

**Cornwall Public Library Board of Trustees Regular Meeting**  
**March 11, 2021, 7PM**  
**Transcription**

**Stephanie Wolf:** Alright, so I'm calling the Cornwall Public Library Board of Directors meeting to order. Okay, so I'm just checking everyone is here. And-

**Carol Stein:** Here, I'll wave.

**Stephanie Wolf:** Sorry, everybody is here. I don't really need to call roll so I have Emily and Meaghan and Catherine. So we need to look at the minutes for the February 11th meeting. I don't know if anybody noticed, today I added something to it. Carol and I thought it, Carol and I thought it should have a little bit more detail about the discussion we had.

**Meghann Chyla:** So do you want what you suggested where it says Director's report? Like should we just copy what you wrote into that? I didn't know how to change it, like where to change it for you.

**Stephanie Wolf:** Yeah, let me look at it again.

**Meghann Chyla:** Because it says "Director's Report: See written report." But is that something that is public access as well?

**Carol Stein:** Yeah, that's a good question. Are we allowing those things to be public. So if they aren't, then they should be made available as part of the minutes. They could be made, we can just PDF them as part of the minutes if we're posting the minutes on the website. I don't know where, are we posting minutes anywhere? Yeah [unintelligible]

**Meaghan Doyle:** Well the director's report, the director's report is part of the Board packet that gets posted with the archives-

**Carol Stein:** Okay.

**Meaghan Doyle:** So it is on the website..

**Carol Stein:** Okay good, so as long as we combine it then you're fine doing that, so.

**Meghann Chyla:** So can we just delete what's written under "Director's Report" and just put what Stephanie wrote? Is that appropriate?

**Carol Stein:** You could but you could also summarize it. It might just be, like in this case somebody who doesn't want to have to go to the written report but at least the summary of maybe the key point, which was whatever we agreed to.

**Stephanie Wolf:** Well, the written report doesn't have anything, doesn't really mention the-

**Meghann Chyla:** Right.

**Stephanie Wolf:** Discussion that we talked about, it's more of the activities that the library did during the month.

**Meghann Chyla:** Right so why don't I just delete what's written here under "Director's Report" and just put in what you wrote, Stephanie, because that's more detailed.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** So Meghann, on the Google Drive, we actually did make that update this afternoon-

**Meghann Chyla:** Oh okay.

**Meaghan Doyle:** So if you look there should be an updated February Minutes file.

**Stephanie Wolf:** Oh, okay, I didn't even see that.

**Meghann Chyla:** Yeah sorry I don't see that either. I wanted to-

**Meaghan Doyle:** We saw Stephanie's note, we thought we were supposed to take care of that.

**Stephanie Wolf:** Okay, that would have been fine. I don't have it.

**Meghann Chyla:** It's still the old version in the CPL, yeah.

**Stephanie Wolf:** It's still the old version.

**Meaghan Doyle:** There's a new file there that says Updated February Minutes. Oh wait, oh no, I'm sorry, that's my mistake. I did it, the one Catherine gave me, I didn't actually put it in the Trustee file, I'm going to put it {unintelligible]

**Stephanie Wolf:** Yeah I was going to say I don't see it at all.

**Meaghan Doyle:** Yeah. Sorry about that. [unintelligible]

**Catherine Incledon:** But yeah, basically I did what Meghann just said. I erased everything else that was under the "Director's Report" and I just copy/pasted what Stephanie had there.

**Meghann Chyla:** Okay. Okay, well it's the same thing then now anyway. Okay.

**Meaghan Doyle:** Yeah.

**Stephanie Wolf:** Alright, so did anybody else have anything else?

**Matt Rettig:** Yeah, sorry, I sound like a Luddite, but none of the documents are in my Google Drive. What am I missing?

**Roberta Sherman:** I don't have them either.

**Meghann Chyla:** Are you under March 2021?

**Matt Rettig:** Usually it just comes, you know when I open Google, I don't use Drive or anything but-

**Meghann Chyla:** Oh. Usually I go to "Shared with Me" and then we have a whole CPL Trustee Meetings.

**Matt Rettig:** Right, and normally, I say normally I see them, I was checking all day, I don't see any of them in my Google Drive.

[unintelligible]

**Meghann Chyla:** I have everything.

**Carol Stein:** Can you get them now?

**Roberta Sherman:** I don't have them at all.

**Carol Stein:** Meaghan can you send out the link to everybody?

**Meaghan Doyle:** I can try.

**Carol Stein:** Via email? I'm in it, I can see them all.

**Stephanie Wolf:** Yeah, I have it.

**Meghann Chyla:** Yeah.

**Meaghan Doyle:** Yeah, and I just added the updated minutes, I don't know if any of you have it open but that should be there now too.

**Melissa Greaves:** I saw that.

**Meaghan Doyle:** Alright so let me see, how do I send a link. Sorry, I'm not super familiar with Google Drive so I'm-

**Matt Rettig:** Yeah, me neither.

**Meaghan Doyle:** Oh no it says here everybody, okay, copy link, alright I'm getting there, and now I'm just going to send, compose, to. Alright so who doesn't have it, let me just do that first and get it out there. Matt, you're CPL trustee-

**Matt Rettig:** 6a.

**Meaghan Doyle:** 6a, okay.

**Matt Rettig:** Which by the way, is there a way to attach people's name? You know, like when emails start going back and forth it's hard to know who's talking?

**Unknown:** Yeah.

**Matt Rettig:** Can you please attach our names to those addresses somehow?

**Stephanie Wolf:** You have to do that in your-

**Matt Rettig:** Okay.

[unintelligible]

**Melissa Greaves:** I noticed, I did put people's names into the contacts but sometimes it comes up and sometimes it doesn't.

**Stephanie Wolf:** Same, same.

**Matt Rettig:** Right.

**Meaghan Doyle:** Yeah, as I'm putting them in here and, I'm in Charlotte's Director email and she has the names attached so she must have set it for her viewing. Alright, so here's the link.

**Stephanie Wolf:** So Roberta doesn't have it either and she's 5a.

**Roberta Sherman:** I don't [unintelligible]

**Meaghan Doyle:** Yup, I got her. Okay, so I just sent that email, hopefully that will help.

**Matt Rettig:** Alright, thanks.

**Meaghan Doyle:** Sure.

**Stephanie Wolf:** I have everything else, I still don't see the updated minutes.

**Carol Stein:** It's there, just click on the one that says "Minutes 1." That's-

**Stephanie Wolf:** Oh, I'm looking for the word "Updated". Sorry, I was a Luddite.

**Meaghan Doyle:** Well, so I actually, I did name it "Updated" so why didn't it-

**Carol Stein:** I don't know but it updated so it's there.

**Meghann Chyla:** I think that was me though, the "Minutes 1" is the same old one I fixed.

**Carol Stein:** Oh.

**Meghann Chyla:** I don't see Meaghan's under here yet.

**Meaghan Doyle:** Oh so the updated one still didn't work.

**Meghann Chyla:** It still did not, but I did fix it in the one-

**Meaghan Doyle:** But you fixed it so we're good then. Alright.

**Meghann Chyla:** It's still the same thing. Yeah.

**Roberta Sherman:** I can see everything now.

[unintelligible]

**Emily Milton:** I think it's there, I think it's just not in the March folder.

[unintelligible]

**Emily Milton:** It is in the March folder, I saw it in the March folder a minute ago. Anyway, it's all good.

**Matt Rettig:** Ok I'm good now it came through, thanks Meaghan.

[unintelligible]

**Meaghan Doyle:** I promise.

**Stephanie Wolf:** You got it Roberta?

**Roberta Sherman:** Yup.

**Stephanie Wolf:** You got it Matt? Okay. A year in and we're finally getting it!

**Roberta Sherman:** A what?

**Stephanie Wolf:** A year in, we're finally getting it.

**Carol Stein:** Well, I feel bad, because for the new trustees, usually when you come to the meeting which we'll talk about meeting in person, you get a folder of all the stuff printed, so.

**Roberta Sherman:** I miss the folder with all the papers in it!

**Carol Stein:** I know Roberta, that was the best way.

**Stephanie Wolf:** Yeah. That was, that worked well.

**Carol Stein:** Yeah. Alright, let's keep it moving.

**Stephanie Wolf:** So I'll give everybody a minute to look at the minutes since some people have just gotten them.

**Matt Rettig:** It's fine, I don't want to hold up the group. I have it now. I can follow along.

**Carol Stein:** Alright, so I'll make a motion to accept the minutes.

**Stephanie Wolf:** Anyone second?

**Matt Rettig:** Second.

**Stephanie Wolf:** Matt R. will second. All in favor? Aye.

**Meghann Chyla:** Aye.

**Stephanie Wolf:** Alright so the minutes for February 2021 are approved as amended.

**Melissa Greaves:** I have to say I read the transcript and I was really sad that I missed that meeting. Some very intense conversation.

**Stephanie Wolf:** Yup. It was a good conversation. Alright, so now we are on to approve the Warrant #8 which is in the amount of \$59,125.19. Did anybody have any questions about it? It's really low this month.

**Carol Stein:** Yeah, because there's no capital in it, which is nice for once to actually have a good warrant without the capital. So.

**Stephanie Wolf:** So if nobody has anything I need a motion to approve Warrant #8 for \$59,125.19 please. Meghann will make the motion. Second?

**Roberta Sherman:** Second.

**Stephanie Wolf:** Roberta will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So we have approved the warrant for \$59,125.19. Public remarks, we don't have anybody in the public. Do we have any communications/donations, Meaghan?

**Meaghan Doyle:** I do. So, I have a donation, the usual one from Dr. Barry John Capella for \$50 is a donation, so we have that. Do you want to do that separate from communication?

**Stephanie Wolf:** No, we can just vote on that now that we need to vote to accept that. So I need a motion to accept the donation from Dr. Barry John Capella. Melissa makes a motion, who seconds? Meghann will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So we've accepted that donation from Dr. Barry John Capella for \$50. Any other communications Meaghan?

**Meaghan Doyle:** Yeah, I have a couple of correspondence things I wanted to share. We got this lovely card from a patron. Some patrons sometimes drop off, you know, baked goods, candy, things just to say you know, “thanks” while they’re doing their curbside pickup. This card was just really nice. So it’s, “Dear Cornwall Public Library Staff, Our family is ever so grateful for the hard work you do in keeping our home full of books during these challenging COVID days. You have helped my kids learn and grow as we transition to homeschooling this year and I’ll remain forever grateful. With sincere thanks, the Stramara family.” And it looks like, and I don’t know these kids’ names, but it looks like the kids signed it. I don’t know if you can see that in the camera there but the kids signed the card too so I just, we thought that was super cute. And then I also have some pictures to share that I don’t have digitally but I have these printouts. But these are the windows at St. Luke’s Hospital on their walkway, and the, in February, Liz Fisher asked the staff if we would all write messages of thanks and appreciation to the hospital workers and so we did a bunch of those and sent them over and they hung them up in the walkway, and so they just sent a thank-you note with some pictures that, you know, it really brightened their day and that was a nice thing to do. And I have one more. This was directed at Ellen, in correspondence with Ellen but about the children’s section librarians. She wanted to say, “I very much appreciate everything you and everyone at Cornwall Library are doing to keep the lending running safely. Additionally, I’d like to pass on my gratitude to the children’s section librarians. They’ve put together a few rounds of books for my newly reading 5 year old and my 2 year old and we couldn’t be happier. My brand-new reader has taken such delight in reading the early-reader books to herself, as well as picture books like *Mama Cat* and *The Cat Sat on the Mat*, which I myself would never have known to request via the catalog system. It’s so fun watching as she proudly reads these new books.” And that’s from Jillian McGovern. So, so a decent amount of praise this month. So we’re feeling good.

**Stephanie Wolf:** Nice.

**Meaghan Doyle:** Oh, you know what, and I have one more, if you want to just bear with me for one second, I’m just going to share my screen. We had an Art Afternoon and one of the moms shared some pictures, and I just want to share some of them, these were really cute. The finished product, so those are the kids working on their collages. That was the Art Afternoon project this month, and that was one of the finished ones, and I just thought that came out great, and since she shared it I thought I would share with you guys.

**Stephanie Wolf:** That’s impressive.

**Meaghan Doyle:** Right? That’s what I thought. So.

**Meghann Chyla:** Thank you.

**Meaghan Doyle:** Sure.

**Stephanie Wolf:** Thank you Meaghan.

**Meaghan Doyle:** You're welcome. And that's it for today.

**Stephanie Wolf:** Okay, so you're still on I guess for the Director's report.

**Meaghan Doyle:** Okay. So let me just switch my, my notes are getting all shuffled. Here we go. Alright, so you have Charlotte's Director's report. She was able to put this together before she left, so this is her report of everything that happened in February. I think the highlights are, RPC is still ongoing. We're expecting them to come back, we're waiting to hear back that the manufacturer approves their quote because the lights were defective so the manufacturer is going to pay for RPC to fix them. And then once we get that quote and approval, then we will get that job done and we'll keep, hopefully get that wrapped up soon. The other thing I wanted to mention as part of the Director's report is, this isn't technically February but we're almost two weeks into March and we've been reopen for almost two weeks and we've got people slowly coming back to the library, coming inside, and that does seem to be going well. People are, you know, really happy to come back inside. We've been able to help some people out, so that's going well. Numbers are not crazy. I think the biggest improvement is the people that can pick up their holds without an appointment, that definitely seems to be the most popular thing, so that's really working out. And, I actually do have two other points but I don't know if this is the right time to say them or not, but one is I wanted to give you guys a heads up that because of the email migration, this isn't in Charlotte's report I'm just sharing it now, that is happening from SmarterMail to MS365, I don't know if that's on the Board radar or not, but something that we're dealing with in the building for our staff. Email will be down 100% from April 1st to April 5th so there will be no SmartMail. SmarterMail will be shut off but Microsoft will not be live until the 5th so we will have five days of no email, period, except for Gmail accounts that we create as an alternative in the meantime. I'm still trying to figure out what does that mean for us and how are we going to work with that but according to RCLS that's just as fast as they can do it and their attitude is, it's a holiday weekend so hopefully there won't be a lot of email anyway, so I just wanted to make sure you guys were all aware of that and I'm going to see what I can do about making the public aware that you know they may not be able to reach us by email and they'll have to use the phone.

**Stephanie Wolf:** Meaghan, something else that-

**Meaghan Doyle:** Yeah.

**Stephanie Wolf:** Will be an issue is that we're having the budget hearing that Tuesday, or that-



**Meaghan Doyle:** Yeah, that's going to be the 6th. So I've already made sure that our flyers and publications about that have the Gmail address, corpublib, so that if people, want to, you know like sign or our flyer, you know, if you want to join, email corpublib@gmail.com.

**Unknown:** Okay.

**Meaghan Doyle:** So, and I changed it in the newsletter that normally goes out for the Board meeting request, I also asked Joe, who does that, to change the usual email of cor@rcls to corpublib@gmail.com at least temporarily and that after we transition hopefully we can, you know, switch back. So, I'm not looking forward to those couple of days but you know, hopefully we'll figure it out. The other thing I wanted to mention is Charlotte had said and again, I'm not sure it's in the right spot or not, but the painting, the exterior painting, that there's a bid for that that she, I think from Mr. Patterson and she wanted you guys wanted to keep that on your radar and think about whether that was something we could do to use up, I guess there's some money left in the grant from the roof and if we could spend a little money on the painting we could use up what's left in that grant and do that project. So she wanted me to pass that on as a, you know, let's consider that project.

**Stephanie Wolf:** Melissa, do you have that bid?

**Melissa Greaves:** Yup, so in the-

**Stephanie Wolf:** Ok.

**Melissa Greaves:** Buildings and Grounds report, there's an actual link to the folder where all 3 quotes are, and I think we're calling them quotes.

**Meaghan Doyle:** Oh, sorry.

**Melissa Greaves:** That's ok. So all 3 are in there, in the Buildings and Grounds committee report, you can just click right on that link and it will take you to the correct folder to look at those 3. But I can talk about them, I have it on the committee report to talk about it tonight.

**Stephanie Wolf:** Ok. We can talk about it then.

**Melissa Greaves:** Yup.

**Stephanie Wolf:** Ok.

**Meaghan Doyle:** So then I'm all done.

**Stephanie Wolf:** Oh, ok Meaghan. So you're only, you're 3 days in, without Charlotte, is that correct?

**Meaghan Doyle:** Yup.

**Stephanie Wolf:** Ok. You doing ok?

**Meaghan Doyle:** I'm hanging in there. So far, so good.

**Stephanie Wolf:** Ok. Alright, thank you Meaghan. So we'll move on to committee reports. Carol, Finance Committee?

**Carol Stein:** Well this week we didn't meet so we've, we looked at the reports in the Drive, and I haven't seen any irregularities, so we haven't had a chance to meet this month. But, we have all of the reports. The one operating, Emily has done a nice job doing projections, end of year projections, so everybody should be taking a look at that, which was nice to see that we will end up with a surplus this year so that is the good news, because we do have things we need to do. And otherwise I think we're in good shape. So, anybody have any questions on any of the reports that are there, they're very comprehensive, I thank Emily for doing them always, and Valerie, who helps, but you saw the numbers. Any questions? No? Okay, short and sweet.

**Stephanie Wolf:** Alright. We can go on. Policy Committee. Meghann.

**Meghann Chyla:** Yup. So this month, we are voting on what we discussed last time, I think actually last two times, the Fines Policy and also the Educator Card Policy. We didn't have to have a lot of discussions about that one but I hope everyone had a chance to look. And then the committee is currently working on a Tax Grievance Fund. It looks like Carol is helping me with that a little bit, so you know, over the next month please take a look at that one, but nothing that's urgent. So we just need to vote on the Educator Card and the Fines Policy for tonight.

**Carol Stein:** I thought with the fines we were going to change it so that we weren't fining the kids. Didn't we discuss that?

**Stephanie Wolf:** Yeah.

**Carol Stein:** I guess I was a little confused. Maybe it didn't get put, quite paying attention which is possible, but I thought we were going to have a fines, what do you call it, forbearance for kids.

**Meghann Chyla:** I believe that language is in the- The policy that we're voting on, it says, the first line is "Does not charge fines on youth cards up to age 17." So I think that's where we last left off with it, correct? That kids aren't getting fined.

**Stephanie Wolf:** That's right.

**Meghann Chyla:** So yeah, I think that's all up to date. Charlotte had taken a look at this as well, but I mean double check it. If there's something we missed or you want to add in, I know people checked all the amounts, the fine amounts and they had fixed that up, the staff. So yeah, I think the only major change in language was that first line.

**Stephanie Wolf:** That says, "The Cornwall Public Library does not charge fines on youth cards up to age 17."

**Carol Stein:** So the fines in the policy are then just the fines on an adult borrower of child material?

**Stephanie Wolf:** Yeah, I would borrow from my kid's.

**Carol Stein:** Ok if an adult borrows a children's material that would be fined? If they brought it back late? Ok. I'm good then. I just was trying to clarify that because-

**Stephanie Wolf:** Yeah.

**Carol Stein:** Ok.

**Stephanie Wolf:** I still borrow from my kid's and she's 17.

**Carol Stein:** Ok. Very good. I'm ok with it.

**Stephanie Wolf:** Alright. So I need a motion to approve the Cornwall Public Library Fines Schedule Policy? Matt R. will make a motion, Melissa will second it. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So the Cornwall Public Library Policy Fines Schedule has been approved. And the educator card.

**Melissa Greaves:** I have a question about the educator card. I'm just wondering, did Charlotte confirm, is that an RCLS \$20 charge? Because I thought, and I could be wrong, that as long as you worked at one of the, in the school district, your card, and you lived outside of the RCLS system or the Cornwall district, if you were an educator within our district, your card was free, but then, when you get charged, I feel like I'm not making sense here. But, so, you get a free card, you can have a free card if you're an educator within our district. Even if you live outside of the RCLS system. For a long time, RCLS said if you live within the RCLS district, you cannot have an educator card at another RCLS library, you have to get your card through your home library. So that, I wonder if that was cleared with the RCLS, I know in the ANSER manual it might be there, and then the only time that you get charged for a card that you're getting say, at Cornwall Library, is if you live outside of the RCLS system but you do not work in the Cornwall Central School district.

So, these are things that could be found in the ASNER manual, so I just had a question about that. I don't think educators are supposed to be charged.

**Meghann Chyla:** Unless something happens like to the above, you're saying.

**Melissa Greaves:** Correct. You don't pay a per-year fee [unintelligible]

**Meghann Chyla:** [unintelligible] I don't know the answer to that because this was per like RCLS, per Charlotte. So, I mean I can ask her, she can always double check, so let's hold off on this one until we double check on the language. Maybe it doesn't need to say "purchase," maybe it's, you know like maybe it's a language issue.

**Melissa Greaves:** It's very confusing and it's like something that bumps into a lot because if you live in the RCLS district and say you have, say you live in Port Jervis and you work at the Cornwall schools. Port Jervis is an RCLS library. So what happens is, you end up with two cards within the RCLS district, and what happens is, if you have two cards, and say you max out your card at Port Jervis-

**Roberta Sherman:** [unintelligible]

**Melissa Greaves:** They're going to be upset that we're allowing them to borrow materials so it becomes a little bit sticky there and I believe that RCLS notes that and makes comment that if you are an educator who lives within the RCLS district, you get your card at your home library. So, if you live say in Dutchess County, and you work in the Cornwall School District, then you would be welcome to have an educator card, but I believe that those are free.

**Carol Stein:** Why don't we simplify this and just say that, "May purchase the educator card for the fee that is listed by the RCLS system," so that we're not the ones making the fee, the policy doesn't have to be changed. Let RCLS update it and we'll say "per the fee that's set by RCLS."

**Melissa Greaves:** That sounds good.

[unintelligible]

**Stephanie Wolf:** It is confusing because if you look at the second paragraph, you're talking about educators in the RCLS district-

[unintelligible]

**Stephanie Wolf:** And then the fourth paragraph we talk about CCSD.

**Meghann Chyla:** Right, so confusing. I still don't understand what this is saying.

[unintelligible]

**Carol Stein:** Fee schedule, we're pointing to that fee schedule and saying, "Yeah we endorse that if you have a card at the library systems but based in the RCLS system." That way when we update it we tell them, we don't have to-

**Meghann Chyla:** Okay, so I just put "For the fees set by RCLS." That way if it changes it's not our problem.

**Melissa Greaves:** Yeah. The thing about circ is they like to make it as convoluted as possible-

**Meghann Chyla:** Yeah.

**Melissa Greaves:** But I feel like there's a reason for that. I feel like, because if you have it, like a very gray area you have a lot of wiggle room to sort of, you know, make everybody happy at the circ desk.

**Meghann Chyla:** Well, is everyone ok if we make that change to just get the monetary value out? Ok.

**Stephanie Wolf:** Yeah.

**Melissa Greaves:** I think you should also check whether or not you can have the card, I know, I don't think you can have a Cornwall educator card if you live in Port Jervis or Middletown. I think you have to have your card there.

**Stephanie Wolf:** That's what's confusing me because the second paragraph, the last-

**Melissa Greaves:** I almost-

**Stephanie Wolf:** No you have to have a valid RCLS card from your home library, but then if you're a non-CCSD resident, oh I guess if you lived in New Jersey and you worked at Cornwall schools-

**Melissa Greaves:** Right.

**Meghann Chyla:** This probably affects like one person every 10 years, like this is so crazy.

**Melissa Greaves:** It actually affects a lot of people, like especially in Newburgh because a lot of people live across the river and teach at Newburgh schools.

**Meghann Chyla:** Like a different county, gotcha.

**Melissa Greaves:** Yeah, so you have to live outside of the RCLS district because they don't want you having two cards in the R- I'd be willing, I'm almost 100% positive on that because I think that I made a huge mistake doing that in Newburgh. I gave somebody with tons of fines you know, it becomes a thing. And then it also becomes confusing when they start going through and purging records as well, so.

**Carol Stein:** Why would somebody, in the third paragraph, why would somebody who's living within the Cornwall school district want the educator card and not just a regular library card?

**Melissa Greaves:** Exactly.

**Carol Stein:** So that paragraph really doesn't mean anything because they would already have a regular card.

**Melissa Greaves:** Yeah, and you still accrue fines, it's not like you don't accrue fines. I could see if they were saying, it's you know, you can have this educator card and you don't get fines, but that's not how it is. You, it's the same fines schedule, it's the same loan periods. In fact, you have tighter, I think you have tighter restrictions on how many things you can borrow.

**Carol Stein:** So should we take this one paragraph out that I just highlighted?

**Meghann Chyla:** I mean it's per Charlotte, so I feel like there must be a reason, I don't know. Like maybe you want to be, I don't- maybe you want to be an educator and like you don't want it linked to your personal account? I don't know the reason behind it but I feel like it might be.

[unintelligible]

**Stephanie Wolf:** I'd say let's leave it because I'm imagining that this is directly taken from like an RCLS thing.

**Meghann Chyla:** Yeah, right, like we didn't make this up. But yeah, it's still confusing. I don't know if there's anything else you want to wait on, or change up.

**Melissa Greaves:** I feel like we should contact Jerry Kuntz and find out, just like confirm the double RCLS card. That's the-

**Meaghan Doyle:** Do you want me to look into the minutes from the last ANSER committee meeting? We have another one coming up, I think it's, I don't know if it's next week or the week after but I'm sure they've discussed it, and there's probably a policy discussion there I could find and report back.

**Carol Stein:** Right, so let's put this one on hold-

**Stephanie Wolf:** That would be great Meaghan, thank you Meaghan.

**Meghann Chyla:** Thanks Meaghan.

**Carol Stein:** We can put it on hold for one more month.

**Meghann Chyla:** Yeah.

**Melissa Greaves:** I'm sorry to hold it up, but I'm almost positive.

**Meghann Chyla:** Alright I'm just going to put a note, Meaghan's going to follow up, we're just going to hold this one. Yeah. Ok, so moving on, we're good then.

**Stephanie Wolf:** Alright, so we're onto Buildings and Grounds. Oh is that, and so we're supposed to, we're going to get, Meaghan's going to get back to us on this one and then next month we are looking at-

**Meghann Chyla:** Next month we can finalize the educator card and if anyone has any issues with the Tax Grievance Fund, I think just Carol needs to finish helping me with that. I think that's pretty much where we're at with that one.

**Stephanie Wolf:** Okie dokie.

**Matt Rettig:** Real quick on that Tax Grievance issue. I'm assuming you guys are running it past lawyers and counsel?

**Carol Stein:** Well this is really just creating a policy that makes a reserve Matt, it's not the actual paying of the tax-

**Matt Rettig:** Right.

**Carol Stein:** The obligation to pay the tax cert and we've allowed the school district to do the legal work on the settlements on our behalf. And maybe that's the other thing we need to put in this policy is that we are allowing the school district to negotiate on our behalf. I mean technically we have a right to be a party to the lawsuit. Technically they're almost in the sense mini lawsuits, and they're suing for this refund, right?

**Matt Rettig:** Sure.

**Carol Stein:** And there's often, most often they're settlements, but occasionally you actually don't have a settlement and you could go to court. We've allowed the school district to do it on our behalf because the taxes are technically paid to the school district and they just finally caught on a couple years ago to charge us the share of that amount. So probably the policy should also state that we give an authority to the school district to make settlements on our behalf and to process the refund or to, you know, represent us because we have, we never engage our own lawyers to do that for the amount of you know, for them it could be 30, 40, 50 100,000, for us it's like 5,000 so it doesn't make sense for us to hire a lawyer for that amount, alright.

**Matt Rettig:** Yeah, no I'm asking just counsel to go over this language because this gets extremely sticky and extremely- There was a thing, maybe a year or so down in Stony

Point where there was just tax cert thing, it was dozens of millions of dollars, it damn near bankrupted the school system, they had to have a massive bailout from the state, etc. and I just, and I'm not thinking anything like that, that one had certain specific circumstances, but I just want to make sure that you know, everybody is sort of on this, and we're never going to create a fund big enough to cover a contingency like that. I mean, we're not coming up with \$50 million-

**Carol Stein:** Right.

**Matt Rettig:** But I just would feel better if, you know-

**Carol Stein:** Ok.

**Matt Rettig:** Go through and just have a lawyer look at it just because it, yeah it's so lawyery.

**Carol Stein:** Yeah. Let me finish working on it with Meghann and we'll do that. You know, again, just as everyone knows, if we ever were to get such a big tax cert we could borrow against it, that's a thing you're allowed to borrow against, that's where, not that you want to that would add to cost to borrow but if it ever were too large, that's what most districts, taxing districts do. So, they actually create a reserve fund to borrow funds, but hopefully that would never happen to us but-

**Matt Rettig:** Yeah

[unintelligible]

**Carol Stein:** Continue to happen, so. But yes, good point.

**Stephanie Wolf:** Thanks, Matt. Does anybody have anything else? Alright we'll move on to Buildings and Grounds.

**Melissa Greaves:** Ok, so, went from not too much, just a lot of things we were waiting for a lot of things over the past two, three winter months and now we're sort of kicking back up into things happening again. Interior lighting, Meaghan spoke about this, what happened was, I think Charlotte realized that the dimmer switches that we went back and forth about getting, we got them, they didn't work. So it turns out that the actual fixtures were miswired back at the company, I think it's Graybar, and now RPC is going to give them a bid, they're going to come and look at the project, give them a bid of what it's going to cost RPC to fix it, Graybar is going to pay for it. However, just as we reopened, they are now going to have to take those down completely, fix them, and put them back up. So it's literally the same exact project that just got finished is going to restart. So in the meantime I believe Meaghan's even still waiting to hear from RPC when we're getting on their schedule, which, last time took a long time to get on the schedule so hopefully it happens. In the meantime the lights do work, they just don't work the way that we spent



the extra money to work. The site sign, that, Meaghan you should actually have that on your radar, I believe that they are, Daktronics is going to email us when the weather breaks. So it should probably be coming soon. I don't believe it was left in Charlotte's court to contact them, I think they're contacting us-

**Meaghan Doyle:** Ok.

**Melissa Greaves:** And, the last time they wanted to, they were set to pour the concrete and then we got that huge, 18-20 inch snowstorm.

**Meaghan Doyle:** Right.

**Melissa Greaves:** So that's going to come soon. And then there will be a lot of moving parts to that. There's going to be a coordination between RPC and Daktronics, and they're going to do the wiring and everything kind of together so they also should be communicating together but I think that Charlotte was also a liaison. So, the Dasny Roof Grant. This was the painting that Meaghan was talking about. Again, in the B&G folder, there's a link to it, there's three quotes. So the Dasny Roof Grant has about \$5,000 left and then it's done, and in total I think it was about \$200,000 and there's been a ton of things done, but we have this \$5,000 and it seems like a waste to let it go to waste. However, to spend the \$5,000 on painting, we may have to spend about \$3,000 out of capital funds and that's what Charlotte was hoping we could approve tonight. So, we have 3 quotes in that folder, and I can just talk a little bit about them. They're all very close. One is from Patterson Painting, this is a local company, Cornwall-On-Hudson, and they came in at the lowest at 8950, so 8,950. So again, we have 5,000, and we have to, we have to pay the whole thing upfront to be reimbursed that 5,000 so that's also something to think about with this grant. Then we had a quote from CertaPro Painters, and they gave a line-by-line what needs to be done, and they're a pretty big company and they came in at 10,338 and change. There was a smaller company, Mills Painting, that's out of Pearl River, NY and they came in at \$10,000. So, this is where my newness sort of I bump into. Are we allowed to decide who we go with, do we have to, what do we have to do to be able to vote on this? One, should we be voting on whether or not we, I think we talked about spending that extra money before out of capital fund, but I don't know if we have to do, officially vote-

**Carol Stein:** We should officially vote on that.

**Stephanie Wolf:** We have to officially vote on that.

**Melissa Greaves:** Okay. So, if we went, do we have to vote on who we want to use?

**Carol Stein:** You should provide a recommendation yeah, we should vote on that, we should vote on that too. Just to create a trail.

**Stephanie Wolf:** A trail.

**Melissa Greaves:** Okay.

**Carol Stein:** Because you have three bids and it's really a commodity, so you should probably take the low bidder as long as you haven't disqualified them, in any way.

**Melissa Greaves:** Okay, so I make a recommendation that we go with Patterson Painting because they are the lowest and local.

**Carol Stein:** Do you have any references? Or check any reference?

**Melissa Greaves:** No, but I can do that.

**Carol Stein:** I would say the we should check the references just to make sure there is nothing that would disqualify them-

[unintelligible]

**Meaghan Doyle:** I don't know if it helps but he painted inside when we did the Smart Space. Mary Lou used him and he did that, and I believe that he did that for free after we used him to do the community room as a paid job.

**Carol Stein:** Alright, so we have our references, there you go.

**Stephanie Wolf:** There you go.

**Melissa Greaves:** That's fantastic, ok.

**Carol Stein:** And Emily, you think we have the 3,00, right, we have the 3,000 you would recommend that transfer, as our treasurer?

**Emily Milton:** I would say for sure, after we finish all the projects it looks like you'll have at least 106,000 so, I mean.

**Carol Stein:** Right.

**Stephanie Wolf:** Well it's actually not just \$3,000, it's-

**Melissa Greaves:** 89-

[unintelligible]

**Stephanie Wolf:** It's almost 4.

**Carol Stein:** Yeah, but we'll get the other 4 back. We're going to get the other 5 back.

**Stephanie Wolf:** Yeah.

**Carol Stein:** Okay.

**Stephanie Wolf:** So I need a motion to approve hiring Patterson Painting to do this exterior painting per their bid.

**Roberta Sherman:** I move for Patterson to get the job. Local and lowest bid.

**Stephanie Wolf:** Roberta, second?

**Meghann Chyla:** Second.

**Stephanie Wolf:** Matt R. will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So we approved Patterson Painting to do the exterior painting that they put in their bid. Now we need to approve spending the extra \$3,950 out of the capital budget to pay for this painting. So I need a motion to approve that. Matt R. Second? Melissa second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So we've approved spending an additional \$3,950 to do the exterior painting. That is in addition to the \$5,000 remaining in the Dasny grant.

**Melissa Greaves:** Great. Ok, so HVAC. Charlotte had met with an engineer prior to her leaving, and then today Meaghan got an email letting Charlotte know that that company was not going to be able to work with us on our project. They did recommend somebody else, however, in the meantime I had contacted an engineer out of Goshen, and they sort of specialize in HVAC and municipal buildings, like schools, and air quality. I have a meeting with them at 3:30 to walk the building and peek in all the corners on Monday at 3:30. So that is sort of continuing on. I'm also hoping that I can get some input on the generator situation from them because there seems to be a lot of questions, which I'll come to when I'm further down this line, I don't know why I didn't put it directly after. So that's in the works and Meaghan in the 3 days has already been fielding a lot of Buildings and Grounds emails. So staff hydration is still an ongoing issue, and I'm not quite sure where Charlotte is with that. I think it just sort of bumped into needing money to solve the problem and it's sort of hanging out in limbo until we can move further. Currently, they do have the ability to buy the jugs of water and fill from that. It's just a short-term fix to a long-term problem. The maintenance position, I believe that you worked that into the budget for the upcoming year, and that should have us cancelling some service contracts, I believe. And, the generator. So the generator, I incorrectly said that this falls under the Dasny grant. It falls under the lighting grant. So we're looking to purchase and install, potentially a 100 kilowatt generator, this is all stuff that we've

talked about before and we had questions about if that's what we actually needed or not, and some, we're not sure if we're considered by the state, is the grant contingent on us operating as an emergency shelter or a cooling or charging station, so that's something Charlotte did give me the grant paperwork to kind of look through, and I've started combing through it. It's a lot. I haven't quite figured out the answer to that yet. So that's something to think about. So that could affect whether or not we want a 100 kilowatt generator or less. Again, I thought that this is a good place, thing to ask the engineer. Another thing that I thought we could ask the engineer is where's the switch going to go? Can we put it in the corral with the other mechanicals? You know, what, just sort of, not having ever had a generator there, there was talk of putting it behind the shed, there was talk of putting it to the left of the shed, but for various reasons you wouldn't want to put it there, for programming, for neighbors, how loud is it going to be. Again, what else, and where can the switch enter the building, can it enter where the other mechanicals are going, where does it have to go? So when I meet with the engineer I will not only be asking about the HVAC but I would also be asking for help with figuring out that generator situation. And that grant, I believe we have until only June of 2021, so that does sort of take a front burner.

**Stephanie Wolf:** June of this year?

**Melissa Greaves:** Yeah. I'm pretty sure that's what we've got for the generator. Yeah, generator, electric light, must be completed by June of 2021. The roof grant, we got an extension until August of 2022. So that's kind of a big thing to do in the next couple of months.

**Stephanie Wolf:** Yeah, that's huge.

**Melissa Greaves:** Yeah.

**Matt Rettig:** Does that mean, is that, you know if we decide to move forward, if, once we figure out what size generator to get, is there a long delay for getting the machine ordered, getting someone to install it, is that, or is that fairly easy to, do we know?

**Melissa Greaves:** I take it back. Charlotte, I take it back. I thought I was wrong. It's June of 2022, she got an extension on it.

**Stephanie Wolf:** I thought so. Because I thought, that's-

**Melissa Greaves:** Me too, I was having a moment. But it is hard to get a generator right now.

**Matt Rettig:** Right now-

**Melissa Greaves:** I know that Charlotte had contacted OMNIA Partners, and it, I feel like she's not even getting information back about that right now.

**Matt Rettig:** Alright, but if we have a year to play with, that's fine.

**Melissa Greaves:** Yeah.

**Matt Rettig:** Takes away the urgency.

**Melissa Greaves:** Yup.

**Matt Rettig:** Thanks.

**Melissa Greaves:** So also in, I sent an email to everyone with a link to that engineer's website, the local engineer's website if you wanted to look at that as well. And, I think that's it for Buildings and Grounds. And I know that we haven't had a meeting because everything was slow but probably in the next month we would have one, because it's starting to pick up.

**Stephanie Wolf:** Thank you Melissa. Does anybody have more questions for Buildings and Grounds?

**Carol Stein:** Do we have any sense of when the guy, the site sign is going to come, or did we connect at all?

**Melissa Greaves:** Charlotte asked them to not come, I think until end of March. She was very concerned about the concrete being poured when it was too cold. I think that they must do it all the time and know when and when they can't do it but I respected that she felt that they could pour in a non, in a climate that wasn't going to make a lasting pour. So the other thing that I did offer when they do come, I do know someone who has a lot of experience with concrete pours and that they would, they said they would come on that date and kind of check and watch and sort of be the person watching over their shoulder, which seems you know. But it should be soon, it should be coming very soon. They had wanted to do it the week of that blizzard. I'm going to call it a blizzard, I don't know if it actually was. And, so, that's pretty much it.

**Stephanie Wolf:** Ok. Thank you. Anything from Friends?

**Melissa Greaves:** Yes.

**Stephanie Wolf:** Awesome.

**Melissa Greaves:** So I spoke with Jane. They said thank you so much for the Christmas goodie bags. They participated in the Chamber of Commerce ad that I believe they normally do and it was for a great price, I think \$20, and it actually ended up benefitting the food bank as well, so the chamber came up with a way, and I'm quoting here, "The Local and the Chamber came up with a way to publicize the members of the chamber but also donate much needed money to the food bank." They have been accepting donations of books,

DVDs and CDs this entire time, so she said that the store is full to overflowing and they are just looking for our approval to start doing weekend outdoor sales again. They're ready to go. Is that, we don't have to vote on that, we could just give them our full support, or?

**Stephanie Wolf:** I guess it wouldn't hurt to vote on it but I don't know.

**Melissa Greaves:** I don't know either.

**Stephanie Wolf:** So, I mean we can. Because I'm, take a poll of everyone, I'm totally in agreement with them using the patio to do an outdoor book sales. Meaghan, it didn't, did it have any effect on the library at all? I mean your inside activities?

**Meaghan Doyle:** So actually when they did them in the fall it was always on a Saturday that I happened to not be working, so I never happened to witness it but I didn't hear any complaints or anything, I think it worked fine. So, I don't see any reason not to.

**Stephanie Wolf:** Catherine's saying, giving the thumbs up. Ok.

**Melissa Greaves:** Yeah. I went to some of those book sales. They went pretty far into the chilly season and there were, there was one day in particular it was raining and cold and they were there and they were, so were people, and people were buying books, and it was, I was really impressed with how late they pushed it into the fall.

**Stephanie Wolf:** Yeah. So I guess I'll ask for a motion to approve the Friends using the portico for outside book sales following all protocols.

**Melissa Greaves:** Yeah I do.

**Stephanie Wolf:** Melissa will make the motion, anyone second?

**Roberta Sherman:** Second.

**Stephanie Wolf:** Roberta will second. All in favor?

**Board members:** Aye.

**Stephanie Wolf:** So, we approved for the Friends to use the portico to do outdoor book sales following all protocols.

**Meaghan Doyle:** On that note too, I just want to mention that a bunch of the Friends have been volunteering for the greeter desk at the library and I think they started this week, and Jane is hoping to get more of them acclimated and ready, but while the volunteer is somebody from the Friends they're going to open the bookstore so that people can start coming in an actually going inside too.

**Stephanie Wolf:** Nice.

**Meaghan Doyle:** Yeah.

**Stephanie Wolf:** Okay, so Personnel Committee. We did meet this month. The bulk of the meeting was spent going over you know what's happening while Charlotte is out. You can see from the report that we know Meaghan is fulfilling the role of acting director, Pat's going to handle some of the HR duties with Valerie, and Brenda's going to handle outreach as it relates to the budget vote. And our next, when Charlotte returns we're going to have to look at our sick leave policy for part-time employees because the New York State law has changed so we need to update our policies to reflect that. And that's it. Alright, agenda. I don't think we had any unfinished business. Do we?

**Carol Stein:** Well, it depends on whether you, whether we're going to find out when are we going to the next phase of library operations.

**Stephanie Wolf:** [unintelligible]

**Carol Stein:** Was that new business, unfinished business? I'm not sure where that falls-.

**Stephanie Wolf:** Both in the same categories.

[unintelligible]

**Matt Soltis:** Don't we have to work on the Strategic Plan at all?

**Stephanie Wolf:** We should. I haven't looked at it, Matt but you're good at it.

**Carol Stein:** I still would like to push for again, more time, you know, in the library, more free open access to the library.

**Stephanie Wolf:** Meaghan, can you just let us know, some of us who aren't, I'm not, I haven't looked at the library's website, to know exactly what the, how open is the library at the moment?

**Meaghan Doyle:** Sure. So what we're doing is we're doing in-person browsing appointments half an hour at a time. We have up to 10 people on the adult side, family, one family at a time on the Children's side, up to 5 people for them. We have 4 computer appointments available on top of the in-person browsing, and we have hold pickups at any time. So if it's somebody who just wants to come in and get their holds, they don't need an appointment for that, they just need to come in, get their holds and go. So the appointments are just for people who want to hang out in the building.

**Stephanie Wolf:** Okay. If somebody just drops in, if there's no, if there's only 5 people on the adult side can somebody just go into the library?

**Meaghan Doyle:** Yeah, yeah and we're doing it a half hour at a time, the appointments that we schedule, if people plan ahead, we're doing on the hour/half hour, but if they show up they get 30 minutes from whenever they get there, so they're not you know shoehorned into the time, unless the following time period is completely booked. Then they get a little bit less. But as long as everything's open, which so far it really is because there's not a lot of people, I mean there are definitely been people who are very excited and making appointments but we're really not inundated so we've got plenty of accommodation for walk-ins.

**Carol Stein:** Have we gotten a lot, the walk-ins?

**Meaghan Doyle:** Yeah, yeah we do get walk-ins. We mostly get people calling and saying "What's going on," and we tell them and they make an appointment but we do get walk-ins.

**Matt Rettig:** Have you been turning walk-ins away?

**Meaghan Doyle:** No, no.

**Matt Rettig:** Ok.

**Meaghan Doyle:** We have not filled up. The closest we've gotten to filling up is we have had Storm King school, one of the teachers called, she wanted to bring one of her classes by, it was like 6 or 8 students, and so that would have filled up a whole time period, and then they cancelled, so they didn't even come.

**Emily Milton:** Meaghan, how would people know that it's open. Is there, are you sending out on a Facebook Page? I had a friend just tell me the other day, "Oh yeah, it's open for browsing!" And I had no idea they reopened so like is there a way to get that word out that people can take more advantage of it?

**Meaghan Doyle:** Yeah, definitely. I talked to Joe, we're going to try and put it out on Facebook in the next couple of days. It's going in the newsletter which comes out on Monday, our mid-month newsletter, it will be at the top there saying "Hey, we're open!" And it is on the website, so we've kind of done it as like a soft open. We didn't really scream and, you know, make announcements. We just kind of said "Let's just try it and," because we get the calls all the time, "Are you open?" So as people have been calling looking for stuff we've been saying "Yes, and here's what we're doing now." So word has been spreading and the announcement really will come Monday with the newsletter and we'll put it on Facebook and hopefully word will spread even faster from there.

**Carol Stein:** Do we feel the staff is protected? They have enough barriers for the circulation and the other areas? Do you feel that staff is protected?



**Meaghan Doyle:** Are you asking me?

**Carol Stein:** Yeah. Well, and Catherine, I guess because Catherine, both of you are on the staff, so.

**Meaghan Doyle:** Sure. I mean my opinion I think is generally, yes. I know there's still staff that's you know a little uncomfortable with the idea of having a lot of bodies in the building but doing it with the appointments and the limit to how many people at once I think has been a pretty good compromise for the people who are more nervous about it while still getting people in. Most of the barriers are decent, the, you know, as we've, we've talked about this before, you know, the reference desk, the children's desk, you know they're not really ideally situated for being protected so we've got our plastic shields up. That doesn't stop the guy from coming around to look over my shoulder, in fact the other day he was doing it to one of the other librarians, I walked by and I said, "Excuse me sir, you've got to step back."

**Carol Stein:** Right.

**Meaghan Doyle:** You know, people, most people are respectful, just not everybody is. So, we're doing the best we can.

**Carol Stein:** So New York State Department of Health has now made it 3 feet, ok?

**Meaghan Doyle:** Ok.

**Carol Stein:** So, you know, with that, obviously we're opening schools. Everybody's now in a rush to open schools.

**Meaghan Doyle:** Yes.

**Carol Stein:** We will be opening our elementary school full time a week from Monday. So, you know everybody is in a rush to do this so I think we have to start thinking about allowing people in the library all the time now, and not even having a limit. As long as we feel the staff is protected, and I'll say that every time, I think we need to allow people in the library. If you still want to have a limit on how many people I suppose you could do that based on floor space of the building but it would still be a lot of people if you're only 3 feet apart. And we could put signage up, saying "Please stand 3 feet apart in the stacks." You know, and three feet apart on line at the circulation or whatever but I do believe we should be letting people in now. And again, if I'm nervous about it, maybe what we can do is a hybrid where we say, "These hours it's appointment only," so for the people that are afraid, that really don't want to have a group of people in they could still have an appointment time. I think that would be maybe a responsible way of doing a hybrid there, but I think we need to have it open, and like maybe between 1 hour in the morning and one hour in the afternoon, that's the appointment time. That you could come without,

you know, with only appointments so that people could feel, fewer people in the library is safer. But the rest of the day, again it's like, I'm going to say this every time. I go to the book store and I can go to Walmart, I can go to the grocery store, I can go, I can do all of these things and I'm not restricted. I'm wearing a mask, yes. I'm staying apart from somebody, I'm standing back on line to check out my groceries. So I'll just, I know I- Go ahead, Matt.

**Matt Rettig:** No I was saying it sounds like where we're at, what Meaghan described, is kind of gets you a lot of the way toward where you want to be, it sounds like. I mean, we're not turning anyone away. Granted, the word is not really out there yet that you can kind of show up. But for the moment, we're not turning anyone away, maybe this, maybe where we're at is kind of like the right intermittent step. For now, totally revisit-

**Carol Stein:** But Matt, we're not really, because people think the library is not open, that's why they're, we're not turning anyone away. Once we announce this and people come, like I really think, you know the other day I wanted to go to the library, I said "Oh I can't, I don't have an appointment." I drove right back. You know, so I didn't go in. I thought I didn't have an appointment and then just the thought of making the appointment I said I'm not even going to do it. So [unintelligible]

**Matt Rettig:** Right, but that's going to change [unintelligible] once we make the announcement you know either Friday or Monday or whatever you know, the announcement is "Hey make the appointment," and you can come for 30 minutes, I mean, [unintelligible]

**Stephanie Wolf:** You can come for, or you can come for 30 minutes, show up and hope that it's not full and then you can still stay for 30 minutes.

**Matt Rettig:** Sure.

**Carol Stein:** Yeah I just, I know I'm in the minority but I'm not making an appointment to go to a store.

**Melissa Greaves:** I have a question. Meaghan, we had met once, way back in the beginning and we looked at the situation with the reference desk and the dream was to replace the reference desk and build something around it, but what, is there anything you can suggest that would prevent that person from like peering around? Because you have quite the plastic shield, however it's only a half-circle.

**Meaghan Doyle:** Right.

**Melissa Greaves:** But is there something you can suggest that we could help you do in order to keep that person being able to be like "So."

**Meaghan Doyle:** Yeah. You know, I'm not sure that there really is. You know, given what we've got there because the, where they're going is basically the aisle behind the reference desk into the circ area. Which, you know, people walk through there with carts, walk through, I mean by people I mean staff, it's kind of just an open space.

**Melissa Greaves:** Can we extend your shield? Can we get you more plastic shields to further enclose your circle and make it so you can still get out in a fire?

**Meaghan Doyle:** Yeah, I'm not sure that you could because I, that would require putting like a table or something behind me or you know a door, like you know I'm not sure that there's really anything that could go behind me.

**Melissa Greaves:** Well, they do sell free-standing ones.

**Carol Stein:** Yeah, those are, and there's no way to move the desk? The desk can't be moved because of the wiring? Was that-

**Melissa Greaves:** There's a lot of reasons that they didn't want to move.

**Stephanie Wolf:** Yeah, we went through this.

**Melissa Greaves:** One of them is the wiring, but even if Meaghan had her back to circulation, then she'd be looking into the stacks instead of being able to greet somebody coming in the door. I mean you could look over your shoulder the whole time but it seems-

**Carol Stein:** No.

**Melissa Greaves:** Inconvenient.

**Carol Stein:** Well, could we put a table behind you, is there room to put a table behind you that would prevent someone from standing there?

**Meaghan Doyle:** Not without blocking the way into, in and out of the circ desk.

**Stephanie Wolf:** Yeah.

**Melissa Greaves:** I think, I want to suggest putting a free-standing barrier that sort of, you would have to walk around it a little bit coming in and out of circ, you would be inconvenienced with your footpath, it wouldn't be like a nice straight line-

**Meaghan Doyle:** Right.

**Melissa Greaves:** Which could get annoying because they're running to the cars but they can still exit circ over by the children's side.

**Meaghan Doyle:** Right.

**Melissa Greaves:** So that's something to think about, could we have people entering and exiting circ over on children's instead of by reference and then encapsulate you because, you know I see people do it in the stores all the time, you know you've got a sheet of plexiglass this big, but for some reason the person wants to talk all the way, you know?

**Meaghan Doyle:** Right, right.

**Melissa Greaves:** That could be a short-term solution, because you know-

**Melissa Greaves:** Yeah. Yeah, I mean we can try and brainstorm that a little bit, see what's, if there's something that could be put up the would be like a behind me kind of barrier that wouldn't you know impede traffic too much but be something.

**Melissa Greaves:** So they do sell free-standing, clear, exactly what you have on the desk just like the size of a person-

**Meaghan Doyle:** Right.

**Melissa Greaves:** Free-standing, and then I'm just trying to visualize what it, can you think of anything off the top of your head why it would be frustrating for circ only being able to enter and exit the circ corral through the children's side?

**Meaghan Doyle:** Well I do know that one of the things that circ has tried to do is keep the two people there separate-

**Melissa Greaves:** Oh, right,

**Meaghan Doyle:** So the person on the one side goes in and out the one side and then the other person goes in and out the other side.

**Melissa Greaves:** Oh.

**Meaghan Doyle:** You know, that does create a little traffic over them between that person on the right side with reference, you know, they try not to use the door in the middle into the back of the staff room. We've been going in and out the one over on the reference side just to try and keep people out from behind the circ desk, you know, so I don't know that circ staff would love that but that doesn't mean we couldn't figure out a way to make it work.

**Melissa Greaves:** Ok. The free-standing ones are movable so you'd really be able to get yourself in there and-

**Meaghan Doyle:** That's what I'm trying to imagine, like how would it stand, like would I have a way to get like in and out, would it stand if I move it, would it swing, I don't know how that would really fit in the space.

**Melissa Greaves:** I'd be willing to bet we could find something on castors. I mean I'm just stabbing in the dark here-

**Carol Stein:** Yeah so I think before, instead of just spending all this time I think that the point is that let's continue to do these investigations, try to get this open more, because I would love to have a recommendation to open the library freely with potentially hours set aside for those that were still wary of coming in with a large population and maybe just change the hours so these hours are set aside for this, and these hours are set aside for open browsing with the provision that we're protecting our staff. So I'm going to just keep saying that every meeting until I get off the Board if we're still doing this.

**Melissa Greaves:** I like the idea Carol about during peak hours you have to have an appointment during off peak hours you can-

**Carol Stein:** However you want to structure the proposal, I'd just like to see some open hours where people can just drop in freely without an appointment because-

**Stephanie Wolf:** The other thing is that we have to look at the number with New York State going from 6 feet to 3 feet, we can look at how many people in the library.

**Matt Rettig:** Yeah depending on how you, I mean it's not just doubled, it may actually I don't know, a lot of math, you know it's not just like twice as many, maybe you can get six times as many? I don't know. Like, it's like you know what I mean? Like because it's geometry and stuff. You know, it may be significant is my point, it's not just "Oh, we can stuff 5 more people," you may be you know, again getting a large part of the way towards, to what I think you're going for, Carol. You know.

**Carol Stein:** Ok.

**Stephanie Wolf:** If I remember right, Meaghan, in the fall when we were open for appointments we weren't always filled.

**Meaghan Doyle:** In-

**Stephanie Wolf:** Which goes to Carol's point about people not wanting to make appointments.

**Meaghan Doyle:** Right, yeah in the fall we only had 5 people on the adult side and we still never had to turn away anybody who showed up.

**Carol Stein:** Right, but the point is that if people think you have to make an appointment they don't come.

**Stephanie Wolf:** Yeah.

**Carol Stein:** That's the point.

**Stephanie Wolf:** That's what I said, it goes to Carol's point.

**Carol Stein:** [unintelligible] Whenever I have to think about, like I have, I've only skied once this whole year, and I'm a huge skier, and it's my one relief, but the rules and everything that has gone wrong and making an appointment and not knowing if I have to do it, it's such a hassle I haven't wanted to go and I feel the same way about things like this and everything else so I'm trying to say let's get back to where we need to be. Now, if it's for safety reasons it makes sense. A lot of the skiing rules were stupid. Honestly they were just plain stupid and frustrating and I don't want our taxpayers to think that about us is what I'm saying. I have now tainted on certain places to go skiing because it's just stupid rules that made no sense. But, you know, they had an entire empty cafeteria, tables in there, and they said you can't sit in there to eat. Well, but I can go to a restaurant? Like, I just don't get it. So now I'm freezing outside eating my cold you know food, or soup that got cold in one second-

[unintelligible]

**Stephanie Wolf:** We packed peanut butter and jelly and tailgated.

[unintelligible]

**Carol Stein:** But that's not the point. You go in to warm up. I don't want the taxpayers to have a bitter taste in their mouth about the library, especially coming to a vote, it's just not a good thing and yet when you know you can go everywhere else freely at this point, you can go to the store, you can go, we're all wearing masks, and that's what's the most important thing. So, and we're keeping distance, we just have to, you know, signage is important, and people have done it, people are used to it. And I think the, and if the patron comes in and doesn't we ask them to leave. Sorry, you need to stand 6 feet apart. 3 feet apart or whatever we're being told now is the newest number.

**Melissa Greaves:** So it sort of sounds like you are open for appointments, and you are open for walk-in browsing but the sticking point here is it hasn't been widely advertised so you sort of did a soft opening and now you have, you have the plan to make those advertisements within the next week. That you can come in without an appointment. So that sort of seems in the right direction, and then the next thing to figure out is how many people we can safely allow in.

**Matt Rettig:** I'm open to an idea, like Carol's, like some hours are free-for-all and some hours are appointment, like as long as, like still as Carol says as long as the staff is protected and comfortable with that. Like, I'm open to that. Personally.

**Melissa Greaves:** I think the key is letting people know, because I actually didn't know it was open either.

**Matt Rettig:** I didn't either.

**Melissa Greaves:** I had no idea. Yeah.

**Stephanie Wolf:** Yeah, I think that's the key point is that-

**Matt Rettig:** But then I think the thing is once you make that announcement, theoretically appointments will fill up more, you'll be able to accommodate fewer walk-ups, you know in theory you know, possibly, so.

**Stephanie Wolf:** In theory. We'll see. Because last fall when we had it, like Meaghan said it didn't ever.

**Matt Rettig:** But last fall the trend was bad, now the trend is good, so who knows?

**Stephanie Wolf:** Oh that's true.

**Carol Stein:** I mean, they're getting rid of the travel ban as of April 1st. What does that tell you? I mean we're getting to a place where things are opening. 75% at restaurants, you know, and I think we, even movie theaters are open now at a certain capacity, so. Alright, I will not belabor the point, it's late.

**Stephanie Wolf:** Alright, thanks Carol. Oh, I had a couple questions Meaghan. I asked you earlier about the petitions to run for the Board of Trustees is closed, is that right?

**Meaghan Doyle:** Yes, yup. They were due by Monday at 5. We received 3 petitions.

**Stephanie Wolf:** Okay.

**Meaghan Doyle:** And so I can tell you guys I think it's Stephanie and Melissa are both running again and Tom Dames submitted his petition so there are 3 people running for the two seats. So on Tuesday I finalized the ballot that Charlotte had started and sent it over to the Orange County Board of Elections. I did not hear back from them that they received it, so I reached out to the office there, I spoke with one of the assistants who said that she would check it and make sure that it was received and get back to me but I didn't hear back from her after that so I'll follow up with her tomorrow and hopefully she'll report back that they got it. And then I guess they arrange for the printing, so that's all kind of in the works. Meanwhile, the postcard was sent over to P&P. I got the email from them that that was ready yesterday so I went and picked that up. It's in the trunk of my car right now. I think I have a copy here but I think we've probably all seen it. And I spoke to the gentleman over at Access and he asked if I could wait until Monday to bring it by, that would work for him. So I will drop those off in the morning.

**Stephanie Wolf:** Access is the mailer? Access is the mailer?

**Meaghan Doyle:** Yes, yup. P&P printed it, and now, he used to be D&D and now he's Access Supports for Living, and they prepare it for mailing and send it out to everyone. So I'll get that to him on Monday morning and then that'll be on its way. So we're, you know, things are moving right along. We're in good shape.

**Carol Stein:** Ok, thank you.

**Stephanie Wolf:** Okay. Thanks Meaghan.

**Meaghan Doyle:** Oh and Stephanie and Melissa, if you guys get a chance if you want to send me your bios and photos then I'll talk to Joe about getting those up on the website.

**Stephanie Wolf:** Ok. Yeah, I found mine from the last time.

**Meaghan Doyle:** Ok, perfect.

**Stephanie Wolf:** I'm trying to take a picture of it.

**Carol Stein:** The absentee ballot process is on the library website? How to get an absentee ballot?

**Meaghan Doyle:** Yes, that is also posted and we have that in the newsletter that's going out Monday as well. And I have to write the language but I have a note to add to the newsletter information because COVID concerns will be a legitimate excuse for using an absentee ballot, so we want to make sure that people know that, so. So that's also in the works.

**Carol Stein:** Ok.

**Stephanie Wolf:** Alright, so anybody have anything else?

**Carol Stein:** No, I'd like to adjourn to an Executive Session to discuss an employment matter.

**Stephanie Wolf:** And Meaghan, we want you on in the Executive Session.

**Meaghan Doyle:** Oh, okay, then I'll stay.

**Stephanie Wolf:** Just stop recording.

**Meaghan Doyle:** Oh, right.

**Stephanie Wolf:** So Carol made the motion to adjourn, I need a second.

**Meghann Chyla:** Second.

**Stephanie Wolf:** Meghann will second, all in favor of adjourning to executive session to discuss a personnel matter, say Aye?



**Board members:** Aye.

**Stephanie Wolf:** Ok so I'm calling the meeting adjourned at 8:19 and we will go into an executive session.

**[Board meets for Executive session]**

**Stephanie Wolf:** Okay, so we-

**Carol Stein:** So I'll make the motion to return to the regular meeting.

**Stephanie Wolf:** Okay, so I need a second to return. Matt R. will second to return to the regular meeting.

**Carol Stein:** And now we just need-

**Stephanie Wolf:** We just had an executive session to discuss a salary adjustment and now we can adjourn our regular Board meeting. I need a motion to adjourn our regular Board meeting.

**Meghann Chyla:** So moved.

**Roberta Sherman:** To adjourn

**Stephanie Wolf:** Meghann will move, Roberta will second. All in favor?

**Board Members:** Aye.

**Stephanie Wolf:** So our regular Board meeting is adjourned at 8:24.