I. Roll

II. Approval of the Minutes –February 9, 2022

III. Financial Review
   a. Approval of Warrant #8

IV. Public Remarks

V. Communications/Donations

VI. Director’s Report – See Google Docs

VII. Committee Reports
   1. Finance Committee
   2. Policy Committee
   3. Building, Garden, and Grounds Committee
   4. Friends
   5. Personnel Committee
   6. Sustainability Committee
   7. Strategic Planning Committee

VIII. Unfinished Business

IX. New Business: Approval of Annual Report
   Juneteenth holiday-observed in 2022 on June 20th
   Awning vs Tent discussion

X. Adjournment

Next Regular Board Meeting Weds. April 13, 2022, 7 PM
Meeting was called to order by Meghann Chyla at 7:04 p.m.

I. Roll:

**Trustees Present:** Meghann Chyla (President, Presiding Officer), Carol Stein (Vice President), Stephanie Wolf (Secretary), Melissa Greaves-Kulisek, Matt Soltis, and Lynn Daniels.

**Trustees Excused:** Matt Rettig

**Also Present:** Library Director Charlotte Dunaief, Emily Milton (Treasurer), and library staff members Meaghan Doyle and Catherine Incledon (minutes).

II. Executive Session: A motion to approve the start of an executive session at 7:07 pm for the purpose of discussing employee salaries was made by Matt Soltis, seconded by Carol Stein, and was unanimously approved. A motion to approve the adjournment of the executive session at 7:17 pm and to return to the regular Board meeting was made by Carol Stein, seconded by Lynn Daniels, and was unanimously approved.

III. Approval of the Minutes: A motion to approve the minutes from the regular Board meeting of January 12, 2022, was made by Stephanie Wolf, seconded by Carol Stein, and was unanimously approved. A motion to approve the minutes from the Special Meeting of January 24, 2022 was made by Melissa Greaves-Kulisek, seconded by Carol Stein, and was unanimously approved.

IV. Financial Review: A motion to approve Warrant #7 in the amount of $81,959.54 was made by Carol Stein, seconded by Lynn Daniels, and was unanimously approved.

V. Public Remarks: The Board members observed a moment of silence for library patron, and previously a Board member, Tom Dames, who passed away on February 2, 2022.

VI. Communications and Donations: None.

VII. Director's Report: Charlotte Dunaief, Library Director, presented her report. See written report.

VIII. Committee Reports:

- **Finance Committee:** Carol Stein presented the Finance Committee report. The committee presented a draft of a proposed budget for the 2022-2023 fiscal year, which they discussed with the Board. A motion to adopt the proposed budget in the amount of $1,409,690.00 with a levy of $1,386,880.00 was made by Melissa Greaves-Kulisek, seconded by Matt Soltis, and was unanimously approved.
○ **Policy Committee:** Meghann Chyla presented the Policy Committee report. A **motion to approve** the Computer, Internet and Wireless Usage Policy and the Computer, Internet and Wireless Usage Agreement for Minors was made by Lynn Daniels, seconded by Melissa Greaves-Kulisek, and was unanimously approved.

○ **Building, Garden, and Grounds:** Melissa Greaves-Kulisek presented the Buildings, Gardens, and Grounds report. The committee discussed open projects, including the HVAC project and the generator project, as well as upcoming projects, such as the Frank Rovello Garden & Bench Memorial.

○ **Friends:** Matt Soltis, Friends Liaison, presented his report. The Friends have generously agreed to purchase the gift cards that will be awarded to participants in the Strategic Planning Survey by a raffle.

○ **Personnel Committee:** Stephanie Wolf presented the Personnel Committee report. The committee discussed proposed staff salaries for the FY 2022-2023 this month. A **motion to approve** the hiring of Romina Aguila as a circulation desk attendant was made by Stephanie Wolf, seconded by Carol Stein, and was unanimously approved. A **motion to accept** the resignation of staff member Rachel Martinez, effective immediately, was made by Matt Soltis, seconded by Lynn Daniels, and was unanimously approved.

○ **Sustainability Committee:** No report.

○ **Strategic Planning Committee:** Matt Soltis presented the Strategic Planning Committee report. The committee has completed the Strategic Planning Survey, which has been made available to the public, and will remain available until the end of February. The committee will continue to increase public awareness of the survey.

IX. **Unfinished Business:** None.

X. **New Business:** A **motion to approve** the allocation of $10,000 from the undesignated Fund balance to be held as a Tax Certiorari reserve to fund future Tax Certiorari payments was made by Carol Stein, seconded by Stephanie Wolf, and was unanimously approved. The Board agreed to allow New York State of Health to set up and staff a table in the library lobby for the purpose of dispensing information about New York State health insurance options. A **motion to approve** awarding GenTech, the lowest bidding company for the generator project, a contract in the amount of $68,790.00 was made by Stephanie Wolf, seconded by Matt Soltis, and was unanimously approved.

XI. **Adjournment:** A **motion to adjourn** the regular Board meeting was made by Lynn Daniels, seconded by Carol Stein, and was unanimously approved. Meghann Chyla adjourned the meeting at 8:56 pm.
The next Regular Board Meeting will be held on Wednesday, March 9, 2022 at 6:30 p.m. This meeting will include a Budget Presentation to the Public.

These minutes were recorded by library staff member Catherine Incledon.
February 2022 Director’s Report

Personnel
- Continued interviewing for a circulation position that has become open.
- Met with staff to go over their reviews, have two left to do (NS & BG)

Budget/Financial
- Began working on the 2022/2023 budget vote.

Programming
- Brenda is out for 4-6 weeks beginning in Mid-January, Pam S is covering programs during that time period.
- Ebony Strings canceled their scheduled concert, we found a local Jazz group to take that spot.

Building and Grounds
- Prestige finished the re-build of the circulation pump and installed it.
- There was a power outage on 2/18.
- Boiler unit 2 kept going to alarm on 2/19
- Heat was not working on 2/20
- Leo came in on 2/21 to see if he can fix the issue with the HVAC controller.

Monthly Statistics for January 2021 (previous month in parentheses):
Registered borrowers: 8,3215 (8,268); Direct Access/Circulation: 9,470 (8,863)
ILL Borrows: 1,965 (2,251); ILL Loans: 1,795 (1,859); Item Count: 74,519 (74,464);
Wi-Fi: 5,597 (5,160);
Overdrive checkouts: 2,512 (2,641); Overdrive unique users: 566 (542).

Meetings Attended: Board meeting: 2/7/22 Personnel Committee meeting; 2/9/22 Director’s Association Meeting 2/9/22; Dept. Heads Meeting 2/15/22; Staff Meeting 2/17/22; ANSER Committee 2/4/22 & 2/22/22.
<table>
<thead>
<tr>
<th>PROGRAM NAME*</th>
<th>DATE</th>
<th>CHILDREN</th>
<th>ADULTS</th>
<th>TEENS</th>
<th>IN-PERSON / REMOTE</th>
<th>ATTENDANCE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>ChatterBooks</td>
<td>2/1</td>
<td>5</td>
<td></td>
<td></td>
<td>In-Person</td>
<td>5</td>
</tr>
<tr>
<td>Chess Time</td>
<td>2/7, 2/28</td>
<td>12</td>
<td>6</td>
<td>4</td>
<td>In-Person</td>
<td>22</td>
</tr>
<tr>
<td>Book Break</td>
<td>2/8</td>
<td>3</td>
<td></td>
<td></td>
<td>In-Person</td>
<td>3</td>
</tr>
<tr>
<td>Teen Book Group</td>
<td>2/14</td>
<td></td>
<td>3</td>
<td></td>
<td>In-Person</td>
<td>3</td>
</tr>
<tr>
<td>Art Afternoon</td>
<td>2/17</td>
<td>5</td>
<td></td>
<td></td>
<td>In-Person</td>
<td>5</td>
</tr>
<tr>
<td>Dog Tales</td>
<td>2/21</td>
<td>7</td>
<td></td>
<td></td>
<td>In-Person</td>
<td>7</td>
</tr>
<tr>
<td>Readzaza Readzza</td>
<td>2/24</td>
<td>1</td>
<td></td>
<td></td>
<td>In-Person</td>
<td>1</td>
</tr>
<tr>
<td>February Fun Fridays</td>
<td>2/4, 2/11, 2/18, 2/25</td>
<td>400</td>
<td></td>
<td></td>
<td>Remote</td>
<td>400</td>
</tr>
<tr>
<td>Story Time @Home</td>
<td>February</td>
<td>16</td>
<td></td>
<td></td>
<td>Remote</td>
<td>16</td>
</tr>
<tr>
<td>Groundhog Guess</td>
<td>February</td>
<td>133</td>
<td></td>
<td></td>
<td>Remote</td>
<td>133</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>595</strong></td>
</tr>
</tbody>
</table>

*CANCELED PROGRAMS:

T.U.T.                           2/4/2022  Weather  
Dog Tales                        2/7/2022  Weather  

<table>
<thead>
<tr>
<th>MEETINGS &amp; OUTREACH:</th>
<th>DATE:</th>
<th>ATTENDEE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Managers Meeting</td>
<td>2/15</td>
<td>Liz &amp; Lisa</td>
</tr>
<tr>
<td>Staff Meeting</td>
<td>2/17</td>
<td>Liz, Lisa &amp; Rebecca</td>
</tr>
<tr>
<td>Dept Meeting</td>
<td>2/18, 2/24</td>
<td>Liz, Lisa &amp; Rebecca</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>QUESTIONS @ THE DESK:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference</td>
<td>228</td>
<td></td>
</tr>
<tr>
<td>Circulation</td>
<td>92</td>
<td></td>
</tr>
<tr>
<td>Tech</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>Programs</td>
<td>57</td>
<td></td>
</tr>
</tbody>
</table>
**Reflections:**

As levels of infection decline and mandated restrictions relent, we are seeing more and more patrons in the library building. Some share their frustration, others their delight, as they return to a type of normalcy.

Recently those lions outside of the NY Public Library sprang to my mind once again. I was wondering how Patience and Fortitude got their names. Originally they were named after Astor and Lenox, the founders of the NYPL. In the 1930s they were re-named by Mayor LaGuardia, “for qualities New Yorkers would need to survive the economic depression.” Those qualities are still useful as we continue to ready our library for more in-person encounters and programming in the up-coming months.

A special thanks to my whole team of mindful creatives as we embark on some exciting times. Sharon has recently supplied us with the 4 weekly displays of featured author/illustrators for Black History Month. She is currently highlighting books for Women’s History Month. These displays peak interest and further circulation. Lisa and Rebecca help me bounce about ideas, from the ridiculous to the sublime, not only for summer but more immediately for an age group that has been sorely missed. As a result, I'm happy to report that on April 5th at 10:30am, rain or shine, we will host a drop-in Family Story Time under the portico! Look for more of the same in April and May.

Respectfully submitted,

ekf

**Adult Services Report February 1-28, 2022**

Emergency Closings on 2/4 and 2/25; early on 2/20; (submitted by Meaghan Doyle, 3/4/22)

**REFERENCE**

Reference (previous month in parentheses):
Ref. Q’s: 226 (196); Tech Assists: 67 (67); Circ/Curbside Assists: 146 (169); Directional: 17 (7); Reader’s Advisory: 13 (6); ILL/SEAL: 11 (17); Pull List: 1460 (1663); Printing: 104 (95); Phone: 88 (77); Virtual Ref: 6 (3) Notary Service: 49 (43)

Database Stats (previous month in parentheses):
NoveList Plus: 14 (29); NoveList PlusK-8: 5 (8); EBSCO Other: 0 (28); Gale: 0 (0);
Gale Virtual Ref. Library: 0 (0); Ancestry: 173 (NA)

NYTimes Digital Subscription Stats (previous month in parentheses):
Offsite Code redemptions 23 (26); Library users 60 (74) accessed 107 (71 articles)

PC Usage: Adults: 309 (255); Childrens: 2 (3); Laptop: 1 (5); PC Reservations: 3 (1) Guest Passes: 58 (41)
**HOOPLA (previous month in parentheses):**
New signups: 4 (7); Borrowers: 86 (99); Avg. No. Circs: 3.0 (2.9); Maxed Users: 23 (29)
Items borrowed: 256 (284)

**January Meetings/Webinars:**
Feb. 3: Bibliocommons Demo with RCLS; Feb. 9: Library Board Meeting; Feb. 15: Managers’ Meeting; Feb. 17: Staff Meeting;

**PROGRAMS:**

Total Live Programs: 13 (13), Total Live Attendees: 116 (150)

2/11-2/14: Take and make a Valentine paper heart (quilling) – 20; all month: Blind Date with a Book - 15

**HOME DELIVERIES**
New Sign Ups: 1 (2); Unique Patrons: 6 (5); Deliveries: 8 (6); Items Delivered: 16 (15)
<table>
<thead>
<tr>
<th>Type</th>
<th>Date</th>
<th>Num</th>
<th>Memo</th>
<th>Split</th>
<th>Paid</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albert Gessner</td>
<td>02/10/2022</td>
<td>3/20/22 Program</td>
<td>3/20/22 Program</td>
<td>437.2 · Prof fees-Adult programs</td>
<td>Unpaid</td>
<td>300.00</td>
</tr>
<tr>
<td><strong>Total Albert Gessner</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td>Auric Information Packaging</td>
<td>02/24/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td><strong>Total Auric Information Packaging</strong></td>
<td>02/24/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td>Benninger Landscaping LTD</td>
<td>02/10/2022</td>
<td>Invoice 25741</td>
<td>Invoice 25741</td>
<td>469 · Service Contracts</td>
<td>Paid</td>
<td>900.00</td>
</tr>
<tr>
<td><strong>Total Benninger Landscaping LTD</strong></td>
<td>02/10/2022</td>
<td>Invoice 25741</td>
<td>Invoice 25741</td>
<td></td>
<td></td>
<td>900.00</td>
</tr>
<tr>
<td>Blackstone Publishing</td>
<td>02/10/2022</td>
<td>Invoice 2021436</td>
<td>Invoice 2021436</td>
<td></td>
<td>Unpaid</td>
<td>67.48</td>
</tr>
<tr>
<td><strong>Total Blackstone Publishing</strong></td>
<td>02/10/2022</td>
<td>Invoice 2021436</td>
<td>Invoice 2021436</td>
<td></td>
<td></td>
<td>585.42</td>
</tr>
<tr>
<td>Blood Hound, LLC</td>
<td>02/24/2022</td>
<td>Invoice 492755</td>
<td>Invoice 492755</td>
<td>900.1 · NYS SED - Pkg lot, spa...</td>
<td>Unpaid</td>
<td>1,100.00</td>
</tr>
<tr>
<td><strong>Total Blood Hound, LLC</strong></td>
<td></td>
<td>Invoice 492755</td>
<td>Invoice 492755</td>
<td></td>
<td></td>
<td>1,100.00</td>
</tr>
<tr>
<td>Brodart Co. - Juv</td>
<td>02/15/2022</td>
<td>Invoice B6363441</td>
<td>Invoice B6363441</td>
<td></td>
<td>Unpaid</td>
<td>68.55</td>
</tr>
<tr>
<td><strong>Total Brodart Co. - Juv</strong></td>
<td></td>
<td>Invoice B6363441</td>
<td>Invoice B6363441</td>
<td></td>
<td></td>
<td>1,055.52</td>
</tr>
<tr>
<td>Brodart Co. - Supplies</td>
<td>02/15/2022</td>
<td>Invoice 596804</td>
<td>Invoice 596804</td>
<td></td>
<td>Unpaid</td>
<td>40.43</td>
</tr>
<tr>
<td><strong>Total Brodart Co. - Supplies</strong></td>
<td>02/15/2022</td>
<td>Invoice 596804</td>
<td>Invoice 596804</td>
<td></td>
<td></td>
<td>40.43</td>
</tr>
<tr>
<td>Brodart Co. (McN)</td>
<td>02/10/2022</td>
<td>Invoice M193618</td>
<td>Invoice M193618</td>
<td>410.9 · McNaughton</td>
<td>Unpaid</td>
<td>610.75</td>
</tr>
<tr>
<td><strong>Total Brodart Co. (McN)</strong></td>
<td></td>
<td>Invoice M193618</td>
<td>Invoice M193618</td>
<td></td>
<td></td>
<td>610.75</td>
</tr>
<tr>
<td>Cengage Learning/Gale</td>
<td>02/28/2022</td>
<td>Invoice 77344393</td>
<td>Invoice 77344393</td>
<td></td>
<td>Unpaid</td>
<td>65.23</td>
</tr>
<tr>
<td><strong>Total Cengage Learning/Gale</strong></td>
<td>02/28/2022</td>
<td>Invoice 77344393</td>
<td>Invoice 77344393</td>
<td></td>
<td></td>
<td>277.42</td>
</tr>
<tr>
<td><strong>Total Central Hudson Gas &amp; Electric Corp</strong></td>
<td>02/28/2022</td>
<td>2100-4099-18-6</td>
<td>Acct. 2100-4099-18-6 Service for Feb 2022</td>
<td>450 · Fuel/Utilities</td>
<td></td>
<td>2,250.04</td>
</tr>
<tr>
<td>Cornwall Central School District</td>
<td>02/10/2022</td>
<td>Invoice 101</td>
<td>Invoice 101</td>
<td>490 · Refund of PY Tax Assess...</td>
<td>Paid</td>
<td>122.73</td>
</tr>
<tr>
<td><strong>Total Cornwall Central School District</strong></td>
<td>02/10/2022</td>
<td>Invoice 101</td>
<td>Invoice 101</td>
<td></td>
<td></td>
<td>122.73</td>
</tr>
<tr>
<td>Cornwall Public Library - Payroll</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Type</td>
<td>Date</td>
<td>Num</td>
<td>Memo</td>
<td>Split</td>
<td>Paid</td>
<td>Amount</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>---------------</td>
<td>----------------</td>
<td>----------------------------------------------------------------------</td>
<td>--------------------------------</td>
<td>---------------</td>
<td>---------</td>
</tr>
<tr>
<td>Cornish Library - Payroll</td>
<td>02/08/2022</td>
<td>Pay end 2.4.2022</td>
<td>Payroll end 2.4.2022 Paydate 2.11.22</td>
<td>1012 · OBT Payroll Checking</td>
<td>Paid</td>
<td>18,422.85</td>
</tr>
<tr>
<td>Cornish Library - Trust &amp; Agency</td>
<td>02/22/2022</td>
<td>Pay end 2.18.22</td>
<td>Pay end 2.18 pay date 2.25</td>
<td>1012 OBT Payroll Checking</td>
<td>Paid</td>
<td>17,670.16</td>
</tr>
<tr>
<td></td>
<td>02/22/2022</td>
<td>Pay end 2.18.22</td>
<td>Pay end 2.18 pay date 2.25</td>
<td>1003 Due from Trust &amp; Agency</td>
<td>Paid</td>
<td>7,139.89</td>
</tr>
<tr>
<td></td>
<td>02/17/2022</td>
<td>Feb Health Ins</td>
<td>Feb 2022 Health Ins</td>
<td>1003 Due from Trust &amp; Agency</td>
<td>Paid</td>
<td>6,883.77</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5,001.22</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Cornish Library - Payroll</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>36,093.01</td>
</tr>
<tr>
<td>Creative Gifts &amp; More</td>
<td>02/24/2022</td>
<td>Invoice 197</td>
<td>Invoice 197 Shamrock Garland Make and Ta...</td>
<td>430.30 Adult</td>
<td>Unpaid</td>
<td>40.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Creative Gifts &amp; More</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>40.00</td>
</tr>
<tr>
<td>Deluxe Business Checks and Solutions</td>
<td>02/22/2022</td>
<td>Order 11475094</td>
<td>Order 11475094 1000 checks for Operating ...</td>
<td>430.2 Office supplies</td>
<td>Paid</td>
<td>481.08</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Deluxe Business Checks and Solutions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>481.08</td>
</tr>
<tr>
<td>Demco, Inc.</td>
<td>02/22/2022</td>
<td>Invoice 7082052</td>
<td>Invoice 7082052</td>
<td>430.2 Office supplies</td>
<td>Unpaid</td>
<td>200.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Demco, Inc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>200.04</td>
</tr>
<tr>
<td>Findaway World, LLC</td>
<td>02/16/2022</td>
<td>Invoice 378832</td>
<td>Invoice 378832</td>
<td>413.4 Reference-Juv electronic</td>
<td>Unpaid</td>
<td>52.24</td>
</tr>
<tr>
<td></td>
<td>02/24/2022</td>
<td>Invoice 378876</td>
<td>Invoice 378876</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>1,344.46</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Findaway World, LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,396.70</td>
</tr>
<tr>
<td>hoopla</td>
<td>02/28/2022</td>
<td>Invoice 501758995</td>
<td>Invoice 501758995</td>
<td>412.8 Digital Streaming</td>
<td>Unpaid</td>
<td>473.56</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total hoopla</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>473.56</td>
</tr>
<tr>
<td>Hudson Archival</td>
<td>02/16/2022</td>
<td>Invoice 15658</td>
<td>Invoice 15658 Storage Jan 1 to Dec 31, 2022</td>
<td>413.5 Reference-Cornwall Loc...</td>
<td>Unpaid</td>
<td>465.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Hudson Archival</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>465.00</td>
</tr>
<tr>
<td>Ingram Library Services</td>
<td>02/15/2022</td>
<td>Invoice 57700070</td>
<td>Invoice 57700070</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>690.13</td>
</tr>
<tr>
<td></td>
<td>02/16/2022</td>
<td>Invoice 56710104</td>
<td>Invoice 56710104 &amp; CM 53516859</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>31.64</td>
</tr>
<tr>
<td></td>
<td>02/28/2022</td>
<td>Invoice 57719012</td>
<td>Invoice 57719012</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>27.20</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Ingram Library Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>748.97</td>
</tr>
<tr>
<td>Jacobowitz &amp; Gubits, LLP</td>
<td>02/22/2022</td>
<td>Invoice 297938</td>
<td>Invoice 297938</td>
<td>437.1 Prof fees-Office</td>
<td>Unpaid</td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td>02/28/2022</td>
<td>Invoice 6363</td>
<td>Invoice 6363 Personnel and Civil Service Co...</td>
<td>437.1 Prof fees-Office</td>
<td>Unpaid</td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Jacobowitz &amp; Gubits, LLP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>200.00</td>
</tr>
<tr>
<td>Janet Mandel</td>
<td>02/10/2022</td>
<td>Art Talks 3/16/2022</td>
<td>Art Talks 3/16/2022</td>
<td>437.2 Prof fees-Adult programs</td>
<td>Unpaid</td>
<td>150.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Janet Mandel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td>Library Journal</td>
<td>02/28/2022</td>
<td>1 yr renewal</td>
<td>1 yr renewal Customer # 30064878</td>
<td>413.7 Professional Collection</td>
<td>Unpaid</td>
<td>99.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Library Journal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>99.00</td>
</tr>
<tr>
<td>Lock Around the Clock</td>
<td>02/10/2022</td>
<td>March 2022 Unit 3434</td>
<td>March 2022 Unit 3434</td>
<td>469 Service Contracts</td>
<td>Paid</td>
<td>62.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Lock Around the Clock</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>62.00</td>
</tr>
<tr>
<td>Marangi Disposal</td>
<td>02/15/2022</td>
<td>Invoice 22104808</td>
<td>Invoice 22104808</td>
<td>469 Service Contracts</td>
<td>Paid</td>
<td>132.29</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Marangi Disposal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>132.29</td>
</tr>
<tr>
<td>National Geographic Kids</td>
<td>02/16/2022</td>
<td>1 Yr Renewal</td>
<td>1 Yr Renewal</td>
<td>413.6 Serials</td>
<td>Unpaid</td>
<td>30.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total National Geographic Kids</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30.00</td>
</tr>
<tr>
<td>NET2PHONE</td>
<td>02/15/2022</td>
<td>Invoice 1214448561</td>
<td>Invoice 1214448561</td>
<td>431 · Telephone</td>
<td>Paid</td>
<td>250.92</td>
</tr>
</tbody>
</table>
| Page 2
## Cornwall Public Library
### Warrant # 8
#### As of February 28, 2022

<table>
<thead>
<tr>
<th>Type</th>
<th>Date</th>
<th>Num</th>
<th>Memo</th>
<th>Split</th>
<th>Paid</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total NET2PHONE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>250.92</td>
</tr>
<tr>
<td>Orange Bank &amp; Trust Cardmember Services</td>
<td>02/28/2022</td>
<td>Acct end 1088</td>
<td>Acct end 1088 statement end 2/23/2022</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>2,443.09</td>
</tr>
<tr>
<td>Total Orange Bank &amp; Trust Cardmember Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,443.09</td>
</tr>
<tr>
<td>OverDrive, Inc.</td>
<td>02/24/2022</td>
<td>Invoice 022059547</td>
<td>Invoice 022059547</td>
<td>412.32 · E-Audiobooks -- Adult</td>
<td>Unpaid</td>
<td>904.95</td>
</tr>
<tr>
<td></td>
<td>02/24/2022</td>
<td>Invoice 022059548</td>
<td>Invoice 022059548</td>
<td>410.12 · Adult E Book</td>
<td>Unpaid</td>
<td>999.20</td>
</tr>
<tr>
<td></td>
<td>02/24/2022</td>
<td>Invoice 022041515</td>
<td>Invoice 022041515</td>
<td>412.32 · E-Audiobooks -- Adult</td>
<td>Unpaid</td>
<td>155.00</td>
</tr>
<tr>
<td>Total OverDrive, Inc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,059.15</td>
</tr>
<tr>
<td>P &amp; P Quick Copy Center</td>
<td>02/15/2022</td>
<td>Invoice 208495</td>
<td>Invoice 208495</td>
<td>430.2 · Office supplies</td>
<td>Unpaid</td>
<td>69.00</td>
</tr>
<tr>
<td>Total P &amp; P Quick Copy Center</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>69.00</td>
</tr>
<tr>
<td>Paychex, Inc.</td>
<td>02/05/2022</td>
<td>Invoice 2098156</td>
<td>Invoice 2098156</td>
<td>437.1 · Prof fees-Office</td>
<td>Paid</td>
<td>742.04</td>
</tr>
<tr>
<td></td>
<td>02/10/2022</td>
<td>Invoice 2022012700</td>
<td>Invoice 2022012700 12/31, 1/14, 1/28 Payrol...</td>
<td>437.1 · Prof fees-Office</td>
<td>Paid</td>
<td>742.04</td>
</tr>
<tr>
<td>Total Paychex, Inc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>958.64</td>
</tr>
<tr>
<td>Prestige Mechanical &amp; Construction Corp</td>
<td>02/10/2022</td>
<td>Invoice 1996</td>
<td>Invoice 1996 Replace Electronic Valve Heat...</td>
<td>452 · Repairs to Building</td>
<td>Paid</td>
<td>1,293.60</td>
</tr>
<tr>
<td></td>
<td>02/22/2022</td>
<td>Invoice 1933</td>
<td>Invoice 1933 Rebuild and reinstall of Heat P...</td>
<td>452 · Repairs to Building</td>
<td>Unpaid</td>
<td>4,224.00</td>
</tr>
<tr>
<td>Total Prestige Mechanical &amp; Construction Corp</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5,517.60</td>
</tr>
<tr>
<td>RCLS</td>
<td>02/22/2022</td>
<td>Invoice 30577</td>
<td>Invoice 30577 Line 12.25 Contract with RCLS</td>
<td>469 · Service Contracts</td>
<td>Unpaid</td>
<td>2,400.51</td>
</tr>
<tr>
<td></td>
<td>02/15/2022</td>
<td>Invoice 30424</td>
<td>Invoice 30424 E Content 1stQ2022</td>
<td>410.13 · e-Content Consortia</td>
<td>Unpaid</td>
<td>30.00</td>
</tr>
<tr>
<td>Total RCLS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,430.51</td>
</tr>
<tr>
<td>RPC Electric</td>
<td>02/22/2022</td>
<td>Invoice 4800</td>
<td>Invoice 4800</td>
<td>452 · Repairs to Building</td>
<td>Unpaid</td>
<td>400.00</td>
</tr>
<tr>
<td></td>
<td>02/22/2022</td>
<td>Invoice 4776</td>
<td>Invoice 4776</td>
<td>452 · Repairs to Building</td>
<td>Unpaid</td>
<td>300.00</td>
</tr>
<tr>
<td>Total RPC Electric</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>700.00</td>
</tr>
<tr>
<td>Scott Chatfield</td>
<td>02/22/2022</td>
<td>2.27 Music Program</td>
<td>2.27 Music Program</td>
<td>437.2 · Prof fees-Adult programs</td>
<td>Paid</td>
<td>150.00</td>
</tr>
<tr>
<td>Total Scott Chatfield</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td>Times Community Newspapers</td>
<td>02/24/2022</td>
<td>Invoice P165352CL</td>
<td>Invoice P165352CL</td>
<td>434 · Publicity &amp; Printing</td>
<td>Unpaid</td>
<td>180.87</td>
</tr>
<tr>
<td>Total Times Community Newspapers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>180.87</td>
</tr>
<tr>
<td>Toshiba</td>
<td>02/24/2022</td>
<td>Invoice 465820017</td>
<td>Invoice 465820017</td>
<td>469 · Service Contracts</td>
<td>Unpaid</td>
<td>419.45</td>
</tr>
<tr>
<td>Total Toshiba</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>419.45</td>
</tr>
<tr>
<td>Verizon</td>
<td>02/16/2022</td>
<td>Service 2/10 to 3/9</td>
<td>Service 2/10 to 3/9/2022 Acct 652-121-949-0...</td>
<td>431 · Telephone</td>
<td>Paid</td>
<td>119.00</td>
</tr>
<tr>
<td>Total Verizon</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>119.00</td>
</tr>
<tr>
<td>Verizon Wireless</td>
<td>02/15/2022</td>
<td>Jan 02- Feb 01. 2022</td>
<td>Jan 02- Feb 01. 2022 Acct 942108272-00001</td>
<td>431 · Telephone</td>
<td>Paid</td>
<td>15.08</td>
</tr>
<tr>
<td>Total Verizon Wireless</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>15.08</td>
</tr>
<tr>
<td>W.B. Mason</td>
<td>02/15/2022</td>
<td>Invoice 227140871</td>
<td>Invoice 227140871 &amp; Credit Memo CM0600...</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>123.10</td>
</tr>
<tr>
<td></td>
<td>02/22/2022</td>
<td>Invoice 22747416</td>
<td>Invoice 22747416</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>78.00</td>
</tr>
<tr>
<td></td>
<td>02/22/2022</td>
<td>Invoice 227551254</td>
<td>Invoice 227551254 &amp; CM0638522</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>16.57</td>
</tr>
<tr>
<td>Total W.B. Mason</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>217.67</td>
</tr>
<tr>
<td>Wallkill Public Library</td>
<td>02/24/2022</td>
<td>Lost Item</td>
<td>Lost Item barcode 32843000644257 Patron ...</td>
<td>2082.3 · 2082.3 Lost Item</td>
<td>Unpaid</td>
<td>3.99</td>
</tr>
<tr>
<td>Total Wallkill Public Library</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3.99</td>
</tr>
<tr>
<td>Williamson Law Book Co.</td>
<td>02/24/2022</td>
<td>Invoice 190664</td>
<td>Invoice 190664</td>
<td>-SPLIT-</td>
<td>Unpaid</td>
<td>111.40</td>
</tr>
<tr>
<td>Type</td>
<td>Date</td>
<td>Num</td>
<td>Memo</td>
<td>Split</td>
<td>Paid</td>
<td>Amount</td>
</tr>
<tr>
<td>------</td>
<td>------</td>
<td>-----</td>
<td>------</td>
<td>-------</td>
<td>------</td>
<td>--------</td>
</tr>
<tr>
<td>Total Williamson Law Book Co.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>111.40</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>82,786.11</td>
</tr>
</tbody>
</table>
### Budget vs. Actual - Operating
#### July 2021 through February 2022

<table>
<thead>
<tr>
<th>Category</th>
<th>Jul'21 - Feb'22</th>
<th>Full 2021-2022</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002 - Local Public Funds</td>
<td>1,286,771.00</td>
<td>1,286,770.00</td>
<td>-1.00</td>
</tr>
<tr>
<td>2005 - Appropriated Fund Balance</td>
<td>0.00</td>
<td>35,000.00</td>
<td>35,000.00</td>
</tr>
<tr>
<td><strong>Library Fines</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2082.1 - 2082.1 Copies/ Printing</td>
<td>2,901.80</td>
<td>-2,901.80</td>
<td>-2,901.80</td>
</tr>
<tr>
<td>2082.14 - 2082.14 Program Fees</td>
<td>88.00</td>
<td>-88.00</td>
<td>-88.00</td>
</tr>
<tr>
<td>2082.19 - 2082.19 Misc</td>
<td>141.91</td>
<td>-141.91</td>
<td>-141.91</td>
</tr>
<tr>
<td>2082.2 - 2082.2 Donation</td>
<td>263.33</td>
<td>-263.33</td>
<td>-263.33</td>
</tr>
<tr>
<td>2082.3 - 2082.3 Lost Item</td>
<td>677.14</td>
<td>-677.14</td>
<td>-677.14</td>
</tr>
<tr>
<td>2082.7 - 2082.7 Taxes</td>
<td>752.24</td>
<td>-752.24</td>
<td>-752.24</td>
</tr>
<tr>
<td><strong>Library Fines - Other</strong></td>
<td>0.00</td>
<td>5,000.00</td>
<td>5,000.00</td>
</tr>
<tr>
<td><strong>Total 2082 - Library Fines</strong></td>
<td>7,811.54</td>
<td>5,000.00</td>
<td>7,811.54</td>
</tr>
<tr>
<td><strong>2401 - Income from Investments</strong></td>
<td>260.66</td>
<td>333.36</td>
<td>72.70</td>
</tr>
<tr>
<td>2706 - Gifts &amp; Endowments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2706.1 - Gifts-Friends</td>
<td>1,273.69</td>
<td>9,000.00</td>
<td>7,728.31</td>
</tr>
<tr>
<td>2706.2 - Gifts-Other</td>
<td>1,747.37</td>
<td>666.68</td>
<td>-1,080.69</td>
</tr>
<tr>
<td><strong>Total 2706 - Gifts &amp; Endowments</strong></td>
<td>3,021.06</td>
<td>9,666.68</td>
<td>14,500.00</td>
</tr>
<tr>
<td><strong>2760 - Grants</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>3840 - RCLS</strong></td>
<td>4,329.00</td>
<td>-4,329.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>1,302,193.26</td>
<td>1,337,770.04</td>
<td>34,576.78</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>1,302,193.26</td>
<td>1,337,770.04</td>
<td>34,576.78</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>141 - Salary-Certified Librarian</td>
<td>117,601.92</td>
<td>147,426.00</td>
<td>29,824.08</td>
</tr>
<tr>
<td>142 - Salary-Clerical</td>
<td>268,558.18</td>
<td>316,670.64</td>
<td>48,112.46</td>
</tr>
<tr>
<td>143 - Salary-Treasurer</td>
<td>3,923.09</td>
<td>4,000.00</td>
<td>76.91</td>
</tr>
<tr>
<td>144 - Salary-Custodial</td>
<td>7,660.00</td>
<td>13,866.68</td>
<td>6,206.68</td>
</tr>
<tr>
<td>203b - Capital Equipment</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>410 - Books</td>
<td>35,485.12</td>
<td>45,505.48</td>
<td>10,020.36</td>
</tr>
<tr>
<td>411 - Film</td>
<td>201.39</td>
<td>646.00</td>
<td>444.61</td>
</tr>
<tr>
<td>412 - Video/Music/Books on Tape</td>
<td>15,499.56</td>
<td>24,680.08</td>
<td>9,180.52</td>
</tr>
<tr>
<td>413 - Serials/Reference</td>
<td>7,779.45</td>
<td>8,166.72</td>
<td>387.27</td>
</tr>
<tr>
<td><strong>430 - Supplies</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>430.1 - Library supplies</td>
<td>4,419.49</td>
<td>4,000.00</td>
<td>-419.49</td>
</tr>
<tr>
<td>430.2 - Office supplies</td>
<td>4,450.94</td>
<td>7,600.00</td>
<td>3,149.06</td>
</tr>
<tr>
<td>430.3 - Program supplies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>430.30 - Adult</td>
<td>1,058.91</td>
<td>2,000.00</td>
<td>941.09</td>
</tr>
<tr>
<td>430.31 - YA</td>
<td>55.97</td>
<td>666.68</td>
<td>610.71</td>
</tr>
<tr>
<td>430.32 - Juvenile</td>
<td>826.94</td>
<td>1,000.00</td>
<td>173.06</td>
</tr>
<tr>
<td>430.33 - Summer Reading</td>
<td>498.84</td>
<td>1,666.68</td>
<td>1,167.84</td>
</tr>
<tr>
<td>430.34 - Special/Outreach</td>
<td>14.46</td>
<td>1,666.68</td>
<td>1,652.22</td>
</tr>
<tr>
<td>Total 430.3 - Program supplies</td>
<td>2,455.12</td>
<td>7,004.00</td>
<td>4,544.92</td>
</tr>
<tr>
<td><strong>Total 430 - Supplies</strong></td>
<td>11,325.55</td>
<td>18,600.04</td>
<td>7,274.49</td>
</tr>
<tr>
<td>431 - Telephone</td>
<td>3,366.74</td>
<td>5,333.66</td>
<td>1,966.22</td>
</tr>
<tr>
<td>432 - Square Processing Fee</td>
<td>46.35</td>
<td>-46.35</td>
<td>-46.35</td>
</tr>
<tr>
<td>433 - Postage</td>
<td>1,031.76</td>
<td>2,666.68</td>
<td>1,634.92</td>
</tr>
<tr>
<td>434 - Publicity &amp; Printing</td>
<td>1,734.76</td>
<td>5,000.00</td>
<td>3,265.24</td>
</tr>
<tr>
<td>435 - Travel/Conference</td>
<td>493.28</td>
<td>3,000.00</td>
<td>2,506.72</td>
</tr>
<tr>
<td>437 - Professional Fees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>438 - Dues</td>
<td>660.11</td>
<td>1,000.00</td>
<td>339.89</td>
</tr>
<tr>
<td>439 - Equipment Repair</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>440 - Contracts w/ Books Co.</td>
<td>0.00</td>
<td>1,466.68</td>
<td>1,466.68</td>
</tr>
<tr>
<td>450 - Fuel/Utilities</td>
<td>17,309.00</td>
<td>21,333.36</td>
<td>4,024.36</td>
</tr>
<tr>
<td>451 - Custodial Supplies</td>
<td>799.99</td>
<td>2,000.00</td>
<td>1,200.01</td>
</tr>
<tr>
<td>452 - Repairs to Building</td>
<td>8,498.79</td>
<td>16,326.38</td>
<td>7,827.89</td>
</tr>
<tr>
<td>454 - Building Insurance</td>
<td>13,002.78</td>
<td>13,000.00</td>
<td>0.22</td>
</tr>
<tr>
<td>455 - RCLS ANSER &amp; Telecommunication</td>
<td>42,937.04</td>
<td>47,536.50</td>
<td>4,599.46</td>
</tr>
<tr>
<td>469 - Service Contracts</td>
<td>25,234.09</td>
<td>22,850.68</td>
<td>-2,383.41</td>
</tr>
<tr>
<td>490 - Refund of FY Tax Assessment</td>
<td>122.73</td>
<td>0.00</td>
<td>-122.73</td>
</tr>
<tr>
<td>800 - Capital Expenditure</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>9010.8 - Retirement</td>
<td>64,564.00</td>
<td>68,515.00</td>
<td>3,951.00</td>
</tr>
<tr>
<td>9030.8 - FICA/Medicare Expense</td>
<td>30,326.27</td>
<td>36,870.00</td>
<td>6,543.73</td>
</tr>
<tr>
<td>9060.8 - Workers' Comp</td>
<td>5,448.00</td>
<td>7,955.00</td>
<td>2,507.00</td>
</tr>
<tr>
<td>9090.8 - Health Insurance</td>
<td>48,205.86</td>
<td>68,969.00</td>
<td>20,763.14</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>739,810.39</td>
<td>831,317.66</td>
<td>191,507.27</td>
</tr>
<tr>
<td><strong>Budget</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>562,382.87</td>
<td>405,452.38</td>
<td>-156,930.49</td>
<td>0.00</td>
</tr>
</tbody>
</table>
Cornwall Public Library
Profit & Loss for capital grants
July 2017 through February 2022

<table>
<thead>
<tr>
<th>Expected income</th>
<th>DASNY #7919 GEN/ELEC/LGT ($181,000)</th>
<th>Total Grants (Capital Fund)</th>
<th>Capital Fund - Other (Capital Fund)</th>
<th>Total Capital Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>9,050.00</td>
<td>9,050.00</td>
<td>513,009.16</td>
<td>522,059.16</td>
</tr>
<tr>
<td>Income</td>
<td>9,050.00</td>
<td>9,050.00</td>
<td>513,009.16</td>
<td>522,059.16</td>
</tr>
<tr>
<td>Total Income</td>
<td>81,450.00</td>
<td>81,450.00</td>
<td>514,038.64</td>
<td>595,488.64</td>
</tr>
<tr>
<td>Gross Profit</td>
<td>81,450.00</td>
<td>81,450.00</td>
<td>514,038.64</td>
<td>595,488.64</td>
</tr>
<tr>
<td>Expense</td>
<td>0.00</td>
<td>0.00</td>
<td>9,700.27</td>
<td>9,700.27</td>
</tr>
<tr>
<td>203b · Capital Equipment</td>
<td>0.00</td>
<td>0.00</td>
<td>9,700.27</td>
<td>9,700.27</td>
</tr>
<tr>
<td>437 · Professional Fees</td>
<td>3,776.03</td>
<td>3,776.03</td>
<td>0.00</td>
<td>3,776.03</td>
</tr>
<tr>
<td>437.1 · Prof fees-Office</td>
<td>3,776.03</td>
<td>3,776.03</td>
<td>0.00</td>
<td>3,776.03</td>
</tr>
<tr>
<td>437.2 · Prof fees-Adult programs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>437.3 · Prof fees-YA programs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>437.4 · Prof fees-Juvenile</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>437.5 · Prof fees-SRP</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>437.6 · Prof fees-Outreach</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>437 · Professional Fees - Other</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Total 437 · Professional Fees</td>
<td>3,776.03</td>
<td>3,776.03</td>
<td>0.00</td>
<td>3,776.03</td>
</tr>
<tr>
<td>452 · Repairs to Building</td>
<td>0.00</td>
<td>0.00</td>
<td>13,606.61</td>
<td>13,606.61</td>
</tr>
<tr>
<td>800 · Capital Expenditure</td>
<td>80,231.95</td>
<td>80,231.95</td>
<td>258,164.18</td>
<td>338,396.13</td>
</tr>
<tr>
<td>Total Expense</td>
<td>84,007.98</td>
<td>84,007.98</td>
<td>281,471.06</td>
<td>365,479.04</td>
</tr>
<tr>
<td>Net Income</td>
<td>-2,557.98</td>
<td>-2,557.98</td>
<td>232,567.58</td>
<td>230,009.60</td>
</tr>
</tbody>
</table>

*capital balance on 6/30/17

Future Cash Balance (Capital Account)

<table>
<thead>
<tr>
<th>Current Capital Balance</th>
<th>Balance</th>
<th>$237,347.03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spend electrical grant</td>
<td>$9,050</td>
<td>$9,050</td>
</tr>
<tr>
<td>Reimburse remaining electrical grant</td>
<td>$9,050</td>
<td>$9,050</td>
</tr>
<tr>
<td>Future Capital balance</td>
<td>$149,405.01</td>
<td>$149,405.01</td>
</tr>
</tbody>
</table>

Page 1 of 1
### Cornwall Public Library

#### Profit & Loss by Class

July 2021 through February 2022

<table>
<thead>
<tr>
<th>Income</th>
<th>Good Idea Fund</th>
<th>Skoufis Adult Tech Grant ($16,671)</th>
<th>Schmitt Children Tech Grant ($13,000)</th>
<th>Arts Mid-Hudson Regrant (Oper)</th>
<th>Friends Operating - Other</th>
<th>Total Operating</th>
</tr>
</thead>
<tbody>
<tr>
<td>2002 · Local Public Funds</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,267,711.00</td>
</tr>
<tr>
<td>2082 · Library Fines</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,267,711.00</td>
</tr>
<tr>
<td>2401 · Income from Investments</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2706 · Gifts &amp; Endowments</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2706.1 · Gifts-Friends</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2706.2 · Gifts-Other</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2706 · Gifts &amp; Endowments - Other</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Total 2706 · Gifts &amp; Endowments</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>0.00 · Grants</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>3640 · RCLS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Total Income</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Gross Profit</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>141 · Salary-Certified Librarian</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>142 · Salary-Clerical</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>143 · Salary-Treasurer</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>144 · Salary-Custodial</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>203b · Capital Equipment</td>
<td>0.00</td>
<td>1,701.82</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>410 · Books</td>
<td>0.00</td>
<td>0.00</td>
<td>1,913.97</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>411 · Film</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>201.39</td>
<td>201.39</td>
</tr>
<tr>
<td>412 · Video/Music/Books on Tape</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>413 · Serials/Reference</td>
<td>2,090.40</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>430 · Supplies</td>
<td>480.94</td>
<td>259.41</td>
<td>979.11</td>
<td>0.00</td>
<td>0.00</td>
<td>11,584.96</td>
</tr>
<tr>
<td>431 · Telephone</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>432 · Square Processing Fee</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>433 · Postage</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>434 · Publicity &amp; Printing</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>435 · Travel/Conference</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>437 · Professional Fees</td>
<td>0.00</td>
<td>0.00</td>
<td>269.94</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>438 · Dues</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>450 · Fuel/Utilities</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>451 · Custodial Supplies</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>452 · Repairs to Building</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>454 · Building Insurance</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>455 · RCLS ANSER &amp; Telecommunication</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>469 · Service Contracts</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>490 · Refund of PY Tax Assessment</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>9010.6 · Retirement</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>9030.8 · FICA/Medicare Expense</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>9060.8 · Workers' Comp</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>9090.8 · Health Insurance</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Total Expense</td>
<td>2,571.34</td>
<td>1,961.23</td>
<td>0.00</td>
<td>0.00</td>
<td>-2,041.30</td>
<td>564,424.17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Balance on 2/28/22=</th>
<th>$24,770.72</th>
<th>$3,466.92</th>
<th>$2,609.37</th>
<th>$0</th>
</tr>
</thead>
</table>

Total grant money housed in the operating account: $6,076.29
March 2022 Policy Report  
2021-2022 Cornwall Public Library Board of Trustees~Policy Schedule

<table>
<thead>
<tr>
<th>Policies Currently in Review by Committee members/Work in Progress</th>
<th>For Board REVIEW/ Discussions with full Board</th>
<th>For Board VOTE March meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final Handbook 7-11-19-1v.4.docx (New committee next year to revise this! SHRM to look over?)</td>
<td>Collection Development 3/5/2020.docx</td>
<td></td>
</tr>
<tr>
<td>Bylaws</td>
<td>Library History Jan Dempsey.docx</td>
<td></td>
</tr>
<tr>
<td>CPL History (not matching what is on the website)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Respectfully submitted, Meghann Chyla
The Director informed the cmte that an opportunity exists to secure a substantial grant toward a rooftop solar array.

EBSCO is offering $300,000 to a library that is endeavoring to add solar. They have a number of criteria and CPL appears to meet all of them, so the cmte is confident our application will be accepted. Whether or not we will actually win the grant is another matter, as we’re sure many libraries across the country will be applying.

The cmte needs to block time with the Director to complete the application, which is due in late April.

Securing this grant might be a long shot, but it would be a huge win for CPL. The cmte believes that in addition to trying to secure this money, we should be appealing to federal and state representatives, as well as private foundations to try to secure the funds to make this happen.
Strategic Planning

The Strategic Planning Committee met on Monday. The results of our community survey were the central focus of our meeting. Since the data was not significant enough to draw a conclusion, we have decided to extend the survey to the budget vote. We will make the survey available during the time of the vote to add to the efficiency of collecting data. We have also decided to design and conduct a second survey that will be administered during the Riverfest event. The second survey will be shorter and target those who don’t use the library.

We discussed inquiring about the presence of a bus that transports senior community members and how it can help those who don’t have access to other modes of transportation.

Friends

Nothing to report for the month of February.
1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1 Library ID Number 7200441600

1.2 Library Name CORNWALL PUBLIC LIBRARY

1.3 Name Status (State use only) 00 (for no change from previous year)

1.4 Structure Status (State use only) 00 (for no change from previous year)

1.5 Community Cornwall

1.6 Beginning Fiscal Reporting Year 07/01/2020

1.7 Ending Fiscal Reporting Year 06/30/2021

1.8 Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report? No

1.9 If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A

1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8. N/A
1.11 Beginning Local Fiscal Year: 07/01/2020

1.12 Ending Local Fiscal Year: 06/30/2021

1.13 Address Status: 00 (for no change from previous year)

1.14 Street Address: 395 HUDSON STREET

1.15 City: CORNWALL

1.16 Zip Code: 12518

1.17 Mailing Address: 395 HUDSON STREET

1.18 City: CORNWALL

1.19 Zip Code: 12518

1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number): (845) 534-8282

1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number): (845) 534-3827

1.22 E-Mail Address to Contact the Library (Enter N/A if no email address): cor@rcls.org

1.23 Library Home Page URL (Enter N/A if no home page URL): https://www.cornwallpubliclibrary.org

1.24 Population Chartered to Serve (per 2010 Census): 16,841

1.25 Indicate the type of library as stated in the library's charter (select one): PUBLIC

1.26 Indicate the area chartered to serve as stated in the library's charter (select one): School District

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N

1.28 Indicate the type of charter the library currently holds: Absolute
1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter: 05/01/1959

1.30 Date the library was last registered: 08/12/1959

1.31 Federal Employer Identification Number: 146012580

1.32 County: ORANGE

1.33 School District: Cornwall Central

1.34 Town/City: Cornwall

1.35 Library System: Ramapo Catskill Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name: N/A

1.36b President/CEO Phone Number: N/A

1.36c President/CEO Email: N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37 First Name of Library Director/Manager: Charlotte

1.38 Last Name of Library Director/Manager: A Dunaief

1.39 NYS Public Librarian Certification Number: 24056

1.40 What is the highest education level of the library manager/director?: Master's Degree

1.41 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?: Y

1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.: Y
1.43 E-mail Address of the Director/Manager  
   cdunaief@rcls.org

1.44 Fax Number of the Director/Manager  
   (845) 534-3827

1.45 Does the library charge fees for library cards to people residing outside the system's service area?  
   Y

Public Votes/Contracts

1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.  
   Y

1. Name of municipality or district holding the public vote  
   Cornwall Public Library

2. Indicate the type of municipality or district holding the public vote  
   School District

3. Date the vote was held (mm/dd/2021)  
   04/20/2021

4. Was the vote successful? Y/N  
   Y

5. What type of public vote was it?  
   school district ballot proposition (Ed. Law §259(1)(a))

6a. Most recent prior year approved appropriation from a public vote:  
   $2,020

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:  
   $22,965

6c. Total proposed appropriation (sum of 6a and 6b):  
   $1,286,770

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.  

1. Name of municipality or district holding the public vote  
   N/A
2. Indicate the type of municipality or district holding the public vote
   Other

3. Date the last successful vote was held (mm/dd/yyyy)
   N/A

4. What type of public vote was it?
   Other

5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?
   N/A

Unusual Circumstances

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? N
   Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.49.

1. Name of contracting municipality or district
   N/A

2. Is this a written contractual agreement?
   N/A

3. Population of the geographic area served by this contract
   N/A

4. Dollar amount of contract
   N/A

5. Enter the appropriate code for range of services provided (select one):
   N/A

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings
Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

**NOTE:** This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

### PRINT MATERIALS

#### Cataloged Books

2.1 Adult Fiction Books 16,463

2.2 Adult Non-fiction Books 15,061

2.3 Total Adult Books (Total questions 2.1 & 2.2) 31,524

2.4 Children's Fiction Books 17,101

2.5 Children's Non-fiction Books 11,024

2.6 Total Children's Books (Total questions 2.4 & 2.5) 28,125

2.7 Total Cataloged Books (Total questions 2.3 & 2.6) 59,649

#### Other Print Materials

2.8 Total Uncataloged Books 0

2.9 Total Print Serials 1,943

2.10 All Other Print Materials 93

2.11 Total Other Print Materials (Total questions 2.8 through 2.10) 2,036

2.12 Total Print Materials (Total questions 2.7 and 2.11) 61,685

### ALL OTHER MATERIALS

#### Electronic Materials

2.13 Electronic Books 36,632
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.14</td>
<td>Local Electronic Collections</td>
<td>8</td>
</tr>
<tr>
<td>2.15</td>
<td>NOVELNY Electronic Collections</td>
<td>15</td>
</tr>
<tr>
<td>2.16</td>
<td>Total Electronic Collections (Total questions 2.14 and 2.15)</td>
<td>23</td>
</tr>
<tr>
<td>2.17</td>
<td>Audio - Downloadable Units</td>
<td>11,972</td>
</tr>
<tr>
<td>2.18</td>
<td>Video - Downloadable Units</td>
<td>518</td>
</tr>
<tr>
<td>2.19</td>
<td>Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)</td>
<td>220,346</td>
</tr>
<tr>
<td>2.20</td>
<td>Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)</td>
<td>269,491</td>
</tr>
</tbody>
</table>

**Non-Electronic Materials**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.21</td>
<td>Audio - Physical Units</td>
<td>4,961</td>
</tr>
<tr>
<td>2.22</td>
<td>Video - Physical Units</td>
<td>8,820</td>
</tr>
<tr>
<td>2.23</td>
<td>Other Circulating Physical Items</td>
<td>96</td>
</tr>
<tr>
<td>2.24</td>
<td>Total Physical Items in Collection (Total questions 2.21 through 2.23)</td>
<td>13,877</td>
</tr>
</tbody>
</table>

**Grand Total/Additions to Holdings**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.25</td>
<td><strong>GRAND TOTAL HOLDINGS</strong> (Total questions 2.12, 2.20 and 2.24)</td>
<td>345,053</td>
</tr>
</tbody>
</table>

**ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.26</td>
<td>Cataloged Books</td>
<td>2,678</td>
</tr>
<tr>
<td>2.27</td>
<td>All Other Print Materials</td>
<td>756</td>
</tr>
<tr>
<td>2.28</td>
<td>Electronic Materials</td>
<td>13,159</td>
</tr>
<tr>
<td>2.29</td>
<td>All Other Materials</td>
<td>485</td>
</tr>
</tbody>
</table>
2.30 Total Additions (Total questions 2.26 through 2.29) 17,078

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1 Library visits (total annual attendance) 47,216

3.1a Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week CT - Annual Count or weeks?

3.2 Registered resident borrowers 7,544

Note: RCLS purged two years of inactive records.

3.3 Registered non-resident borrowers 316

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4 Does the library have an open meeting policy? Y

3.5 Does the library have a policy protecting the confidentiality of library records? Y

3.6 Does the library have an Internet use policy? Y

3.7 Does the library have a disaster plan? Y

3.8 Does the library have a board-approved conflict of interest policy? Y

3.9 Does the library have a board-approved whistle blower policy? Y

3.10 Does the library have a board-approved sexual harassment prevention policy?
Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y

3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

3.13 Does the library have large print books? Y

3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have?
- screen reader, such as JAWS, Windoweyes or NVDA Yes
- refreshable Braille commonly referred to as a refreshable Braille display No
- screen magnification software, such as Zoomtext Yes
- electronic scanning and reading software, such as OpenBook Yes

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.
- If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,
3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older 131

3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 39

3.19 Number of Children's Programs 16

Note: We were limited to zoom programs, and reduced capacity for in person. We found that children did not do well with Zoom, so stuck to the in-person reduced capacity where possible. (Library Closed to the public for 13 weeks due to COVID, and limited COVID protocols.)

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5 9

3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11 7

3.20 Number of Synchronous General Interest Program Sessions 4

3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20) 190

3.21a Number of Synchronous In-Person Onsite Program Sessions 0

3.21b Number of Synchronous In-Person Offsite Program Sessions 0

3.21c Number of Synchronous Virtual Program Sessions 8

3.22 One-on-One Program Sessions 11

3.23 Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library? Yes

3.24 Attendance at Synchronous Programs Targeted at Adults Age 19 or Older 2,356

3.25 Attendance at Synchronous Programs Targeted at Young 166
Adults Ages 12-18

3.26 Children's Program Attendance

**Note:** We were limited to zoom programs, and reduced capacity for in person. We found that children did not do well with Zoom, so stuck to the in-person reduced capacity where possible. (Library Closed to the public for 13 weeks due to COVID, and limited COVID protocols.)

<table>
<thead>
<tr>
<th>3.26a</th>
<th>Attendance at Synchronous Programs Targeted at Children Ages 0-5</th>
<th>381</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.26b</td>
<td>Attendance at Synchronous Programs Targeted at Children Ages 6-11</td>
<td>82</td>
</tr>
<tr>
<td>3.27</td>
<td>Attendance at Synchronous General Interest Programs</td>
<td>236</td>
</tr>
<tr>
<td>3.28</td>
<td>Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27)</td>
<td>3,221</td>
</tr>
<tr>
<td>3.28a</td>
<td>Synchronous In-Person Onsite Program Attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.28b</td>
<td>Synchronous In-Person Offsite Program Attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.28c</td>
<td>Synchronous Virtual Program Attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.29</td>
<td>One-on-One Program Attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.29a</td>
<td>Total Number of Asynchronous Program Presentations</td>
<td>21</td>
</tr>
<tr>
<td>3.29b</td>
<td>Total Views of Asynchronous Program Presentations within 7 Days</td>
<td>55</td>
</tr>
</tbody>
</table>

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

**SUMMER READING PROGRAM**

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a. Program(s) for children  Yes

b. Program(s) for young adults Yes

c. Program(s) for Adults Yes

d. Summer Reading at New York Libraries name and/or logo used No
e. Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used) Yes

f. N/A No

3.31 Library outlets offering the summer reading program 1

3.32 Children registered for the library's summer reading program 221

3.33 Young adults registered for the library's summer reading program 40

3.34 Adults registered for the library's summer reading program 32

3.35 Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34) 293

3.36 Children's program sessions - Summer 2021 51

3.37 Young adult program sessions - Summer 2021 26

3.38 Adult program sessions - Summer 2021 2

3.39 Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38) 79

3.40 Children's program attendance - Summer 2021 1,023

3.41 Young adult program attendance - Summer 2021 57

3.42 Adult program attendance - Summer 2021 98

3.43 Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42) 1,178

COLLABORATORS
3.44 Public school district(s) and/or BOCES 1

3.45 Non-public school(s) 0

3.46 Childcare center(s) 0
3.47 Summer camp(s)
Note: Cornwall Central School District run day camps

3.48 Municipality/Municipalities
Note: Cornwall Recreation-through Town Of COrrwall

3.49 Literacy provider(s)  
0

3.50 Other (describe using the State note)
Note: Sheryl Lynch; Ceely Bait; Bryan's Bikes

3.51 Total Collaborators (total 3.44 through 3.50)  
6
Note: Note: collaborated with Cornwall Central School District, CCSD summer camps (2), Town of Cornwall Recreation; Sheryl Lynch, Ceely Bait and Bryan's Bikes

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

3.52 Did the library offer early literacy programs? (Enter Y for Yes, N for No)
Y

3.53 - Indicate types of programs offered (check all that apply)
a. Focus on birth - school entry (kindergarten)  
Yes

b. Focus on parents & caregivers  
Yes

c. Combined audience  
Yes

d. N/A  
No

3.54 - Number of sessions
a. Focus on birth - school entry (kindergarten)  
67

b. Focus on parents & caregivers  
54

c. Combined audience  
24

d. N/A  
0

3.55 Total Sessions  
145
3.56 - Attendance at sessions
a. Focus on birth - school entry (kindergarten) 1,662
b. Focus on parents & caregivers 1,195
c. Combined audience 53
d. N/A 0

3.57 Total Attendance 2,910

3.58 - Collaborators (check all that apply):
a. Childcare center(s) No
b. Public School District(s) and/or BOCES Yes
c. Non-Public School(s) No
d. Health care providers/agencies No
e. Other (describe using the State note) Yes

Note: Collaborators: Sheryl Lynch, Ceely's Bait, Bryan's Bikes

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

3.59 Did the library offer adult literacy programs? No

3.60 Total group program sessions 0

3.61 Total one-on-one program sessions 0

3.62 Total group program attendance 0

3.63 Total one-on-one program attendance 0

3.64 - Collaborators (check all that apply)
a. Literacy NY (Literacy Volunteers of America) No
b. Public School District(s) and/or BOCES No
c. Non-Public Schools No
Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

3.65 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)  
Y

3.66 Children's program sessions  
11

3.67 Young adult program sessions  
0

3.68 Adult program sessions  
0

3.69 Total program sessions (total 3.66 + 3.67 + 3.68)  
11

3.70 One-on-one program sessions  
0

3.71 Children's program attendance  
101

3.72 Young adult program attendance  
0

3.73 Adult program attendance  
0

3.74 Total program attendance (total 3.71 + 3.72 + 3.73)  
101

3.75 One-on-one program attendance  
0

3.76 - Collaborators (check all that apply):
  a. Literacy NY (Literacy Volunteers of America)  
    No
  b. Public School District(s) and/or BOCES  
    No
  c. Non-Public School(s)  
    No
  d. Other (describe using the Note)  
    Yes

**Note:** Collaborator: Hudson Valley Paws for a Cause

Please report information on DIGITAL LITERACY for the 2021 calendar year.

**DIGITAL LITERACY**

3.77 Did the library offer digital literacy programs?  
Y
3.78 Total group program sessions 0
3.79 Total one-on-one program sessions 187
3.80 Total group program attendance 0
3.81 Total one-on-one program attendance 187
3.82 Did your library offer teen-led activities during the 2021 calendar year? N

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION
4.1 Adult Fiction Books 18,501
4.2 Adult Non-fiction Books 9,632
4.3 Total Adult Books (Total questions 4.1 & 4.2) 28,133
4.4 Children's Fiction Books 29,167
4.5 Children's Non-fiction Books 7,048
4.6 Total Children's Books (Total questions 4.4 & 4.5) 36,215
4.7 Total Cataloged Book Circulation (Total question 4.3 & 4.6) 64,348

CIRCULATION OF OTHER MATERIALS
4.8 Circulation of Adult Other Materials 8,926
4.9 Circulation of Children's Other Materials 1,224
4.10 Circulation of Other Physical Items (Total questions 4.8, 4.9) 10,150
4.11 Physical Item Circulation (Total questions 4.7 & 4.10) 74,498

ELECTRONIC USE
4.12 Use of Electronic Material 41,069
4.13 Successful Retrieval of Electronic Information 6,450
4.14 Electronic Content Use (Total questions 4.12 & 4.13) 47,519
4.15 Total Circulation of Materials (Total questions 4.11 & 4.12) 115,567
4.16 Total Collection Use (Total questions 4.13 & 4.15) 122,017
4.17 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 37,439

REFERENCE TRANSACTIONS
4.18 Total Reference Transactions 3,448

4.18a Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?

4.19 Does the library offer virtual reference? Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)
4.20 TOTAL MATERIALS RECEIVED 28,441

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)
4.21 TOTAL MATERIALS PROVIDED 22,901

5. TECHNOLOGY AND TELECOMMUNICATIONS
Report all information as of December 31, 2021.

SYSTEMS AND SERVICES
5.1 Automated circulation system? Y
5.2 Online public access catalog (OPAC)? Y
5.3 Electronic access to the OPAC from outside the library? Y
5.4 Annual number of visits to the library's web site: 44,179

5.5 Does the library use Internet filtering software on any computer? N

5.6 Does your library use social media? Y

5.7 Does the library file for E-rate benefits? N

5.8 Is the library part of a consortium for E-rate benefits? Y

5.9 If yes, in which consortium are you participating? Ramapo Catskill Library System

5.10 Name of the person responsible for the library's Information Technology (IT) services: Charlotte A Dunaiief

5.11 IT contact's telephone number (enter 10 digits only and hit the Tab key): (845) 534-8282

5.12 IT contact's email address: cdunaiief@rcls.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section: 37.5

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2 Library Director (certified): 1

6.3 Vacant Library Director (certified): 0

6.4 Librarian (certified): 2.1

6.5 Vacant Librarian (certified): 0

6.6 Library Manager (not certified): 0
6.7 Vacant Library Manager (not certified) 0
6.8 Library Specialist/Paraprofessional (not certified) 6.4
6.9 Vacant Library Specialist/Paraprofessional (not certified) 0
6.10 Other Staff 8.6
6.11 Vacant Other Staff 0
6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) 18.10
6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) 0.00

**SALARY INFORMATION**

6.14 FTE - Entry Level Librarian (certified) 1
6.15 Salary - Entry Level Librarian (certified) $40,000
6.16 FTE - Library Director (certified) 1
6.17 Salary - Library Director (certified) $84,066
6.18 FTE - Library Manager (not certified) 0
6.19 Salary - Library Manager (not certified) $0

**7. MINIMUM PUBLIC LIBRARY STANDARDS**

As of January 1, 2022 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of December 31, 2021. This 2021 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board Y of trustees at least once every five years or earlier if required by law.
2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y

7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:
   8a. space Y
   8b. lighting Y
   8c. shelving Y
   8d. seating Y
   8e. power infrastructure Y
   8f. data infrastructure Y
   8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y
10. Provides
10a. a circulation system that facilitates access to the local library collection and other library catalogs Y
10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y

8. PUBLIC SERVICE INFORMATION
Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1
8.2 Branches 0
8.3 Bookmobiles 0
8.4 Other Outlets 0
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 1

PUBLIC SERVICE HOURS - Report hours to two decimal places.
8.6 Minimum Weekly Total Hours - Main Library 63.00
8.7 Minimum Weekly Total Hours - Branch Libraries 0.00

8.8 Minimum Weekly Total Hours - Bookmobiles 0.00

8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8) 63.00

8.10 Annual Total Hours - Main Library 2,457.00

8.11 Annual Total Hours - Branch Libraries 0.00

8.12 Annual Total Hours - Bookmobiles 0.00

8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) 2,457.00

**Note:** Note: Closed 94 days, a total of 819 hours, due to the increase of local COVID cases; we did curbside services: pick up, notary, laptop lending for use at curbside, during those days.

**8A. COVID**

**NOTE:** This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? Yes

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? Yes

CV3 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? Yes

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? Yes

CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes

CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during the COVID-19 pandemic? No
9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to collectconnect@baker-taylor.com

1. Outlet Name
   Cornwall Public Library

2. Outlet Name Status
   00 (for no change)

3. Street Address
   395 Hudson Street

4. Outlet Street Address Status
   00 (for no change)

5. City
   CORNWALL

6. Zip Code
   12518

7. Phone (enter 10 digits only)
   (845) 534-8282

8. Fax Number (enter 10 digits only)
   (845) 534-3827

9. E-mail Address
   cor@rcls.org

10. Outlet URL
    www.cornwallpubliclibrary.org
11. County: Orange
13. Library System: Ramapo Catskill Library System
14. Outlet Type Code (select one): CE
15. Public Service Hours Per Year for This Outlet: 2,457
16. Number of Weeks This Outlet is Open: 39
16a. Number of weeks an outlet closed due to COVID-19: 13
16b. Number of weeks an outlet had limited occupancy due to COVID-19: 13
17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
18. Is the meeting space available for public use even when the outlet is closed? N
19. Total number of non-library sponsored programs, meetings and/or events at this outlet: 48
20. Enter the appropriate outlet code (select one): LRF
21. Who owns this outlet building? Library Board
22. Who owns the land on which this outlet is built? School District
23. Indicate the year this outlet was initially constructed: 1999
24. Indicate the year this outlet underwent a major renovation costing $25,000 or more: 2017
25. Square footage of the outlet: 10,280
26. Number of Internet Computers Used by General Public: 13
27. Number of uses (sessions) of public Internet computers per 1,187
year

27a Reporting Method for Number of Uses of Public Internet Computers Per Year CT - Annual Count

28. Type of connection on the outlet's public Internet computers Fiber

29. Maximum download speed of connection on the outlet's public Internet computers 10 Greater than or equal to 50 mbps and less than 100 mbps

30. Maximum upload speed of connection on the outlet's public Internet computers 10 Greater than or equal to 50 mbps and less than 100 mbps

31. Internet Provider Verizon Wireless

32. WiFi Access No restrictions to access

33. Wireless Sessions 16,233
Note: at least 15 days of statistics are missing, reports were not received for those days

33a Reporting Method for Wireless Sessions CT - Annual Count

34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

35. Is every public part of the outlet accessible to a person in a wheelchair? Y

36. Does your outlet have a Makerspace? N

37. LIBID 7200441600

38. FSCSID NY0566

39. Number of Bookmobiles in the Bookmobile Outlet Record 0

40. Outlet Structure Status 00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries
are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS
10.1 Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021) 12

NUMBER OF TRUSTEES AND TERMS
10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? Yes

10.3 If yes, what is the range? 5 - 15

10.4 If your library has a range, how many voting positions are stated in the library's current by-laws? 7

10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes

10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 3 years

BOARD MEMBER SELECTION
10.8 Enter Board Member Selection Code (select one): EP - board members are elected in a public election

List Officers and Board Members as of February 1, 2022. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT
10.9 First Name Meghan

10.10 Last Name Chyla

10.11 Mailing Address 14 Buttermilk Drive

10.12 City Cornwall

10.13 Zip Code (5 digits only) 12518

10.14 Phone (enter 10 digits only) (845) 612-8300

10.15 E-mail Address CPLTrustee3@gmail.com
10.16 Term Begins - Month
July

10.17 Term Begins - Year (yyyy)
2019

10.18 Term Expires - Month
June

10.19 Term Expires - Year (yyyy)
2022

10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.
Yes

10.21 The date the Oath of Office was taken (mm/dd/yyyy)
07/11/2019

10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)
07/26/2019

10.23 Is this a brand new trustee?
N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Complete this form and email it to collectconnect@baker-taylor.com.

1. Status
Filled

2. First Name of Board Member
Carol

3. Last Name of Board Member
Stein

4. Mailing Address
23 Union Street

5. City
Cornwall

6. Zip Code (5 digits only)
12518

7. E-mail address
CPLTrustee2@gmail.com

8. Office Held or Trustee
Vice President

9. Term Begins - Month
July
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Status</td>
<td>Filled</td>
</tr>
<tr>
<td>2.</td>
<td>First Name of Board Member</td>
<td>Matthew</td>
</tr>
<tr>
<td>3.</td>
<td>Last Name of Board Member</td>
<td>Soltis</td>
</tr>
<tr>
<td>4.</td>
<td>Mailing Address</td>
<td>32 Washington Street</td>
</tr>
<tr>
<td>5.</td>
<td>City</td>
<td>Cornwall On Hudson</td>
</tr>
<tr>
<td>6.</td>
<td>Zip Code (5 digits only)</td>
<td>12520</td>
</tr>
<tr>
<td>7.</td>
<td>E-mail address</td>
<td><a href="mailto:CPLTrustee7@gmail.com">CPLTrustee7@gmail.com</a></td>
</tr>
<tr>
<td>8.</td>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>9.</td>
<td>Term Begins - Month</td>
<td>July</td>
</tr>
<tr>
<td>10.</td>
<td>Term Begins - Year (year)</td>
<td>2020</td>
</tr>
<tr>
<td>11.</td>
<td>Term Expires</td>
<td>June</td>
</tr>
<tr>
<td>12.</td>
<td>Term Expires - Year (yyyy)</td>
<td>2022</td>
</tr>
<tr>
<td>13.</td>
<td>Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee’s term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.</td>
<td>Yes</td>
</tr>
<tr>
<td>14.</td>
<td>The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>02/24/2020</td>
</tr>
<tr>
<td>15.</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>02/24/2020</td>
</tr>
<tr>
<td>16.</td>
<td>Is this a brand new trustee?</td>
<td>N</td>
</tr>
</tbody>
</table>
12. Term Expires - Year (yyyy) 2023

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
   Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/09/2020

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/15/2020

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Stephanie

3. Last Name of Board Member Wolf

4. Mailing Address 56 Ryan Court

5. City New Windsor

6. Zip Code (5 digits only) 12553

7. E-mail address CPLTrustee1@gmail.com

8. Office Held or Trustee Secretary

9. Term Begins - Month July

10. Term Begins - Year (year) 2021

11. Term Expires June

12. Term Expires - Year (yyyy) 2024
Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14. The date the Oath of Office (mm/dd/yyyy) was taken: 07/08/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy): 07/13/2021

16. Is this a brand new trustee?: N

1. Status: Filled

2. First Name of Board Member: Lynn

3. Last Name of Board Member: Daniels

4. Mailing Address: 12 Perry Road

5. City: Cornwall

6. Zip Code (5 digits only): 12518

7. E-mail address: CPLTrustee5A@gmail.com

8. Office Held or Trustee: Trustee

9. Term Begins - Month: May

10. Term Begins - Year (year): 2021

11. Term Expires: June

12. Term Expires - Year (yyyy): 2022

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. No

Note: Trustee is filling Roberta Sherman's Term which was to run July 2019 to June 2022.

14. The date the Oath of Office (mm/dd/yyyy) was taken: 05/13/2021
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 05/18/2021

16. Is this a brand new trustee? Y

1. Status Filled

2. First Name of Board Member Melissa

3. Last Name of Board Member Greaves-Kulisek

4. Mailing Address P.O. Box 173

5. City Cornwall

6. Zip Code (5 digits only) 12518

7. E-mail address CPLTrustee4@gmail.com

8. Office Held or Trustee Trustee

9. Term Begins - Month July

10. Term Begins - Year (year) 2021

11. Term Expires June

12. Term Expires - Year (yyyy) 2024

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/08/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/13/2021

16. Is this a brand new trustee? N
1. Status: Filled
2. First Name of Board Member: Matthew
3. Last Name of Board Member: Rettig
4. Mailing Address: 53 Angola Road
5. City: Cornwall
6. Zip Code (5 digits only): 12518
7. E-mail address: CPLTrustee6A@gmail.com
8. Office Held or Trustee: Trustee
9. Term Begins - Month: July
10. Term Begins - Year (year): 2020
11. Term Expires: June
12. Term Expires - Year (yyyy): 2023
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken: 07/09/2020
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy): 07/15/2020
16. Is this a brand new trustee? N

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not
be exactly the same as the trustees listed in the section above.

1. **Trustee Name**: Meghann Chyla  
**Note**: Sexual Harassment Prevention Cyber Security with John Hurley Trustee Handbook Club-Personnel Designing for the Future-Post Pandemic Library

2. Has the trustee participated in trustee education in the last calendar year (2021)? **Y**

1. **Trustee Name**: Carol Stein  
**Note**: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? **Y**

1. **Trustee Name**: Stephanie Wolf  
**Note**: Sexual Harassment Prevention Trustees-Session with a Parliamentarian Trustee Handbook Club-Personnel

2. Has the trustee participated in trustee education in the last calendar year (2021)? **Y**

1. **Trustee Name**: Melissa Greaves-Kulisek  
**Note**: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? **Y**

1. **Trustee Name**: Matthew Rettig  
**Note**: Sexual Harassment Prevention Construction Aid

2. Has the trustee participated in trustee education in the last calendar year (2021)? **Y**

1. **Trustee Name**: Matthew Soltis  
**Note**: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? **Y**

1. **Trustee Name**: Lynn Daniels  
**Note**: Sexual Harassment Prevention
2. Has the trustee participated in trustee education in the last calendar year (2021)?  Y

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.

1. Source of Funds  School District
2. Name of funding County, Municipality or School District  Cornwall Central School District
3. Amount  $1,263,805
4. Subject to public vote held in reporting year or in a previous reporting year(s).  Y
5. Written Contractual Agreement  Y

11.2 TOTAL LOCAL PUBLIC FUNDS  $1,263,805

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA)  $4,811
11.4 Record all Central Library Services Aid monies received from system headquarters  $0
11.5 Additional State Aid received from the System  $0
11.6 Federal Aid received from the System  $1,167
11.7 Other Cash Grants  $7,059
11.8 **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) $13,037

**OTHER STATE AID**

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants $0

**Federal Aid/Other Receipts**

**FEDERAL AID FOR LIBRARY OPERATION**

11.10 LSTA $0

11.11 Other Federal Aid $0

11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) $0

11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $0

**OTHER RECEIPTS**

11.14 Gifts and Endowments $7,846

11.15 Fund Raising $0

11.16 Income from Investments $367

11.17 Library Charges $3,717

11.18 Other $0

11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) $11,930

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $1,288,772

11.21 **BUDGET LOANS** $0

Transfers/Grant Total
TRANSFERS
11.22  From Capital Fund (Same as Question 14.8) $0
11.23  From Other Funds $0
11.24  TOTAL TRANSFERS (Add Questions 11.22 and 11.23) $0
11.25  BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed) $450,669
11.26  GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) $1,739,441

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds
12.1  Certified Librarians $192,720
12.2  Other Staff $433,643
12.3  Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2) $626,363
12.4  Employee Benefits Expenditures $191,688
12.5  Total Staff Expenditures (Add Questions 12.3 and 12.4) $818,051

COLLECTION EXPENDITURES
12.6  Print Materials Expenditures $45,979
12.7  Electronic Materials Expenditures $26,981
12.8  Other Materials Expenditures $14,672
12.9 **Total Collection Expenditures** (Add Questions 12.6, 12.7 $87,632 and 12.8)

**CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10 From Local Public Funds (71PF) $0

12.11 From Other Funds (71OF) $0

12.12 **Total Capital Expenditures** (Add Questions 12.10 and 12.11) $0

**OPERATION AND MAINTENANCE OF BUILDINGS**

**Repairs to Building & Building Equipment**

12.13 From Local Public Funds (72PF) $0

12.14 From Other Funds (72OF) $8,793

12.15 **Total Repairs** (Add Questions 12.13 and 12.14) $8,793

12.16 Other Disbursements for Operation & Maintenance of Buildings $84,643

12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) $93,436

**MISCELLANEOUS EXPENSES**

12.18 Office and Library Supplies $20,011

12.19 Telecommunications $7,221

12.20 Postage and Freight $2,377

12.21 Professional & Consultant Fees $40,783

12.22 Equipment $1,448

12.23 Other Miscellaneous $15,360

12.24 **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23) $87,200

Contracts/Debt Service/Transfers/Grand Total
12.25 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE $55,495

Note: Includes telecommunication charges of $6,178.

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)
12.26 From Local Public Funds (73PF) $0
12.27 From Other Funds (73OF) $0
12.28 Total (Add Questions 12.26 and 12.27) $0

Other Loans
12.29 Budget Loans (Principal and Interest) $0
12.30 Short-Term Loans $0

12.31 Total Debt Service (Add Questions 12.28, 12.29 and 12.30) $0

12.32 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) $1,141,814

TRANSFERS

Transfers to Capital Fund
12.33 From Local Public Funds (76PF) $0
12.34 From Other Funds (76OF) $0

12.35 Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8) $0

12.36 Transfer to Other Funds $0

12.37 TOTAL TRANSFERS (Add Questions 12.35 and 12.36) $0

12.38 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37) $1,141,814

12.39 BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2021 $597,627
12.40 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26) $1,739,441

**ASSURANCE**

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 03/09/2022

**FISCAL AUDIT**

12.42 Last audit performed (mm/dd/yyyy) 09/22/2020

12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2019-06/30/2020

12.44 Indicate type of audit (select one): Private Accounting Firm

**CAPITAL FUND**

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

**13. CAPITAL FUND RECEIPTS**

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

**REVENUES FROM LOCAL SOURCES**

13.1 Revenues from Local Government Sources $0

13.2 All Other Revenues from Local Sources $177

13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) $177

**STATE AID FOR CAPITAL PROJECTS**

13.4 State Aid Received for Construction $0

13.5 Other State Aid $0

13.6 **Total State Aid** (Add Questions 13.4 and 13.5) $0

**FEDERAL AID FOR CAPITAL PROJECTS**
13.7 TOTAL FEDERAL AID $0

INTERFUND REVENUE
13.8 Transfer from Operating Fund (Same as Question 12.35) $0

13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) $177

13.10 NON-REVENUE RECEIPTS $0

13.11 TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10) $177

13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 14.11 of previous year, if fiscal year has not changed) $331,418

13.13 TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12) $331,595

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction $132,062

14.2 Incidental Construction $0

Other Disbursements

14.3 Purchase of Buildings $0

14.4 Interest $0

14.5 Collection Expenditures $0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) $0

14.7 TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6) $132,062

14.8 TRANSFER TO OPERATING FUND (Same as) $0
14.9 NON-PROJECT EXPENDITURES $0

14.10 TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9) $132,062

14.11 BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2021 $199,533

14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) $331,595

15. CENTRAL LIBRARIES
PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS
All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1 Total ALA-MLS 2.91

16.2 Total Librarians 8.91

16.3 All Other Paid Staff 8.06

16.4 Total Paid Employees 16.97

16.5 State Government Revenue $4,811
Note: No Money received for State Grants: Construction

16.6 Federal Government Revenue $1,167

16.7 Other Operating Revenue $18,989

16.8 Total Operating Revenue $1,288,772

16.9 Other Operating Expenditures $236,131

16.10 Total Operating Expenditures $1,141,814

16.11 Total Capital Expenditures $132,062
16.12 Print Materials 61,592
16.13 Total Registered Borrowers 7,860
16.14 Other Capital Revenue and Receipts $177
16.15 Number of Internet Computers Used by General Public 13
16.16 Total Uses (sessions) of Public Internet Computers Per Year 1,187

Note: Library Closed to the public for 13 weeks due to COVID, and limited COVID protocols.

16.17 Wireless Sessions 16,233
16.18 Total Capital Revenue $177

Note: Interest Income only, no state grant money received this year

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1 LIB ID 7200441600
17.2 Interlibrary Relationship Code ME
17.3 Legal Basis Code LD
17.4 Administrative Structure Code SO
17.5 FSCS Public Library Definition Y
17.6 Geographic Code SD1
17.7 FSCS ID NY0566
17.8 SED CODE 440301700003
17.9 INSTITUTION ID 800000040455

SUGGESTED IMPROVEMENTS

Library Name: CORNWALL PUBLIC LIBRARY

Library System: Ramapo Catskill Library System
Name of Person Completing Form: Charlotte A Dunaief

Phone Number: (845) 534-8282

I am satisfied that this resource (Collect) is meeting library needs: Neither Agree nor Disagree

Applying this resource (Collect) will help improve library services to the public: Neither Agree nor Disagree

Please share with us your suggestions for improving the Annual Report. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!