we could get a bit of a cost break.” So that's an option. The site sign, the installation has begun. The subcontractors are coming from two hours away. They poured the concrete which we talked about, they built the form, they dug the earth, they poured it, and I don't think anyone managed to get there as of yesterday, no one managed to get their initials into it. So that's pretty good. The projected date for them to come back was tomorrow. Meaghan said that RPC is also supposed to come back tomorrow, but it was all kind of very last minute at the end of day today. Let's see. So that's that. I don't know if we want to pause there and talk about whether or not we want to ask for some sort of refund for the dump truck part.

**Carol Stein:** The only reason we would do that is if we thought there would be any other future charges that we could maybe net it against. I mean, technically, we are owed a credit. But-

**Stephanie Wolf:** That's what I'm thinking, let's, I want to wait to see what else happens. If they try to charge us extra for something else that comes up, we can say, “Well, hey, we didn't make you get a dump truck.”

**Carol Stein:** But that's what-

**Stephanie Wolf:** We shouldn't pay the extra.

**Carol Stein:** We should at least put that in writing. So that they're on notice that we are owed that, whether we go after it or not is another story, but we definitely should have it in writing.

**Melissa Greaves:** Yeah, and we've both, Meaghan and I both have spoken with Anthony about it. And my last conversation with him on Monday was that he was going to procure one and speak with the subcontractor and then there was crossed wires, and when they got there, they did not have one. So we can definitely put in as per our conversation, you know, a dump truck never did arrive, even though you said one would. So that's definitely something we can do. And we had talked about that as a possibility as well just like keep it not in the back pocket, but you know, make sure that they know that it never arrived. Does anyone have any questions about the site sign or the lighting before I move?

**Meaghan Doyle:** You know what actually on that topic, I do have a quick question. When the guys were there on Tuesday, they were talking about when they come back they said ideally for a sign like the size they've got, they've got a big crane that they would pull up to the street, but they can't do that because of the wires, the electrical wires that run right there along the street. So they wanted to know if they put down a lot of like mats and stuff to protect the grass, can they pull up around that rock wall onto the lawn of the library, to which I said, "Well, I think you're gonna have to do what you got to do. And if the mats are gonna protect the ground, then I guess that's fine." Does anybody have a different idea or reason why I should have told them, you know, actually, that doesn't work.

**Melissa Greaves:** I mean, you've got gas markers there right now. So that's kind of convenient. So you know exactly where that, the gas lines are.

**Meaghan Doyle:** Yeah.

**Melissa Greaves:** So that makes it so they know they can't go that way. And if they're, if they know how to protect the Earth, I mean, it makes sense to me to let them do what they need to do.

**Stephanie Wolf:** Yeah, and the other thing is if they do mess up the grass we have in the back pocket that they didn't bring a dump truck, so they should fix the grass.

**Melissa Greaves:** Good point. Good point.

**Meaghan Doyle:** Okay. It just occurred to me that I would like a second opinion. That was all.

**Stephanie Wolf:** Well, I've got it.

**Melissa Greaves:** Okay, so next, the generator and HVAC. First, I'm sorry, I'm going to back up, the Dasny, the roofing grant. That is the big one and we're looking to close that out by spending the last \$5,000 on the exterior painting and Meaghan mentioned that we've made it onto Patterson's potential May docket. So hopefully Patterson is going to start in May on that and that would finally close out that Dasny grant. And then that goes, takes us to the generator and HVAC. Now the generator falls under the scope of the lighting grant, which is keeping that open but we're going to use the engineer to help us solve that problem. So we met with the engineer, Blake Engineering. They're kind of near the Goshen area. So they're, they're localish. He came

and did a walkthrough with us, had a ton of questions and I have to say I didn't have all the answers. I felt like I hadn't been dealing with the HVAC long enough. So Meaghan went through and she compiled all the job tickets from- I just blanked on our HVAC company-

**Meaghan Doyle:** It's United.

**Carol Stein:** United.

**Meaghan Doyle:** Since July 2019 to current I pulled.

**Carol Stein:** United, right?

**Melissa Greaves:** Yep, that we sent that to him. And he's going to come back with a proposal, a scope of work, what he thinks about the generator, what we need, what we don't need, where we could put it, he's going to come back with the HVAC, do we need a new system? Do we just need to repair the system? Is it the right size? And the other thing that I thought was interesting, since they do work with schools a lot, they, they know the grant system and funding. So they're going to also kind of hold our hands through that. They're going, when they give us a proposal for their work, they're going to line-item it so we'll know that it's going to cost this amount for them to help us with the HVAC. It's going to cost this amount for them to help us with the generator. And it's going to cost this much extra if we want help through the grant process. So I thought that was sort of a big step forward. And then, Carol, you just mentioned the August RCLS matching grant thing. So that's something to put on there as well into, into the thought process. So I expect to hear from them pretty soon.

**Carol Stein:** Very good.

**Melissa Greaves:** So the maintenance person, Carol talked about this on Tuesday that a part-time position has been added to the budget for next year, which is pretty exciting. And then thinking, forward thinking, so the things that I think we have to think out beyond the open projects, which several of them are going to come to a close at the same time. Things that I think we need to be thinking about is staff hydration, I think that's a pretty big deal. Excuse me, the future of outdoor programming. I think with COVID I think it's going to change the landscape of how we do things on a regular basis. So it'd really be interesting. We have this beautiful design of a potential garden outdoor space that an architect did a couple years ago and it is in the B&G folder. I think we should really start looking at that and seeing what we can do so that over the next year or two, we can really take programming outside if we need to. And then the other thing that I think we need to be, have on our minds thinking going forward is the Frank Rovello bench Memorial. So that's just something to, that I think should be coming up next. If there's anything that anybody else thinks we should start thinking about on a regular basis, or really be turning over with our minds, you know, please, please let us know.



**Matt Rettig:** I mean, I floated, I floated the word to a couple of you. So I'll just float it to everybody. Since we're all here. Solar. I'd like, I don't know if there's a history, I don't know if the library has looked in, if this Board has looked into it before, but the idea of a solar array on the roof is very appealing to me. I think there's a ton of real estate up there on that roof. It faces kind of southeast, which is not perfect, but it's certainly doable. It's, frankly, it's one of the reasons I ran for this job. I'd like to see the library explore it. I don't know if it's going to happen. I'm sure it's going to be a multi-year, you know, effort. You know, my, I got to believe there's grants available for this sort of thing from states from various, you know, organizations. So, you know, because and I bring it up now, because, like Melissa said, a bunch of these projects are hopefully wrapping up soon. The ones she mentioned are also sort of ones we've already started on. But to my mind, a solar array on the roof would be a really cool thing for us to look into. So I just thought, I hope there's support on the Board. I, you know, I can't make us do that, but, but I'd like to get that ball rolling at some point.

**Carol Stein:** I'm supportive of it. Yeah. It's a lot of work on our end to do it. I'll just tell you that right now.

**Matt Rettig:** Not overnight. I know that.

**Matt Soltis:** I think it's a great idea.

**Matt Rettig:** Cool.

**Carol Stein:** I think those that are most interested should think about the, you know, whether they want to be on the B&G Committee for that next year as we reorganize for the next upcoming year, because it will take some significant time-

**Stephanie Wolf:** Yeah.

**Carol Stein:** To research the opportunities and, and come up with it. We also will need to spend some, some money on legal fees to really review the agreements that we're going to get ourselves locked into, so. But that doesn't mean we shouldn't do it at all.

**Matt Rettig:** Huge left. I get that. But I'm glad I'm sensing not, not utter revulsion at least. So hopefully we go down there, but maybe, you know, this year sometime. Thanks.

**Carol Stein:** Yeah, now is the right time too because the roof is new. I mean, you don't want to do it if the roof is old, so.

**Melissa Greaves:** Yeah. Carol, you had mentioned that, you know, originally there was money put away because you were talking about expanding the building. Is that something that we should still be considering? And if we're talking solar panels, were you talking about expanding up or out?

**Carol Stein:** Well, if you go back to when I first joined the Board, which was now what, seven years ago, when I first joined, we had, we were working on a capital project that went to a vote and lost by like 15 votes, which would have expanded the library. It wouldn't have gone up, no, it would have gone out, it would have expanded out toward the port- where the portico is, would have been encased that enclose that it would have gone out a little bit further to the back. So it it's the front, to the front, main Hudson street side, and it would have gone a little bit maybe further out I think on the side where, the park side they call it, right. And then I think we were also going to enclose the front lobby area and extend the lobby area out to the parking lot. So that would have it would have gone that way. So we would have had more spaces there. It would have actual, real Friends place would have been more in the lobby. It was really beautiful plan.

**Stephanie Wolf:** It was.

**Carol Stein:** Yeah. And the architects had done it. We missed it by 15 votes. I guess it was a tough time, you know, financially for Cornwall, as it always seems to be because everything falls on our taxpayer. So, um, but you know, it's it. That one was like, \$2-3 million? I don't know, no, if we can, we can really accumulate \$2-3 million in our capital fund to do it. But potentially, if we ever thought we wanted to refloat it again, what we could do is, is maybe is, float that bond, you know, that project again, for a vote, but this time, offset it with more money that we've saved, which we really didn't have at the time to offset it. So that could be another purpose of the library, you know.

**Melissa Greaves:** Does anybody know where those architectural renderings for that would be? We should put that in the folder just so we have it all together. I don't know if anybody has-

**Carol Stein:** Charlotte definitely knows where they are in. Yeah. And I'm sure the architect, Butler Rowland Mays has their own copies of them. So, yeah.

**Melissa Greaves:** All right, we should maybe just like keep that. But that's good that it wouldn't affect putting solar panels up, you know, you would have to think about those things.

**Carol Stein:** No, we weren't going to, we weren't going to add up higher.

**Melissa Greaves:** Okay.

**Carol Stein:** I don't think we could, because the cost again, because the cost of the, all redoing the HVAC. But you know, maybe, maybe if we're going to re- if the engineer comes back and says, you know, you should just start all over and not put the system up on your roof like you've been doing then that would free us up from not having to do it on the roof and then maybe we would want to expand upward. I mean-

**Melissa Greaves:** Yeah.

**Carol Stein:** Another lot of issues, it's probably more expensive construction, then you're talking about elevator and I have a fly in here that's bugging me. I got it. Finally, it's been killing me.

**Stephanie Wolf:** And if our foundation is strong enough to support a second floor.

**Carol Stein:** Yeah, and that's the other thing is our is our foundations, you know, because when you build a building, you don't, you make, you make the foundation for the size of the building. So that could be a problem. Which is, I'd have to, I think that one, somebody, Suzanne might have known whether we could have gone up or not. I know those were the issues. So.

**Melissa Greaves:** Okay.

**Carol Stein:** The architect could clearly tell us that.

**Melissa Greaves:** Now, do you know if they used the same architect that they were using for the lighting and-

**Carol Stein:** Yeah, Butler, Rowland and Mays, whatever that one.

**Melissa Greaves:** Okay.

**Carol Stein:** So, you know, they obviously, those plans would not need much updating, if we ever want to revisit that. And that's something we could talk about, when is the right time to do that.

**Melissa Greaves:** Yeah.

**Carol Stein:** I mean, the community, it might not be this, this year after a pandemic, but it might be the year following. I mean, you know, there is a huge amount of support for the library. But, but then when you know, and there always seems to be, but then when you ask people to pay, you know, the extra \$5 a year that would have cost, or \$10, they just didn't want to do it.

**Melissa Greaves:** Yeah, I just think we should look at those, we should look at that and think about if that's something we still may need to move forward towards. And then when we're also thinking about looking, thinking and looking at the outdoor space, and those renderings, we should see how they align with a potential build, because you don't want to do all that work to that outdoor space and then, oh, two years later, three years, we start talking about expansion. So I just want to make sure that they all kind of match up.

**Carol Stein:** Right.

**Stephanie Wolf:** And that's something to keep in mind with the HVAC system too.

**Carol Stein:** Yes.

**Melissa Greaves:** Yeah. Like don't put in another small unit, think, well, if we, if I, you know, with the engineer, if we, if we talk about expanding in the next five years, is this the right size? So yeah, all those things. Okay.

**Carol Stein:** If we, if we meet in person, we could probably pull those plans out and look at them-

**Melissa Greaves:** Yeah.

**Carol Stein:** Pass them around. I remember them pretty well.

**Melissa Greaves:** I figured I'd get every, we'd get through the budget stuff and then I'd start saying let's meet up.

**Carol Stein:** Yeah.

**Melissa Greaves:** Okay.

**Meaghan Doyle:** Relative to the HVAC, I just want to throw in, I did get a call from them. I, when I sent over this stuff to you, Melissa, I mentioned that the preventative maintenance had been done last week, and he found something else that was broken, and he was going to come back and fix it. And I got a call from the office yesterday or today that she's still having trouble locating those parts so she hasn't been able to put together a quote for me, but that she's working on it and just wanted to keep me posted. To which I told her, "But I thought you said it was the ignition thing in the boiler wasn't working, and when it was cold out last week after he was here, I switched from summer back to winter and the boilers were working. It was fine." So she was like, "Oh, alright, well, I'll find the info for you. You can keep it in mind for next time."

**Carol Stein:** That's why I don't like this, why I don't trust this company. I just think they're, they're, I don't want to use that word. They're just-

**Meaghan Doyle:** Yeah.

**Carol Stein:** I just don't think they're honorable right now.

**Meaghan Doyle:** Yeah, and I pointed out, and we're going into summer mode. I don't think we really need heat. If, if we only have one boiler right now we'll get by through summer. So if it really is broken then, you know, we don't need to worry about it until fall or even before then if we know some other plan, then we deal with it then. But, so just throwing that out there.

**Melissa Greaves:** Yeah.

**Carol Stein:** Well, there is a, if we're going to be getting new boilers, there is a lead time on ordering them. So we do have to think about it so we get the lay on it totally because there is a lead time on a boiler.

**Meaghan Doyle:** Yeah, it was an igniter switch that they needed to get.

**Carol Stein:** Yeah, that's not a big deal.

**Meaghan Doyle:** Yeah.

**Melissa Greaves:** So I-

**Meaghan Doyle:** But also old system, she's having trouble getting the part.

**Melissa Greaves:** That just-

**Carol Stein:** It's like the old car discussion, how much do you keep saving the old car and repairing it?

**Meaghan Doyle:** Exactly.

**Stephanie Wolf:** At some point you got to say enough is enough.

**Melissa Greaves:** So I think as soon as the interior lighting and the site sign are sort of, you know, they're, they're really in the end stage here and a HVAC is going to become the top priority. So, and I think that's going to take a lot of wrangling to pull together all the threads and decide if we want to work with the engineer. Something I did have a question about is how to navigate you know, we've, we've now talked to two engineers, one said, we basically don't want this project and one who is working with us, but do we have to engage a third? So how does that, how does that step work? To get a quote? I mean, I don't know.

**Carol Stein:** Well I mean, again, this, it's costing us a lot of money for them to do the analysis. So I think if we have two, and they generally say about the same thing, I don't know that I would seek a third because then we're wasting the taxpayer's money to tell us something we already know. If the two were very, completely different and we didn't have any comfort zone with either of them then I would say maybe we should seek a third.

**Melissa Greaves:** Okay.

**Carol Stein:** But no, I think this is a complicated one. But here, there's no hard and fast rule with the professional services like this.

**Melissa Greaves:** Yeah. Okay. So that's about it for Buildings and Grounds unless somebody has questions. I'm sorry to have put it up so late today. And then I think that brings us to Friends?

**Stephanie Wolf:** Friends. Yep.

**Melissa Greaves:** Okay, so I saw Jane today. And I spoke with her briefly, just trying to find my notes. So Meaghan mentioned, they are having the book sale, and she is taking donations. They're, they've reached the end of their fiscal year. And then one of the things that I found the

most interesting is they received a donation of part of, I think she's calling it the Presidential Library, which are these beautiful, leather-bound, never been opened books. And a couple of other things as well, like, there's this one book that was written by a Holocaust survivor, and she signed it and numbered it, it is so good, I'm getting goosebumps talking about it. So we were talking about it a little bit. And her thought is that there's quite a bit of money in these books. She thinks that the whole set of the Presidential Library goes for something like \$700, but she's looking for someone to help her sort of figure out what it could potentially be worth. So I mentioned, Stephanie, your husband at West Point, I thought, I immediately thought of him and I suggested that she contact you. I don't know if you want to reach out to her.

**Stephanie Wolf:** Yeah I can do that. He, he does that kind of stuff.

**Melissa Greaves:** Yeah, that's what I figured. So I just, that's basically that. I mean, they were so beautiful and impressive. I didn't even want to touch them. And then she started taking my books and putting them near them. I was like don't put them anywhere near, don't put my children's books anywhere near those gorgeous things. So.

**Carol Stein:** I you're thinking of doing like a silent auction for them or something to raise the funds?

**Melissa Greaves:** I think she's just at the point where she knows that she has something incredibly valuable. And until- she did mention that there was one point where they were selling some books online, but the gentleman who used to help with that has passed away. So you know, that's, but I think the first step, and the step that she's staying with, before she thinks of anything else is what are these actually worth? Because some of them really did seem- they're all leather-bound, you know, never been opened.

**Meaghan Doyle:** She and I actually spoke about them today, also, and I think she wants to get a sense of the value, but, because she was thinking silent auction, maybe. But she was also thinking that something like that is hard to do in these circumstances, if you do that, you know, at an event or something. So what she and I then discussed was maybe a raffle. She was thinking of doing maybe like, you know, a couple at a time doing a raffle. And then I had suggested maybe doing it, where you sell the tickets and have different baskets for each of the items and people could buy a bunch of tickets and then stick them in the ones they're interested in so they don't win a raffle for one they don't want, you know, I don't know. So we were just kind of throwing around some raffle ticket ideas. And she was kind of thinking that that's probably a good way to go. I don't know that that's what she'll do. But as of our conversation, she was leaning towards raffles.

**Carol Stein:** It might be even less if there's value in having it as a set because sometimes when you break it up, the value gets diminished.

**Meaghan Doyle:** It's not a complete set, though.

**Carol Stein:** Yeah.

**Stephanie Wolf:** It's already not a complete set?

**Meaghan Doyle:** Right.

**Melissa Greaves:** There are standalone books too, like the, the book by the survivor.

**Meaghan Doyle:** Yeah.

**Melissa Greaves:** That's like a standalone but there were other World War II books but there and some other things like a life, one of those Time Life decades, one of those-

**Carol Stein:** I'll be right back. I have to get a battery cable.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** So, but she's trying to maximize what we can get out of them. So.

**Melissa Greaves:** Yeah, they're really beautiful.

**Meaghan Doyle:** Yeah.

**Melissa Greaves:** So pretty. So that, and that and their book sale is coming so, and they should on Saturday should, should have good weather for it so-

**Stephanie Wolf:** It looks like it's gonna be nice.

**Melissa Greaves:** I know they've been itching to have another sale so I think that's pretty exciting.

**Meaghan Doyle:** And people have been itching for them to do it.

**Melissa Greaves:** Yeah.

**Meaghan Doyle:** Yeah. She did, I don't know, Melissa, I don't think you mentioned, she raised the price too. She was doing it in the fall for \$5 a bag. And she thought that people were really filling those bags and you know, so she was like, "You know what, let's try \$8 bag, see how it goes." So we'll see.

**Melissa Greaves:** She didn't mention that but that's good.

**Meaghan Doyle:** She's willing to give change but she's hoping people will just throw their tens in the box.

**Melissa Greaves:** She knows what she's doing.

**Stephanie Wolf:** She's a smart lady.

**Meaghan Doyle:** Yep.

**Melissa Greaves:** Yeah. So that's, that's it for Friends for now. You know what, I should mention one thing, when we do go to talk, start talking seriously about the Frank Rovello bench memorial, I think that that, they hold, the Friends have the money that we'll be using for that. So that is-

**Stephanie Wolf:** Yes.

**Melissa Greaves:** Something just to marry in your mind.

**Carol Stein:** I think we're both holding money, aren't we Emily? We have some of it too?

**Emily Milton:** I'll have to go back and look, I know we have a Memorial Fund. I'm not sure exactly how much is designated to whom. So I'd have to look at that.

**Carol Stein:** Okay.

**Melissa Greaves:** Okay, so there's potential there that it's a-

**Carol Stein:** Might be both.

**Melissa Greaves:** Okay. I'll write, make a note. That's it for Friends.

**Stephanie Wolf:** Okay. And so the Personnel Committee did not meet this month. Just, just didn't. We lost a member, and Charlotte being out for a bit. So we didn't meet this month. So we'll move on. Does anybody have any unfinished business? Do we have any unfinished business?

**Meghann Chyla:** Wait, just real quick. Before we move on, Melissa, when you were asking to change the minutes, I didn't have it open in front of me. So I just want to make sure that we have that correct before we move on.

**Melissa Greaves:** Sure.

**Meghann Chyla:** I know it was what the line about an engineer will be meeting with committee member, you want me just to take that out is what you're saying?

**Melissa Greaves:** So let me just get to it. So the, I'm going to read it as it is.

**Meghann Chyla:** Okay.

**Melissa Greaves:** "An engineer who had previously spoken to director Charlotte about the library's HVAC system recommended another company for the library to use. The recommended engineer will be meeting with the committee member." I didn't meet with a specifically recommended engineer, I met with an engineer. So you could just change it to, the, "Melissa



Greaves, the committee member, will be meeting with an engineer,” but not specifically recommended one. Do you see what I'm saying?

**Meghann Chyla:** Yep. Will be meeting, okay. So just says, “An engineer who had previously spoken to Charlotte, about the library's HVAC system recommended another company for the library to use.” And then we're just gonna say Melissa met-

**Melissa Greaves:** With, you can even say with Blake Knoll Engineering, or Blake Engineering. I mean, I knew at that time that's who I was meeting with, so that could, but that is not who the company who declined working with us recommended.

**Meghann Chyla:** Yeah, I'm just gonna take that part out. I just feel like it's so confusing.

**Melissa Greaves:** Yeah, it is. I don't fully understand why they declined to work with us.

**Meghann Chyla:** Alright, we're just gonna leave it at, there was spending and Melissa is meeting with engineers.

**Carol Stein:** It's possible it just wasn't their area of expertise and up to their system or that whatever. Something like that.

**Melissa Greaves:** Okay.

**Meghann Chyla:** Okay, thank you.

**Stephanie Wolf:** Okay, do we have any unfinished business? All right, and so for our new business we do, Roberta did resign, so we need to vote to accept her resignation. And I think I sent her email out to everyone. I can just read it, she just wrote, “After much soul searching, I have come to the conclusion that I must resign. I hate to admit it, but this past year with COVID has taken its toll on me. I hope this doesn't create too much work for you, but it is really the best for me, Roberta.” So we need to vote to accept her resignation. I need a person to make a motion please. Meghann Chyla will make the motion. Anyone second? Matt R. will Second. All in favor of accepting her resignation?

**Board members:** Aye.

**Stephanie Wolf:** Okay, so we did accept her resignation, unfortunately. So that brings up the question of what do we do now. So according to our bylaws, if a board member, the board- here, I'm just going to read the bylaw exactly as it is written. “The Board shall appoint vacancies due to calls other than the expiration of term until the next operating budget vote and trustee election. At that time, the appointee and any other interested candidates may run for the remainder of the unexposed term. Should a Board member choose to leave the Board prior to their term end, they must notify the Board in writing,” which Roberta did. So the way I understand that we can appoint someone to fill her position until the election. And once that happens, it's too late now for somebody, an additional to run. So, it appears that we have three people running for which

were two open seats, and now we have three open seats. So based on precedent that the Board has done before, when this has happened, we can just, since it's so close to the end of the fiscal year, we can just leave her position open until July 1st, when the new Board would take control, take over. And we can vote to have the person who comes in third place in the election complete the two years of her term.

**Melissa Greaves:** So you can't, there's no wiggle room because she resigned right before that we could reopen and allow another person to gather signatures and run, it's, it's way too late, or-

**Stephanie Wolf:** It's, as far as I know, it's too late because those were due in March.

**Melissa Greaves:** But is there, is there any wiggle room? Like if we appeal to somebody and said "Well, we lost a board member in April, can we have, allow another person to gather signatures and run even though it's so late in the game?" Like is they're anyone to even ask-

**Stephanie Wolf:** No because we've already had also had the ballots printed.

**Carol Stein:** Do write ins, people can do a write-in campaign

**Stephanie Wolf:** People could do a write-in if somebody wants to do a write-in campaign.

**Melissa Greaves:** Can we publicize that?

**Matt Rettig:** Can't we just say now there's instead of two seats available now there's three seats, we have our slate of candidates. We had two seats available now we have three but still with the existing candidates.

**Stephanie Wolf:** Yeah. Just going on precedent and what we've done before I mean, I don't know any rules about this. We've had this situation happen before that I can remember and this is exactly what we did. Whoever came in knew eventually third place would fulfill the shorter term because the, since we had two open terms for open positions for three years they would be the top two vote-getters then the third place vote-getter would be for the two year position. We can say that to the public when they come in to vote we can put up a notice you know to that effect.

**Meaghan Doyle:** Stephanie, I don't have the bylaws in front of me and I haven't read them but from what you read it sounds to me like the Board can appoint whoever they want, and then they can-

**Stephanie Wolf:** Until the, until the next operating budget vote and trustee election, which is this month.

**Meaghan Doyle:** Oh, so you would be appointing somebody now and then at the next election it would become whoever the next- Okay, so it's not like waiting until July to do the appointment buys you until next April.

**Stephanie Wolf:** That's not the way I understand it.

**Meaghan Doyle:** Okay.

**Stephanie Wolf:** [unintelligible]

**Carol Stein:** Potentially if we waited until May to appoint somebody, then there would be not another election till the following April. But I, I kind of see Stephanie's point that's a little bit-

**Meaghan Doyle:** Right.

**Carol Stein:** Underhanded maybe I don't know.

**Meaghan Doyle:** Right. I'm not trying to be underhanded, I'm just trying to clarify the rule. You know.

**Stephanie Wolf:** Yeah, yeah. I mean, this is the way I read it, if, you know, somebody else has a different interpretation, that's, that's fine. And I'm just also going by precedent, what we've done before when this has happened.

**Meaghan Doyle:** Right.

**Stephanie Wolf:** I mean, this is how we handled it, we can change precedent. But, um, you know, the way I understand it says "The Board shall appoint vacancies due to cause other than the expiration of term until the next operating budget vote and trustee election. At that time, the appointee and any other interested candidates may run for the remainder of the term."

**Matt Rettig:** Right. So you- go ahead Melissa.

**Melissa Greaves:** I was gonna say, well, that kinda is broad enough to say, you know, it says, anyone interested in running? You know, is that vague enough to say, well, I feel like I'm trying to find the loophole again for allowing another person to run. And that seems vague enough in, I don't know how to explain it. So if somebody resigns in April, and at that point, any interested parties who want to run- Am I really just grasping at straws, but.

**Meaghan Doyle:** Yeah.

**Stephanie Wolf:** The other, you know, did Matt go? Matt R., what did you want to say?

**Matt Rettig:** Well, from that language, it seems to me if you know, whoever we appoint, would then have to run in-

**Stephanie Wolf:** Next April?

**Matt Rettig:** Yeah, in April of '22, to finish out the term. You can't appoint him for the two years. You can only appoint him until the next budget, which will be next April.

**Stephanie Wolf:** Yeah. But I'm thinking that, is the next budget this April?

**Matt Rettig:** No, I understand that. But it's next week. I mean-

**Stephanie Wolf:** Yeah.

**Matt Rettig:** [unintelligible]

**Stephanie Wolf:** And then there, and then I go back to well, if other people did want to run, they would be running.

**Carol Stein:** Yeah.

**Meghann Chyla:** I think the way you interpreted it and said to us is the way it probably has to be based on past precedent, and I'm interpreting it the same way you are. I don't think there's any loopholes we can get around here.

**Stephanie Wolf:** Go ahead, Matt.

**Matt Rettig:** But just from the language, it doesn't sound like you've been appointed for two years. You can appoint him until the next budget vote which would be in April '22.

**Stephanie Wolf:** Yeah. And then you know in the back of my mind, I'm thinking, well, if somebody really wanted to run and be on the Board, they'd be running and being up for election.

**Melissa Greaves:** I think you're right there.

**Matt Rettig:** Which speaks to whoever gets the third most votes would probably be that person that you, that we appoint.

**Stephanie Wolf:** Yep.

**Melissa Greaves:** Isn't that what happened the first time I ran? I'm finishing someone else's term?

**Stephanie Wolf:** I think so.

**Melissa Greaves:** Yeah. Which is why I'm running after-

**Carol Stein:** Two years, right. Yeah.

**Melissa Greaves:** But it was interesting when I ran because there were three people running and originally two seats open. I know that I came in second to Meghann, and then the person who came in third was John, right?

**Stephanie Wolf:** And then so then he resigned.

**Melissa Greaves:** But somebody else resigned. And that's how John became appointed, exactly that situation.

**Stephanie Wolf:** Yeah.

**Melissa Greaves:** He came in third as soon as someone else resigned, he then came. So it is very recent.

**Carol Stein:** It is what it is. All right. We don't have a choice, so.

**Stephanie Wolf:** So do we need to vote that that's what we're going to do?

**Carol Stein:** I think we just vote- Yeah, I think we just vote to accept Roberta's recommendation, and we follow the bylaws.

**Stephanie Wolf:** So we already voted-

**Carol Stein:** Yeah, we have to fill the position temporarily because given that the vote is happening in a week or two.

**Stephanie Wolf:** Right. Okay. So, we're going to, I'm going to ask somebody to make a motion to, not fill Roberta's position for the remainder of this fiscal year. And who comes in third place will fulfill her final two years of her term.

**Melissa Greaves:** Can I ask a question? I'm sorry.

**Stephanie Wolf:** Yeah.

**Melissa Greaves:** Do we have enough for a quorum? If she's not, if we don't have anyone until July, we have enough?

**Stephanie Wolf:** We need four people at each Board meeting for a quorum.

**Melissa Greaves:** Okay. All right.

**Meaghan Doyle:** Stephanie, you just said that whoever comes in would be appointed to finish Roberta's term. But I thought you said that until the next election. So it's not finishing her term. It's just one year not two. Right?

**Stephanie Wolf:** It would be two years. She was, this is her first year on the Board.

**Meaghan Doyle:** Okay, so it doesn't. So they finish the full term, not-

**Stephanie Wolf:** Yeah.

**Meaghan Doyle:** Okay.

**Matt Rettig:** But that, okay. Then I'm misunderstanding what the length, because again I don't have language for me either.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** Yeah. Because I thought you said that

**Stephanie Wolf:** Oh, because the second sentence says, "At that time, the appointee may, or interested candidates may run for the remainder of the unexposed term." So her remainder of her term is two years.

**Matt Rettig:** At what time, read the sentence before that? At what time-

**Stephanie Wolf:** "The board shall appoint vacancies due to calls other than expiration of term until the next operating budget vote and trustee election. At that time, the appointee and any other interested candidates may run for the remainder of the unexposed term." So what we're doing tonight is saying that we're going to accept who comes in third place and they're going to finish her unexposed term, complete the, her two year term, two year term, two years left on her term.

**Melissa Greaves:** You know, I do have a question. So since they, they are not technically running for an open seat in this election, they're just going to be appointed because they'll be coming in third. And they'll be appointed. At that point since they're appointed and they haven't actually run for that specific seat, shouldn't they have to run again in 2022? No?

**Stephanie Wolf:** We're appointing them to fulfill her unexposed term.

**Melissa Greaves:** Okay.

**Stephanie Wolf:** In my thought.

**Matt Rettig:** I mean, we don't have to vote for that tonight, it seems to me I mean, that could be sort of our understanding. But we don't have to vote on it ourselves.

**Carol Stein:** I don't think that the vote our our route of not filling it is is indicating what we're doing.

**Stephanie Wolf:** Okay.

**Carol Stein:** And should we someone think about it a little bit more and change our mind, then we could still think about it. So maybe the absence of not doing his best at this moment? And maybe so far with legal and really make sure we understand that bylaws.

**Stephanie Wolf:** Yeah. Just so you all know, the bylaws are on the library's website, under "About the library" under the "Cornwall Board of Trustees." I can send you the link to it I'm looking at.

**Carol Stein:** Okay.

**Stephanie Wolf:** All right. So I just replied to the link, the email that Meaghan had sent to us with the link for tonight's meeting, and it has the link to the bylaws so that you can all look at it. And I can tell you it is number three, part E.

**Carol Stein:** Okay.

**Stephanie Wolf:** All right. So that's everything that was on our agenda.

**Carol Stein:** Then I vote to close the meeting so I can-

**Stephanie Wolf:** So Carol makes the motion to close the meeting, Meghann Chyla seconds, Melissa will give it a third. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So I am calling the meeting to end at 8:36 pm.