

Cornwall Public Library
Budget Presentation to the Public 6:30 PM
Board of Trustees
March 9, 2022, 7:00 PM
Regular Meeting Agenda

- I. Roll
- II. Approval of the Minutes –February 9, 2022
- III. Financial Review
 - a. Approval of Warrant #8
- IV. Public Remarks
- V. Communications/Donations
- VI. Director’s Report – *See Google Docs*
- VII. Committee Reports
 1. Finance Committee
 2. Policy Committee
 3. Building, Garden, and Grounds Committee
 4. Friends
 5. Personnel Committee
 6. Sustainability Committee
 7. Strategic Planning Committee
- VIII. Unfinished Business
- IX. New Business: Approval of Annual Report
 - Juneteenth holiday-observed in 2022 on June 20th
 - Awning vs Tent discussion
- X. Adjournment

Next Regular Board Meeting Weds. April 13, 2022, 7 PM

Cornwall Public Library Board of Trustees Meeting
February 9, 2022, 7:00 pm
Minutes

Meeting was called to order by Meghann Chyla at 7:04 p.m.

I. Roll:

Trustees Present: Meghann Chyla (President, Presiding Officer), Carol Stein (Vice President), Stephanie Wolf (Secretary), Melissa Greaves-Kulisek, Matt Soltis, and Lynn Daniels.

Trustees Excused: Matt Rettig

Also Present: Library Director Charlotte Dunaief, Emily Milton (Treasurer), and library staff members Meaghan Doyle and Catherine Incledon (minutes).

II. Executive Session: A motion to approve the start of an executive session at 7:07 pm for the purpose of discussing employee salaries was made by Matt Soltis, seconded by Carol Stein, and was unanimously approved. A motion to approve the adjournment of the executive session at 7:17 pm and to return to the regular Board meeting was made by Carol Stein, seconded by Lynn Daniels, and was unanimously approved.

III. Approval of the Minutes: A motion to approve the minutes from the regular Board meeting of January 12, 2022, was made by Stephanie Wolf, seconded by Carol Stein, and was unanimously approved. A motion to approve the minutes from the Special Meeting of January 24, 2022 was made by Melissa Greaves-Kulisek, seconded by Carol Stein, and was unanimously approved.

IV. Financial Review: A motion to approve Warrant #7 in the amount of \$81,959.54 was made by Carol Stein, seconded by Lynn Daniels, and was unanimously approved.

V. Public Remarks: The Board members observed a moment of silence for library patron, and previously a Board member, Tom Dames, who passed away on February 2, 2022.

VI. Communications and Donations: None.

VII. Director's Report: Charlotte Dunaief, Library Director, presented her report. See written report.

VIII. Committee Reports:

- **Finance Committee:** Carol Stein presented the Finance Committee report. The committee presented a draft of a proposed budget for the 2022-2023 fiscal year, which they discussed with the Board. A motion to adopt the proposed budget in the amount of \$1,409,690.00 with a levy of \$1,386,880.00 was made by Melissa Greaves-Kulisek, seconded by Matt Soltis, and was unanimously approved.

- **Policy Committee:** Meghann Chyla presented the Policy Committee report. A motion to approve the Computer, Internet and Wireless Usage Policy and the Computer, Internet and Wireless Usage Agreement for Minors was made by Lynn Daniels, seconded by Melissa Greaves-Kulisek, and was unanimously approved.
- **Building, Garden, and Grounds:** Melissa Greaves-Kulisek presented the Buildings, Gardens, and Grounds report. The committee discussed open projects, including the HVAC project and the generator project, as well as upcoming projects, such as the Frank Rovello Garden & Bench Memorial.
- **Friends:** Matt Soltis, Friends Liaison, presented his report. The Friends have generously agreed to purchase the gift cards that will be awarded to participants in the Strategic Planning Survey by a raffle.
- **Personnel Committee:** Stephanie Wolf presented the Personnel Committee report. The committee discussed proposed staff salaries for the FY 2022-2023 this month. A motion to approve the hiring of Romina Aguila as a circulation desk attendant was made by Stephanie Wolf, seconded by Carol Stein, and was unanimously approved. A motion to accept the resignation of staff member Rachel Martinez, effective immediately, was made by Matt Soltis, seconded by Lynn Daniels, and was unanimously approved.
- **Sustainability Committee:** No report.
- **Strategic Planning Committee:** Matt Soltis presented the Strategic Planning Committee report. The committee has completed the Strategic Planning Survey, which has been made available to the public, and will remain available until the end of February. The committee will continue to increase public awareness of the survey.

IX. Unfinished Business: None.

X. New Business: A motion to approve the allocation of \$10,000 from the undesignated Fund balance to be held as a Tax Certiorari reserve to fund future Tax Certiorari payments was made by Carol Stein, seconded by Stephanie Wolf, and was unanimously approved. The Board agreed to allow New York State of Health to set up and staff a table in the library lobby for the purpose of dispensing information about New York State health insurance options. A motion to approve awarding GenTech, the lowest bidding company for the generator project, a contract in the amount of \$68,790.00 was made by Stephanie Wolf, seconded by Matt Soltis, and was unanimously approved.

XI. Adjournment: A motion to adjourn the regular Board meeting was made by Lynn Daniels, seconded by Carol Stein, and was unanimously approved. Meghann Chyla adjourned the meeting at 8:56 pm.

**The next Regular Board Meeting will be held on Wednesday, March 9, 2022 at 6:30 p.m.
This meeting will include a Budget Presentation to the Public.**

These minutes were recorded by library staff member Catherine Incledon.

February 2022 Director's Report

Personnel

- Continued interviewing for a circulation position that has become open.
- Met with staff to go over their reviews, have two left to do (NS & BG)

Budget/Financial

- Began working on the 2022/2023 budget vote.

Programming

- Brenda is out for 4-6 weeks beginning in Mid-January, Pam S is covering programs during that time period.
- Ebony Strings canceled their scheduled concert, we found a local Jazz group to take that spot.

Building and Grounds

- Prestige finished the re-build of the circulation pump and installed it.
- There was a power outage on 2/18.
- Boiler unit 2 kept going to alarm on 2/19
- Heat was not working on 2/20
- Leo came in on 2/21 to see if he can fix the issue with the HVAC controller.

Monthly Statistics for January 2021 (previous month in parentheses):

Registered borrowers: 8,3215 (8,268); Direct Access/Circulation: 9,470 (8,863)

ILL Borrows: 1,965 (2,251); ILL Loans: 1,795 (1,859); Item Count: 74,519 (74,464);

Wi-Fi: 5,597 (5,160);

Overdrive checkouts: 2,512 (2,641); Overdrive unique users: 566 (542).

Meetings Attended: Board meeting: 2/7/22 Personnel Committee meeting; 2/9/22 Director's Association Meeting 2/9/22; Dept. Heads Meeting 2/15/22; Staff Meeting 2/17/22; ANSER Committee 2/4/22 & 2/22/22.

<u>PROGRAM NAME*:</u>	<u>DATE:</u>	<u>CHILDREN:</u>	<u>ADULTS:</u>	<u>TEENS:</u>	<u>IN- PERSON / REMOTE</u>	<u>ATTEND ANCE TOTAL</u>
ChatterBooks	2/1	5			In-Person	5
Chess Time	2/7, 2/28	12	6	4	In-Person	22
Book Break	2/8	3			In-Person	3
Teen Book Group	2/14			3	In-Person	3
Art Afternoon	2/17	5			In-Person	5
Dog Tales	2/21	7			In-Person	7
Readzza Readzza	2/24	1			In-Person	1
February Fun Fridays	2/4, 2/11, 2/18, 2/25	400			Remote	400
Story Time @Home	February	16			Remote	16
Groundhog Guess	February	133			Remote	133
					TOTAL:	<u><u>595</u></u>

*CANCELED
PROGRAMS:

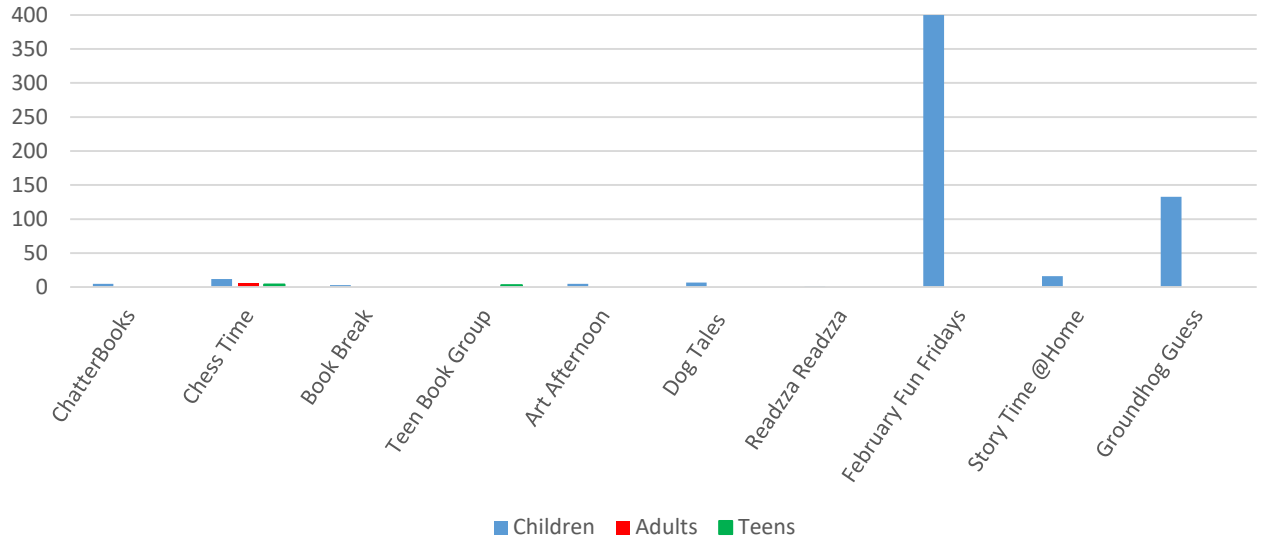
T.U.T.	2/4/2022	Weather
Dog Tales	2/7/2022	Weather

<u>MEETINGS & OUTREACH:</u>	<u>DATE:</u>	<u>ATTENDEE:</u>
Managers Meeting	2/15	Liz & Lisa
Staff Meeting	2/17	Liz, Lisa & Rebecca
Dept Meeting	2/18, 2/24	Liz, Lisa & Rebecca

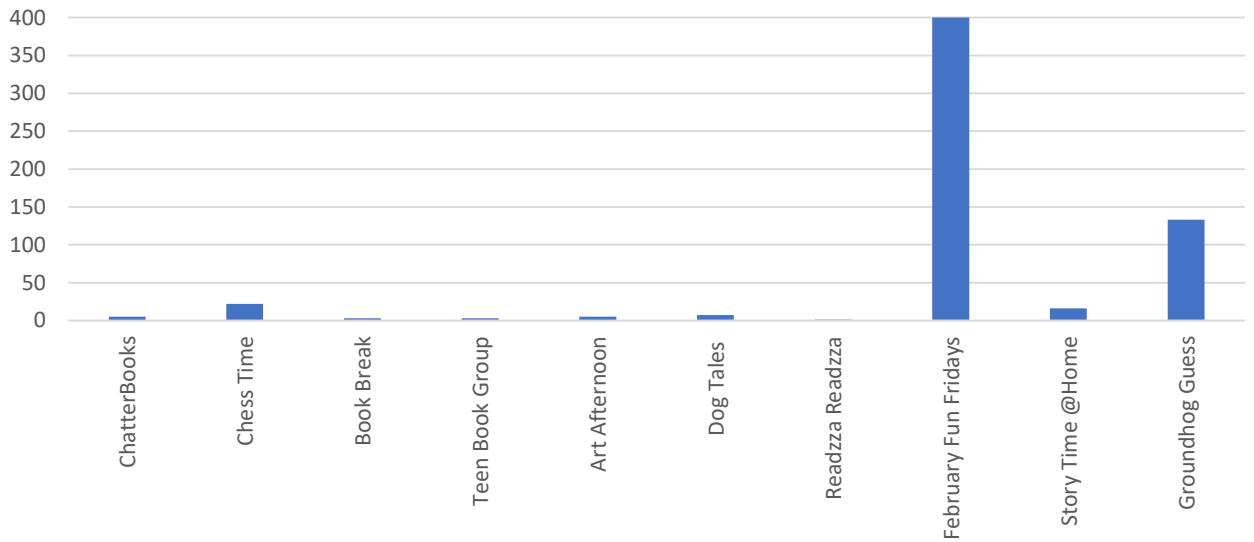
QUESTIONS @ THE
DESK:

Reference	228
Circulation	92
Tech	9
Telephone	47
Programs	57

Program Attendance Demographics - February 2022



Program Attendance Totals - February 2022



Reflections:

As levels of infection decline and mandated restrictions relent, we are seeing more and more patrons in the library building. Some share their frustration, others their delight, as they return to a type of normalcy.

Recently those lions outside of the NY Public Library sprang to my mind once again. I was wondering how Patience and Fortitude got their names. Originally they were named after Astor and Lenox, the founders of the NYPL. In the 1930s they were re-named by Mayor LaGuardia, “for qualities New Yorkers would need to survive the economic depression.” Those qualities are still useful as we continue to ready our library for more in-person encounters and programming in the up-coming months.

A special thanks to my whole team of mindful creatives as we embark on some exciting times. Sharon has recently supplied us with the 4 weekly displays of featured author/illustrators for Black History Month. She is currently highlighting books for Women’s History Month. These displays peak interest and further circulation. Lisa and Rebecca help me bounce about ideas, from the ridiculous to the sublime, not only for summer but more immediately for an age group that has been sorely missed. As a result, I’m happy to report that on April 5th at 10:30am, rain or shine, we will host a drop-in Family Story Time under the portico! Look for more of the same in April and May.

Respectfully submitted,

ekf

Adult Services Report February 1-28, 2022

Emergency Closings on 2/4 and 2/25; early on 2/20; (submitted by Meaghan Doyle, 3/4/22)

REFERENCE

Reference (previous month in parentheses):

Ref. Q’s: 226 (196); Tech Assists: 67 (67); Circ/Curbside Assists: 146 (169); Directional: 17 (7); Reader’s Advisory: 13 (6); ILL/SEAL: 11 (17); Pull List: 1460 (1663); Printing: 104 (95); Phone: 88 (77); Virtual Ref: 6 (3) Notary Service: 49 (43)

Database Stats (previous month in parentheses):

NoveList Plus: 14 (29); NoveList PlusK-8: 5 (8); EBSCO Other: 0 (28); Gale: 0 (0);
Gale Virtual Ref. Library: 0 (0); Ancestry: 173 (NA)

NYTimes Digital Subscription Stats (previous month in parentheses):

Offsite Code redemptions 23 (26); Library users 60 (74) accessed 107 (71 articles)

PC Usage: Adults: 309 (255); Childrens: 2 (3) ; Laptop: 1 (5); PC Reservations: 3 (1) Guest Passes: 58 (41)

HOOPLA (previous month in parentheses):

New signups: 4 (7); Borrowers: 86 (99); Avg. No. Circs: 3.0 (2.9); Maxed Users: 23 (29)
Items borrowed: 256 (284)

January Meetings/Webinars:

Feb. 3: Bibliocommons Demo with RCLS; Feb. 9: Library Board Meeting; Feb. 15: Managers' Meeting; Feb. 17: Staff Meeting;

PROGRAMS:

2/1: Midday Matinee-10; 2/1: Heart Health with MSLCH-26; 2/2: Members Choice Book Group – 9; 2/3: Knit a Valentine Heart- 6; 2/7: Creative Writers Group – canceled; 2/14: Creative Writers Group – 6; 2/17: Mystery Book Group – 8; 2/21: Creative Writers – 6; 2/22: Knitting Basics – 6; 2/23: Out & About Book Group – 6; 2/24: Book Chat and Chocolate – 3; 2/27: Feel Good February Concert – 30; 2/28: Creative Writers - canceled.

Total Live Programs: 13 (13), Total Live Attendees: 116 (150)

2/11-2/14: Take and make a Valentine paper heart (quilling) – 20; all month: Blind Date with a Book - 15

Total Passive Programs: 2; Total Passive Attendees: 35

HOME DELIVERIES

New Sign Ups: 1 (2); Unique Patrons: (6) 5; Deliveries: 8 (6); Items Delivered: 16 (15)

Cornwall Public Library
Warrant # 8
As of February 28, 2022

Type	Date	Num	Memo	Split	Paid	Amount
Albert Gessner						
Bill	02/10/2022	3/20/22 Program	3/20/22 Program	437.2 · Prof fees-Adult programs	Unpaid	300.00
Total Albert Gessner						300.00
Auric Information Packaging						
Bill	02/24/2022	2022 Cornwall Broc	2022 Cornwall Broc	434 · Publicity & Printing	Unpaid	300.00
Total Auric Information Packaging						300.00
Benninger Landscaping LTD						
Bill	02/10/2022	Invoice 25741	Invoice 25741	469 · Service Contracts	Paid	900.00
Total Benninger Landscaping LTD						900.00
Blackstone Publishing						
Bill	02/10/2022	Invoice 2021436	Invoice 2021436	-SPLIT-	Unpaid	67.48
Bill	02/24/2022	Invoice 2025965	Invoice 2025965	-SPLIT-	Unpaid	374.16
Bill	02/24/2022	Invoice 2024170	Invoice 2025965	-SPLIT-	Unpaid	143.78
Total Blackstone Publishing						585.42
Blood Hound, LLC						
Bill	02/24/2022	Invoice 492755	Invoice 492755	900.1 · NYS SED - Pkg lot, spa...	Unpaid	1,100.00
Total Blood Hound, LLC						1,100.00
Brodart Co. - Juv						
Bill	02/15/2022	Invoice B6363441	Invoice B6363441	-SPLIT-	Unpaid	68.55
Bill	02/15/2022	Invoice B6363589	Invoice B6363589	410.4 · Juvenile Fiction	Unpaid	6.96
Bill	02/15/2022	Invoice B6363588	Invoice B6363588	410.5 · Juvenile Non Fiction	Unpaid	10.44
Bill	02/15/2022	Invoice B6363594	Invoice B6363594	410.4 · Juvenile Fiction	Unpaid	2.99
Bill	02/15/2022	Invoice B6363523	Invoice B6363523	-SPLIT-	Unpaid	10.49
Bill	02/15/2022	Invoice B6363764	Invoice B6363764	-SPLIT-	Unpaid	55.40
Bill	02/15/2022	Invoice B6363522	Invoice B6363522	410.5 · Juvenile Non Fiction	Unpaid	98.59
Bill	02/15/2022	Invoice B6363765	Invoice B6363765	-SPLIT-	Unpaid	9.94
Bill	02/15/2022	Invoice B6363593	Invoice B6363593	410.4 · Juvenile Fiction	Unpaid	27.63
Bill	02/28/2022	Invoice B6370732	Invoice B6370732	-SPLIT-	Unpaid	25.08
Bill	02/28/2022	Invoice B6370724	Invoice B6370724	-SPLIT-	Unpaid	137.76
Bill	02/28/2022	Invoice B6370702	Invoice B6370702	-SPLIT-	Unpaid	121.51
Bill	02/28/2022	Invoice B6371122	Invoice B6371122	410.4 · Juvenile Fiction	Unpaid	53.03
Bill	02/28/2022	Invoice B6371103	Invoice B6371103	410.4 · Juvenile Fiction	Unpaid	67.90
Bill	02/28/2022	Invoice B6370701	Invoice B6370701	-SPLIT-	Unpaid	172.79
Bill	02/28/2022	Invoice B6370729	Invoice B6370729	-SPLIT-	Unpaid	26.28
Bill	02/28/2022	Invoice B6370714	Invoice B6370714	-SPLIT-	Unpaid	40.84
Bill	02/28/2022	Invoice B6370727	Invoice B6370727	-SPLIT-	Unpaid	17.22
Bill	02/28/2022	Invoice B6370726	Invoice B6370726	-SPLIT-	Unpaid	21.53
Bill	02/28/2022	Invoice B6371102	Invoice B6371102	410.5 · Juvenile Non Fiction	Unpaid	65.16
Bill	02/28/2022	Invoice B6371069	Invoice B6371069	410.5 · Juvenile Non Fiction	Unpaid	4.94
Bill	02/28/2022	Invoice B6370728	Invoice B6370728	-SPLIT-	Unpaid	10.49
Total Brodart Co. - Juv						1,055.52
Brodart Co. -Supplies						
Bill	02/15/2022	Invoice 596804	Invoice 596804	430.1 · Library supplies	Unpaid	40.43
Total Brodart Co. -Supplies						40.43
Brodart Co. (McN)						
Bill	02/10/2022	Invoice M193618	Invoice M193618	410.9 · McNaughton	Unpaid	610.75
Total Brodart Co. (McN)						610.75
Cengage Learning/Gale						
Bill	02/28/2022	Invoice 77344393	Invoice 77344393	410.11 · Adult Fiction Standing ...	Unpaid	65.23
Bill	02/28/2022	Invoice 77213688	Invoice 77213688	410.11 · Adult Fiction Standing ...	Unpaid	89.98
Bill	02/28/2022	Invoice 76849571	Invoice 76849571	410.11 · Adult Fiction Standing ...	Unpaid	22.50
Bill	02/28/2022	Invoice 76446113	Invoice 76446113	410.11 · Adult Fiction Standing ...	Unpaid	99.71
Total Cengage Learning/Gale						277.42
Central Hudson Gas & Electric Corp						
Bill	02/28/2022	2100-4099-18-6	Acct. 2100-4099-18-6 Service for Feb 2022	450 · Fuel/Utilities	Unpaid	2,250.04
Total Central Hudson Gas & Electric Corp						2,250.04
Cornwall Central School District						
Bill	02/10/2022	Invoice 101	Invoice 101	490 · Refund of PY Tax Assess...	Paid	122.73
Total Cornwall Central School District						122.73
Cornwall Public Library - Payroll						

Cornwall Public Library
Warrant # 8
As of February 28, 2022

Type	Date	Num	Memo	Split	Paid	Amount
Bill	02/08/2022	Pay end 2.4.2022	Payroll end 2.4.2022 Pay date 2.11.22	1012 · OBT Payroll Checking	Paid	18,422.85
Bill	02/22/2022	Pay end 2.18.2022	Pay end 2.18 pay date 2.25	1012 · OBT Payroll Checking	Paid	17,670.16
Total Cornwall Public Library - Payroll						36,093.01
Cornwall Public Library - Trust & Agency						
Bill	02/08/2022	pay end 2.4.2022	Payroll end 2.4.2022 Pay date 2.11.22	1003 · Due from Trust & Agency	Paid	7,139.89
Bill	02/22/2022	Pay end 2.18.22	Pay end 2.18 pay date 2.25.22	1003 · Due from Trust & Agency	Paid	6,883.77
Bill	02/17/2022	Feb Health Ins	Feb 2022 Health Ins	1003 · Due from Trust & Agency	Paid	5,002.12
Total Cornwall Public Library - Trust & Agency						19,025.78
Creative Gifts & More						
Bill	02/24/2022	Invoice 197	Invoice 197 Shamrock Garland Make and Ta...	430.30 · Adult	Unpaid	40.00
Total Creative Gifts & More						40.00
Deluxe Business Checks and Solutions						
Bill	02/22/2022	Order 11475094	Order 11475094 1000 checks for Operating ...	430.2 · Office supplies	Paid	481.08
Total Deluxe Business Checks and Solutions						481.08
Demco, Inc.						
Bill	02/22/2022	Invoice 7082052	Invoice 7082052	430.2 · Office supplies	Unpaid	200.04
Total Demco, Inc.						200.04
Findaway World, LLC						
Bill	02/16/2022	Invoice 376832	Invoice 376832	413.4 · Reference-Juv electronic	Unpaid	52.24
Bill	02/24/2022	Invoice 378876	Invoice 378876	-SPLIT-	Unpaid	1,344.46
Total Findaway World, LLC						1,396.70
hoopla						
Bill	02/28/2022	Invoice 501758995	Invoice 501758995	412.8 · Digital Streaming	Unpaid	473.56
Total hoopla						473.56
Hudson Archival						
Bill	02/16/2022	Invoice 15658	Invoice 15658 Storage Jan 1 to Dec 31, 2022	413.5 · Reference-Cornwall Loc...	Unpaid	465.00
Total Hudson Archival						465.00
Ingram Library Services						
Bill	02/15/2022	Invoice 57700070	Invoice 57700070	-SPLIT-	Unpaid	690.13
Bill	02/16/2022	Invoice 56710104	Invoice 56710104 & CM 53516859	-SPLIT-	Unpaid	31.64
Bill	02/28/2022	Invoice 57719012	Invoice 57719012	-SPLIT-	Unpaid	27.20
Total Ingram Library Services						748.97
Jacobowitz & Gubits, LLP						
Bill	02/22/2022	Invoice 297938	Invoice 297938	437.1 · Prof fees-Office	Unpaid	100.00
Bill	02/28/2022	Invoice 6363	Invoice 6363 Personnel and Civil Service Co...	437.1 · Prof fees-Office	Unpaid	100.00
Total Jacobowitz & Gubits, LLP						200.00
Janet Mandel						
Bill	02/10/2022	Art Talks 3/16/2022	Art Talks 3/16/2022	437.2 · Prof fees-Adult programs	Unpaid	150.00
Total Janet Mandel						150.00
Library Journal						
Bill	02/28/2022	1 yr renewal	1 yr renewal Customer # 30064878	413.7 · Professional Collection	Unpaid	99.00
Total Library Journal						99.00
Lock Around the Clock						
Bill	02/10/2022	March 2022 Unit 3434	March 2022 Unit 3434	469 · Service Contracts	Paid	62.00
Total Lock Around the Clock						62.00
Marangi Disposal						
Bill	02/15/2022	Invoice 22104808	Invoice 22104808	469 · Service Contracts	Paid	132.29
Total Marangi Disposal						132.29
National Geographic Kids						
Bill	02/16/2022	1 Yr Renewal	1 Yr Renewal	413.6 · Serials	Unpaid	30.00
Total National Geographic Kids						30.00
NET2PHONE						
Bill	02/15/2022	Invoice 1214448561	Invoice 1214448561	431 · Telephone	Paid	250.92

Cornwall Public Library
Warrant # 8
As of February 28, 2022

Type	Date	Num	Memo	Split	Paid	Amount
Total NET2PHONE						250.92
Orange Bank & Trust Cardmember Services						
Bill	02/28/2022	Acct end 1088	Acct end 1088 statement end 2/23/2022	-SPLIT-	Unpaid	2,443.09
Total Orange Bank & Trust Cardmember Services						2,443.09
OverDrive, Inc.						
Bill	02/24/2022	Invoice 022059547	Invoice 022059547	412.32 · E-Audiobooks -- Adult	Unpaid	904.95
Bill	02/24/2022	Invoice 022059548	Invoice 022059548	410.12 · Adult E Book	Unpaid	999.20
Bill	02/24/2022	Invoice 022041515	Invoice 022041515	412.32 · E-Audiobooks -- Adult	Unpaid	155.00
Total OverDrive, Inc.						2,059.15
P & P Quick Copy Center						
Bill	02/15/2022	Invoice 208495	Invoice 208495	430.2 · Office supplies	Unpaid	69.00
Total P & P Quick Copy Center						69.00
Paychex, Inc.						
Bill	02/05/2022	Invoice 2098156	38 Employees Invoice 2098156	437.1 · Prof fees-Office	Paid	216.60
Bill	02/10/2022	Invoice 2022012700	Invoice 2022012700 12/31, 1/14, 1/28 Payrol...	437.1 · Prof fees-Office	Paid	742.04
Total Paychex, Inc.						958.64
Prestige Mechanical & Construction Corp						
Bill	02/10/2022	Invoice 1996	Invoice 1996 Replace Electronic Valve Heati...	452 · Repairs to Building	Paid	1,293.60
Bill	02/22/2022	Invoice 1933	Invoice 1933 Rebuild and reinstall of Heat P...	452 · Repairs to Building	Unpaid	4,224.00
Total Prestige Mechanical & Construction Corp						5,517.60
RCLS						
Bill	02/22/2022	Invoice 30577	Invoice 30577 Line 12.25 Contract with RCLS	469 · Service Contracts	Unpaid	30.00
Bill	02/15/2022	Invoice 30424	Invoice 30424 E Content 1stQ2022	410.13 · e-Content Consortia	Unpaid	2,400.51
Total RCLS						2,430.51
RPC Electric						
Bill	02/22/2022	Invoice 4800	Invoice 4800	452 · Repairs to Building	Unpaid	400.00
Bill	02/22/2022	Invoice 4776	Invoice 4776	452 · Repairs to Building	Unpaid	300.00
Total RPC Electric						700.00
Scott Chatfield						
Bill	02/22/2022	2.27 Music Program	2.27 Music Program	437.2 · Prof fees-Adult programs	Paid	150.00
Total Scott Chatfield						150.00
Times Community Newspapers						
Bill	02/24/2022	Invoice P165352CL	Invoice P165352CL	434 · Publicity & Printing	Unpaid	180.87
Total Times Community Newspapers						180.87
Toshiba						
Bill	02/24/2022	Invoice 465820017	Invoice 465820017	469 · Service Contracts	Unpaid	419.45
Total Toshiba						419.45
Verizon						
Bill	02/16/2022	Service 2/10 to 3/9	Service 2/10 to 3/9/2022 Acct 652-121-949-0...	431 · Telephone	Paid	119.00
Total Verizon						119.00
Verizon Wireless						
Bill	02/15/2022	Jan 02- Feb 01. 2022	Jan 02- Feb 01. 2022 Acct 942108272-00001	431 · Telephone	Paid	15.08
Total Verizon Wireless						15.08
W.B. Mason						
Bill	02/15/2022	Invoice 227140871	Invoice 227140871 & Credit Memo CM0600...	-SPLIT-	Unpaid	123.10
Bill	02/22/2022	Invoice 227474416	Invoice 227474416	-SPLIT-	Unpaid	78.00
Bill	02/22/2022	Invoice 227551254	Invoice 227551254 & CM0638522	-SPLIT-	Unpaid	16.57
Total W.B. Mason						217.67
Wallkill Public Library						
Bill	02/24/2022	Lost Item	Lost Item barcode 32843000644257 Patron ...	2082.3 · 2082.3 Lost Item	Unpaid	3.99
Total Wallkill Public Library						3.99
Williamson Law Book Co.						
Bill	02/24/2022	Invoice 190664	Invoice 190664	-SPLIT-	Unpaid	111.40

Cornwall Public Library

Warrant # 8

As of February 28, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Paid</u>	<u>Amount</u>
Total Williamson Law Book Co.						111.40
TOTAL						<u>82,786.11</u>

Cornwall Public Library
Profit & Loss Budget vs. Actual - Operating
July 2021 through February 2022

	Budget 67%	Jul '21 - Feb 22	Budget	\$ Under Budget	Full 2021-2022 Budget	\$ Under Budget	% of Budget
Income							
2002 · Local Public Funds		1,286,771.00	1,286,770.00	-1.00	1,286,770.00	-1.00	100.0%
2005 · Appropriated Fund Balance		0.00	35,000.00	35,000.00	35,000.00	35,000.00	0.0%
2082 · Library Fines							
2082.1 · 2082.1 Copies/ Printing		2,901.80		-2,901.80		-2,901.80	
2082.13 · 2082.13 Overdue Fines		2,987.12		-2,987.12		-2,987.12	
2082.14 · 2082.14 Program Fees		88.00		-88.00		-88.00	
2082.19 · 2082.19 Misc		141.91		-141.91		-141.91	
2082.2 · 2082.2 Donation		263.33		-263.33		-263.33	
2082.3 · 2082.3 Lost Item		677.14		-677.14		-677.14	
2082.7 · 2082.7 Faxes		752.24		-752.24		-752.24	
2082 · Library Fines - Other		0.00	5,000.00	5,000.00	7,500.00	7,500.00	0.0%
Total 2082 · Library Fines		7,811.54	5,000.00	-2,811.54	7,500.00	-311.54	104.15%
2401 · Income from Investments		260.66	333.36	72.70	500.00	239.34	52.13%
2706 · Gifts & Endowments							
2706.1 · Gifts-Friends		1,273.69	9,000.00	7,726.31	13,500.00	12,226.31	9.44%
2706.2 · Gifts-Other		1,747.37	666.68	-1,080.69	1,000.00	-697.37	169.74%
Total 2706 · Gifts & Endowments		3,021.06	9,666.68	6,645.62	14,500.00	11,528.94	20.49%
2760 · Grants		0.00	0.00	0.00	0.00	0.00	0.0%
3840 · RCLS		4,329.00	0.00	-4,329.00	0.00	-4,329.00	100.0%
Total Income		1,302,193.26	1,336,770.04	34,576.78	1,344,270.00	42,126.74	96.87%
Gross Profit		1,302,193.26	1,336,770.04	34,576.78	1,344,270.00	42,126.74	96.87%
Expense							
141 · Salary-Certified Librarian		117,601.92	147,426.00	29,824.08	221,139.00	103,537.08	53.18%
142 · Salary-Clerical		268,558.18	316,670.64	48,112.46	475,006.00	206,447.82	56.54%
143 · Salary-Treasurer		3,923.09	4,000.00	76.91	6,000.00	2,076.91	65.39%
144 · Salary-Custodial		7,660.00	13,866.68	6,206.68	20,800.00	13,140.00	36.83%
203b · Capital Equipment		0.00	0.00	0.00	0.00	0.00	0.0%
410 · Books		35,485.12	45,505.48	10,020.36	68,258.00	32,772.88	51.99%
411 · Film		201.39	646.00	444.61	646.00	444.61	31.18%
412 · Video/Music/Books on Tape		15,499.56	24,680.08	9,180.52	37,020.00	21,520.44	41.87%
413 · Serials/Reference		7,779.45	8,166.72	387.27	12,250.00	4,470.55	63.51%
430 · Supplies							
430.1 · Library supplies		4,419.49	4,000.00	-419.49	6,000.00	1,580.51	73.66%
430.2 · Office supplies		4,450.94	7,600.00	3,149.06	11,400.00	6,949.06	39.04%
430.3 · Program supplies							
430.30 · Adult		1,058.91	2,000.00	941.09	3,000.00	1,941.09	35.3%
430.31 · YA		55.97	666.68	610.71	1,000.00	944.03	5.6%
430.32 · Juvenile		826.94	1,000.00	173.06	1,500.00	673.06	55.13%
430.33 · Summer Reading		498.84	1,666.68	1,167.84	2,500.00	2,001.16	19.95%
430.34 · Special/Outreach		14.46	1,666.68	1,652.22	2,500.00	2,485.54	0.58%
Total 430.3 · Program supplies		2,455.12	7,000.04	4,544.92	10,500.00	8,044.88	23.38%
Total 430 · Supplies		11,325.55	18,600.04	7,274.49	27,900.00	16,574.45	40.59%
431 · Telephone		3,366.74	5,333.36	1,966.62	8,000.00	4,633.26	42.08%
432 · Square Processing Fee		46.35		-46.35		-46.35	
433 · Postage		1,031.76	2,666.68	1,634.92	4,000.00	2,968.24	25.79%
434 · Publicity & Printing		1,734.76	5,000.00	3,265.24	7,500.00	5,765.24	23.13%
435 · Travel/Conference		493.28	3,000.00	2,506.72	4,500.00	4,006.72	10.96%
437 · Professional Fees							
Total 437 · Professional Fees		7,994.58	27,930.08	19,935.50	41,895.00	33,900.42	19.08%
438 · Dues		660.11	1,000.00	339.89	1,500.00	839.89	44.01%
439 · Equipment Repair		0.00	0.00	0.00	0.00	0.00	0.0%
440 · Contracts w/ Books Co.		0.00	1,466.68	1,466.68	2,200.00	2,200.00	0.0%
450 · Fuel/Utilities		17,309.00	21,333.36	4,024.36	32,000.00	14,691.00	54.09%
451 · Custodial Supplies		799.99	2,000.00	1,200.01	3,000.00	2,200.01	26.67%
452 · Repairs to Building		8,498.79	16,326.68	7,827.89	24,490.00	15,991.21	34.7%
454 · Building Insurance		13,002.78	13,003.00	0.22	13,003.00	0.22	100.0%
455 · RCLS ANSER & Telecommunication		42,937.04	47,536.50	4,599.46	63,382.00	20,444.96	67.74%
469 · Service Contracts		25,234.09	22,850.68	-2,383.41	34,276.00	9,041.91	73.62%
490 · Refund of PY Tax Assessment		122.73	0.00	-122.73	0.00	-122.73	100.0%
800 · Capital Expenditure		0.00	0.00	0.00	0.00	0.00	0.0%
9010.8 · Retirement		64,564.00	68,515.00	3,951.00	68,515.00	3,951.00	94.23%
9030.8 · FICA/Medicare Expense		30,326.27	36,870.00	6,543.73	55,305.00	24,978.73	54.84%
9060.8 · Workers' Comp		5,448.00	7,955.00	2,507.00	7,955.00	2,507.00	68.49%
9090.8 · Health Insurance		48,205.86	68,969.00	20,763.14	103,730.00	55,524.14	46.47%
Total Expense		739,810.39	931,317.66	191,507.27	1,344,270.00	604,459.61	55.03%
		562,382.87	405,452.38	-156,930.49	0.00	-562,332.87	-

Cornwall Public Library
Profit & Loss for capital grants
July 2017 through February 2022

	DASNY #7919 GEN/ELEC/LGT (\$181,000)	Total Grants (Capital Fund)	Capital Fund - Other (Capital Fund)	Total Capital Fund
Expected income	9,050.00	9,050.00	513,009.16 *	522,059.16
Income				
2401 · Income from Investments	0.00	0.00	1,029.48	1,029.48
2760 · Grants	81,450.00	81,450.00	0.00	81,450.00
Total Income	<u>81,450.00</u>	<u>81,450.00</u>	<u>514,038.64</u>	<u>595,488.64</u>
Gross Profit	81,450.00	81,450.00	514,038.64	595,488.64
Expense				
203b · Capital Equipment	0.00	0.00	9,700.27	9,700.27
437 · Professional Fees				
437.1 · Prof fees-Office	3,776.03	3,776.03	0.00	3,776.03
437.2 · Prof fees-Adult programs	0.00	0.00	0.00	0.00
437.3 · Prof fees-YA programs	0.00	0.00	0.00	0.00
437.4 · Prof fees-Juvenile	0.00	0.00	0.00	0.00
437.5 · Prof fees-SRP	0.00	0.00	0.00	0.00
437.6 · Prof fees-Outreach	0.00	0.00	0.00	0.00
437 · Professional Fees - Other	0.00	0.00	0.00	0.00
Total 437 · Professional Fees	<u>3,776.03</u>	<u>3,776.03</u>	<u>0.00</u>	<u>3,776.03</u>
452 · Repairs to Building	0.00	0.00	13,606.61	13,606.61
800 · Capital Expenditure	80,231.95	80,231.95	258,164.18	338,396.13
Total Expense	<u>84,007.98</u>	<u>84,007.98</u>	<u>281,471.06</u>	<u>365,479.04</u>
Net Income	<u><u>-2,557.98</u></u>	<u><u>-2,557.98</u></u>	<u><u>232,567.58</u></u>	<u><u>230,009.60</u></u>

*capital balance on 6/30/17

Future Cash Balance (Capital Account)			
			Balance
Current Capital Balance			\$ 237,347.03
Spend electrical grant		\$ (96,992.02)	\$ 140,355.01
Reimburse remaining electrical grant	\$ 9,050.00		\$ 149,405.01
Future Capital balance			\$ 149,405.01

**Cornwall Public Library
Profit & Loss by Class
July 2021 through February 2022**

	Balance on 2/28/22= \$24,770.72	Balance on 2/28/22= \$3,466.92	Balance on 2/28/22= \$2,609.37	Balance on 2/28/22= \$0			
	Good Idea Fund	Skoufis Adult Tech Grant (\$16, 671)	Schmitt Children Tech Grant (\$13,000)	Arts Mid-Hudson Regrant (Oper)	Friends (Operating)	Operating - Other (Operating)	Total Operating
Income							
2002 · Local Public Funds	0.00	0.00	0.00	0.00	0.00	1,286,771.00	1,286,771.00
2082 · Library Fines	0.00	0.00	0.00	0.00	0.00	7,811.54	7,811.54
2401 · Income from Investments	0.00	0.00	0.00	0.00	0.00	260.66	260.66
2706 · Gifts & Endowments							
2706.1 · Gifts-Friends	0.00	0.00	0.00	0.00	1,273.69	0.00	1,273.69
2706.2 · Gifts-Other	0.00	0.00	0.00	0.00	0.00	1,697.37	1,697.37
2706 · Gifts & Endowments - Other	0.00	0.00	0.00	0.00	0.00	50.00	50.00
Total 2706 · Gifts & Endowments	0.00	0.00	0.00	0.00	1,273.69	1,747.37	3,021.06
2760 · Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3840 · RCLS	0.00	0.00	0.00	0.00	0.00	4,329.00	4,329.00
Total Income	0.00	0.00	0.00	0.00	1,273.69	1,300,919.57	1,302,193.26
Gross Profit	0.00	0.00	0.00	0.00	1,273.69	1,300,919.57	1,302,193.26
Expense							
141 · Salary-Certified Librarian	0.00	0.00	0.00	0.00	0.00	117,601.92	117,601.92
142 · Salary-Clerical	0.00	0.00	0.00	0.00	0.00	268,558.18	268,558.18
143 · Salary-Treasurer	0.00	0.00	0.00	0.00	0.00	3,923.09	3,923.09
144 · Salary-Custodial	0.00	0.00	0.00	0.00	0.00	7,660.00	7,660.00
203b · Capital Equipment	0.00	1,701.82	0.00	0.00	0.00	0.00	1,701.82
410 · Books	0.00	0.00	0.00	0.00	1,913.97	33,571.15	35,485.12
411 · Film	0.00	0.00	0.00	0.00	0.00	201.39	201.39
412 · Video/Music/Books on Tape	0.00	0.00	0.00	0.00	0.00	15,499.56	15,499.56
413 · Serials/Reference	2,090.40	0.00	0.00	0.00	151.97	7,627.48	7,779.45
430 · Supplies	480.94	259.41	0.00	0.00	979.11	10,346.44	11,584.96
431 · Telephone	0.00	0.00	0.00	0.00	0.00	3,366.74	3,366.74
432 · Square Processing Fee	0.00	0.00	0.00	0.00	0.00	46.35	46.35
433 · Postage	0.00	0.00	0.00	0.00	0.00	1,031.76	1,031.76
434 · Publicity & Printing	0.00	0.00	0.00	0.00	0.00	1,734.76	1,734.76
435 · Travel/Conference	0.00	0.00	0.00	0.00	0.00	493.28	493.28
437 · Professional Fees	0.00	0.00	0.00	0.00	269.94	7,724.64	7,994.58
438 · Dues	0.00	0.00	0.00	0.00	0.00	660.11	660.11
450 · Fuel/Utilities	0.00	0.00	0.00	0.00	0.00	17,309.00	17,309.00
451 · Custodial Supplies	0.00	0.00	0.00	0.00	0.00	799.99	799.99
452 · Repairs to Building	0.00	0.00	0.00	0.00	0.00	8,498.79	8,498.79
454 · Building Insurance	0.00	0.00	0.00	0.00	0.00	13,002.78	13,002.78
455 · RCLS ANSER & Telecommunication	0.00	0.00	0.00	0.00	0.00	42,937.04	42,937.04
469 · Service Contracts	0.00	0.00	0.00	0.00	0.00	25,234.09	25,234.09
490 · Refund of PY Tax Assessment	0.00	0.00	0.00	0.00	0.00	122.73	122.73
9010.8 · Retirement	0.00	0.00	0.00	0.00	0.00	64,564.00	64,564.00
9030.8 · FICA/Medicare Expense	0.00	0.00	0.00	0.00	0.00	30,326.27	30,326.27
9060.8 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	5,448.00	5,448.00
9090.8 · Health Insurance	0.00	0.00	0.00	0.00	0.00	48,205.86	48,205.86
Total Expense	2,571.34	1,961.23	0.00	0.00	3,314.99	736,495.40	741,771.62
	-2,571.34	-1,961.23	0.00	0.00	-2,041.30	564,424.17	560,421.64

Total grant money housed in the operating account: \$6,076.29

*March 2022 Policy Report
2021-2022 Cornwall Public Library Board of Trustees~Policy Schedule*

Policies Currently in Review by Committee members/Work in Progress	For Board REVIEW/ Discussions with full Board	For Board VOTE March meeting
Final Handbook 7-11-19-1v.4.docx (New committee next year to revise this! SHRM to look over?)	Collection Development 3/5/2020.docx	
Bylaws	Library History Jan Dempsy.docx	
CPL History (not matching what is on the website)		

Respectfully submitted, Meghann Chyla

Report of the Sustainability Cmte
09Mar22 submitted by Matt R

The Director informed the cmte that an opportunity exists to secure a substantial grant toward a rooftop solar array.

EBSCO is offering \$300,000 to a library that is endeavoring to add solar. They have a number of criteria and CPL appears to meet all of them, so the cmte is confident our application will be accepted. Whether or not we will actually win the grant is another matter, as we're sure many libraries across the country will be applying.

The cmte needs to block time with the Director to complete the application, which is due in late April.

Securing this grant might be a long shot, but it would be a huge win for CPL. The cmte believes that in addition to trying to secure this money, we should be appealing to federal and state representatives, as well as private foundations to try to secure the funds to make this happen.

Strategic Planning

The Strategic Planning Committee met on Monday. The results of our community survey were the central focus of our meeting. Since the data was not significant enough to draw a conclusion, we have decided to extend the survey to the budget vote. We will make the survey available during the time of the vote to add to the efficiency of collecting data. We have also decided to design and conduct a second survey that will be administered during the Riverfest event. The second survey will be shorter and target those who don't use the library.

We discussed inquiring about the presence of a bus that transports senior community members and how it can help those who don't have access to other modes of transportation.

Friends

Nothing to report for the month of February.

Cornwall Public Library

Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	7200441600
1.2	Library Name	CORNWALL PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Cornwall
1.6	Beginning Fiscal Reporting Year	07/01/2020
1.7	Ending Fiscal Reporting Year	06/30/2021
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A

1.11	Beginning <u>Local</u> Fiscal Year	07/01/2020
1.12	Ending <u>Local</u> Fiscal Year	06/30/2021
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	395 HUDSON STREET
1.15	City	CORNWALL
1.16	Zip Code	12518
1.17	Mailing Address	395 HUDSON STREET
1.18	City	CORNWALL
1.19	Zip Code	12518
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 534-8282
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 534-3827
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	cor@rcls.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://www.cornwallpubliclibrary.org
1.24	Population Chartered to Serve (per 2010 Census)	16,841
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds	Absolute

(select one):

- 1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 05/01/1959
- 1.30 Date the library was last registered 08/12/1959
- 1.31 Federal Employer Identification Number 146012580
- 1.32 County ORANGE
- 1.33 School District Cornwall Central
- 1.34 Town/City Cornwall
- 1.35 Library System Ramapo Catskill Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

- 1.36a President/CEO Name N/A
- 1.36b President/CEO Phone Number N/A
- 1.36c President/CEO Email N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

- 1.37 First Name of Library Director/Manager Charlotte
- 1.38 Last Name of Library Director/Manager A Dunaief
- 1.39 NYS Public Librarian Certification Number 24056
- 1.40 What is the highest education level of the library manager/director? Master's Degree
- 1.41 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? Y
- 1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. Y

- | | | |
|------|--|-------------------|
| 1.43 | E-mail Address of the Director/Manager | cdunaief@rcls.org |
| 1.44 | Fax Number of the Director/Manager | (845) 534-3827 |
| 1.45 | Does the library charge fees for library cards to people residing outside the system's service area? | Y |

Public Votes/Contracts

- | | | |
|------|---|---|
| 1.46 | Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. | Y |
|------|---|---|

- | | | |
|-----|--|---|
| 1. | Name of municipality or district holding the public vote | Cornwall Public Library |
| 2. | Indicate the type of municipality or district holding the public vote | School District |
| 3. | Date the vote was held (mm/dd/2021) | 04/20/2021 |
| 4. | Was the vote successful? Y/N | Y |
| 5. | What type of public vote was it? | school district ballot proposition (Ed. Law §259(1)(a)) |
| 6a. | Most recent prior year approved appropriation from a public vote: | \$2,020 |
| 6b. | Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: | \$22,965 |
| 6c. | Total proposed appropriation (sum of 6a and 6b): | \$1,286,770 |

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

- | | | |
|------|--|-----|
| 1.47 | Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. | N |
| 1. | Name of municipality or district holding the public vote | N/A |

- | | | |
|----|---|-------|
| 2. | Indicate the type of municipality or district holding the public vote | Other |
| 3. | Date the last successful vote was held (mm/dd/yyyy) | N/A |
| 4. | What type of public vote was it? | Other |
| 5. | What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? | N/A |

Unusual Circumstances

- 1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? N
 Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49.

- | | | |
|----|---|-----|
| 1. | Name of contracting municipality or district | N/A |
| 2. | Is this a written contractual agreement? | N/A |
| 3. | Population of the geographic area served by this contract | N/A |
| 4. | Dollar amount of contract | N/A |
| 5. | Enter the appropriate code for range of services provided (select one): | N/A |

- 1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	16,463
2.2	Adult Non-fiction Books	15,061
2.3	Total Adult Books (Total questions 2.1 & 2.2)	31,524
2.4	Children's Fiction Books	17,101
2.5	Children's Non-fiction Books	11,024
2.6	Total Children's Books (Total questions 2.4 & 2.5)	28,125
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	59,649

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	1,943
2.10	All Other Print Materials	93
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,036
2.12	Total Print Materials (Total questions 2.7 and 2.11)	61,685

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	36,632
------	------------------	--------

2.14	Local Electronic Collections	8
2.15	NOVEL _{NY} Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	23
2.17	Audio - Downloadable Units	11,972
2.18	Video - Downloadable Units	518
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	220,346
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	269,491

Non-Electronic Materials

2.21	Audio - Physical Units	4,961
2.22	Video - Physical Units	8,820
2.23	Other Circulating Physical Items	96
2.24	Total Physical Items in Collection (Total questions 2.21 through 2.23)	13,877

Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	345,053
------	---	---------

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	2,678
2.27	All Other Print Materials	756
2.28	Electronic Materials	13,159
2.29	All Other Materials	485

2.30 Total Additions (Total questions 2.26 through 2.29) 17,078

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1 Library visits (total annual attendance) 47,216

3.1a Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week CT - Annual Count or weeks?

3.2 Registered resident borrowers 7,544

Note: RCLS purged two years of inactive records.

3.3 Registered non-resident borrowers 316

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4 Does the library have an open meeting policy? Y

3.5 Does the library have a policy protecting the confidentiality of library records? Y

3.6 Does the library have an Internet use policy? Y

3.7 Does the library have a disaster plan? Y

3.8 Does the library have a board-approved conflict of interest policy? Y

3.9 Does the library have a board-approved whistle blower policy? Y

3.10 Does the library have a board-approved sexual harassment prevention policy? Y

Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

- 3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
- 3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N
- 3.13 Does the library have large print books? Y
- 3.14 Does the library have assistive technology for people who are visually impaired or blind? Y
- 3.15 - If so, what do you have?
- screen reader, such as JAWS, Windoweyes or NVDA Yes
- refreshable Braille commonly referred to as a refreshable Braille display No
- screen magnification software, such as Zoomtext Yes
- electronic scanning and reading software, such as OpenBook Yes
- 3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0-5 and 6-11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.
- If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,

- If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.
- If you have not broken out Synchronous Children's Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.

3.17	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	131
3.18	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	39
3.19	Number of Children's Programs	16
Note: We were limited to zoom programs, and reduced capacity for in person. We found that children did not do well with Zoom, so stuck to the in-person reduced capacity where possible. (Library Closed to the public for 13 weeks due to COVID, and limited COVID protocols.)		
3.19a	Number of Synchronous Program Sessions Targeted at Children Ages 0-5	9
3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	7
3.20	Number of Synchronous General Interest Program Sessions	4
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	190
3.21a	Number of Synchronous In-Person Onsite Program Sessions	0
3.21b	Number of Synchronous In-Person Offsite Program Sessions	0
3.21c	Number of Synchronous Virtual Program Sessions	8
3.22	One-on-One Program Sessions	11
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	2,356
3.25	Attendance at Synchronous Programs Targeted at Young	166

Adults Ages 12-18

3.26 Children's Program Attendance 463

Note: We were limited to zoom programs, and reduced capacity for in person. We found that children did not do well with Zoom, so stuck to the in-person reduced capacity where possible. (Library Closed to the public for 13 weeks due to COVID, and limited COVID protocols.)

3.26a Attendance at Synchronous Programs Targeted at Children Ages 0-5 381

3.26b Attendance at Synchronous Programs Targeted at Children Ages 6-11 82

3.27 Attendance at Synchronous General Interest Programs 236

3.28 Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27) 3,221

3.28a Synchronous In-Person Onsite Program Attendance 0

3.28b Synchronous In-Person Offsite Program Attendance 0

3.28c Synchronous Virtual Program Attendance 0

3.29 One-on-One Program Attendance 0

3.29a Total Number of Asynchronous Program Presentations 21

3.29b Total Views of Asynchronous Program Presentations within 7 Days 55

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a. Program(s) for children Yes

b. Program(s) for young adults Yes

c. Program(s) for Adults Yes

d. Summer Reading at New York Libraries name and/or logo used No

e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.31	Library outlets offering the summer reading program	1
3.32	Children registered for the library's summer reading program	221
3.33	Young adults registered for the library's summer reading program	40
3.34	Adults registered for the library's summer reading program	32
3.35	Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)	293
3.36	Children's program sessions - Summer 2021	51
3.37	Young adult program sessions - Summer 2021	26
3.38	Adult program sessions - Summer 2021	2
3.39	Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)	79
3.40	Children's program attendance - Summer 2021	1,023
3.41	Young adult program attendance - Summer 2021	57
3.42	Adult program attendance - Summer 2021	98
3.43	Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42)	1,178

COLLABORATORS

3.44	Public school district(s) and/or BOCES	1
3.45	Non-public school(s)	0
3.46	Childcare center(s)	0

3.47	Summer camp(s)	1
Note: Cornwall Central School District run day camps		
3.48	Municipality/Municipalities	1
Note: Cornwall Recreation-through Town Of Cornwall		
3.49	Literacy provider(s)	0
3.50	Other (describe using the State note)	3
Note: Sheryl Lynch; Ceely Bait; Bryan's Bikes		
3.51	Total Collaborators (total 3.44 through 3.50)	6
Note: Note: collaborated with Cornwall Central School District, CCSD summer camps (2), Town of Cornwall Recreation; Sheryl Lynch, Ceely Bait and Bryan's Bikes		

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

3.52	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.53	- Indicate types of programs offered (check all that apply)	
a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	Yes
c.	Combined audience	Yes
d.	N/A	No
3.54	- Number of sessions	
a.	Focus on birth - school entry (kindergarten)	67
b.	Focus on parents & caregivers	54
c.	Combined audience	24
d.	N/A	0
3.55	Total Sessions	145

3.56 - Attendance at sessions	
a. Focus on birth - school entry (kindergarten)	1,662
b. Focus on parents & caregivers	1,195
c. Combined audience	53
d. N/A	0
3.57 Total Attendance	2,910

3.58 - Collaborators (check all that apply):

a. Childcare center(s)	No
b. Public School District(s) and/or BOCES	Yes
c. Non-Public School(s)	No
d. Health care providers/agencies	No
e. Other (describe using the State note)	Yes

Note: Collaborators: Sheryl Lynch, Ceely's Bait, Bryan's Bikes

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

3.59 Did the library offer adult literacy programs?	No
3.60 Total group program sessions	0
3.61 Total one-on-one program sessions	0
3.62 Total group program attendance	0
3.63 Total one-on-one program attendance	0
3.64 - Collaborators (check all that apply)	
a. Literacy NY (Literacy Volunteers of America)	No
b. Public School District(s) and/or BOCES	No
c. Non-Public Schools	No

d. Other (see instructions and describe using Note) No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.65	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.66	Children's program sessions	11
3.67	Young adult program sessions	0
3.68	Adult program sessions	0
3.69	Total program sessions (total 3.66 + 3.67 + 3.68)	11
3.70	One-on-one program sessions	0
3.71	Children's program attendance	101
3.72	Young adult program attendance	0
3.73	Adult program attendance	0
3.74	Total program attendance (total 3.71 + 3.72 + 3.73)	101
3.75	One-on-one program attendance	0
3.76	- Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	Yes

Note: Collaborator: Hudson Valley Paws for a Cause

Please report information on DIGITAL LITERACY for the 2021 calendar year.

DIGITAL LITERACY

3.77 Did the library offer digital literacy programs? Y

3.78	Total group program sessions	0
3.79	Total one-on-one program sessions	187
3.80	Total group program attendance	0
3.81	Total one-on-one program attendance	187
3.82	Did your library offer teen-led activities during the 2021 calendar year?	N

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	18,501
4.2	Adult Non-fiction Books	9,632
4.3	Total Adult Books (Total questions 4.1 & 4.2)	28,133
4.4	Children's Fiction Books	29,167
4.5	Children's Non-fiction Books	7,048
4.6	Total Children's Books (Total questions 4.4 & 4.5)	36,215
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	64,348

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	8,926
4.9	Circulation of Children's Other Materials	1,224
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	10,150

4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	74,498
ELECTRONIC USE		
4.12	Use of Electronic Material	41,069
4.13	Successful Retrieval of Electronic Information	6,450
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	47,519
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	115,567
4.16	Total Collection Use (Total questions 4.13 & 4.15)	122,017
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	37,439

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	3,448
4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.19	Does the library offer virtual reference?	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20	TOTAL MATERIALS RECEIVED	28,441
------	--------------------------	--------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21	TOTAL MATERIALS PROVIDED	22,901
------	--------------------------	--------

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2021.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y

5.4	Annual number of visits to the library's web site	44,179
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	N
5.8	Is the library part of a consortium for E-rate benefits?	Y
5.9	If yes, in which consortium are you participating?	Ramapo Catskill Library System
5.10	Name of the person responsible for the library's Information Technology (IT) services	Charlotte A Dunaief
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 534-8282
5.12	IT contact's email address	cdunaief@rcls.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	37.5
-----	--	------

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	2.1
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0

6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	6.4
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	8.6
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	18.10
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$40,000
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$84,066
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2022 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of **December 31, 2021**. This 2021 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.

- | | | |
|-----|---|---|
| 2. | Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. | Y |
| 3. | Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. | Y |
| 4. | Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. | Y |
| 5. | Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. | Y |
| 6. | Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. | Y |
| 7. | Is open the minimum standard number of public service hours for population served. (see instructions) | Y |
| 8. | Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate: | |
| 8a. | space | Y |
| 8b. | lighting | Y |
| 8c. | shelving | Y |
| 8d. | seating | Y |
| 8e. | power infrastructure | Y |
| 8f. | data infrastructure | Y |
| 8g. | public restroom | Y |
| 9. | Provides programming to address community needs, as outlined in the library's long-range plan of service. | Y |

10.	Provides	
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y
13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y
14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	63.00
-----	---	-------

8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	63.00
8.10	Annual Total Hours - Main Library	2,457.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,457.00

Note: Note: Closed 94 days, a total of 819 hours, due to the increase of local COVID cases; we did curbside services: pick up, notary, laptop lending for use at curbside, during those days.

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

- CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? Yes
- CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? Yes
- CV3 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? Yes
- CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? Yes
- CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes
- CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? No

CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? No

CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 13

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. br>

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to collectconnect@baker-taylor.com

1. Outlet Name	Cornwall Public Library
2. Outlet Name Status	00 (for no change)
3. Street Address	395 Hudson Street
4. Outlet Street Address Status	00 (for no change)
5. City	CORNWALL
6. Zip Code	12518
7. Phone (enter 10 digits only)	(845) 534-8282
8. Fax Number (enter 10 digits only)	(845) 534-3827
9. E-mail Address	cor@rcls.org
10. Outlet URL	www.cornwallpubliclibrary.org

11.	County	Orange
12.	School District	Cornwall Central School District
13.	Library System	Ramapo Catskill Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,457
16.	Number of Weeks This Outlet is Open	39
16a	Number of weeks an outlet closed due to COVID-19	13
16b	Number of weeks an outlet had limited occupancy due to COVID-19	13
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	48
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	School District
23.	Indicate the year this outlet was initially constructed	1999
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2017
25.	Square footage of the outlet	10,280
26.	Number of Internet Computers Used by General Public	13
27.	Number of uses (sessions) of public Internet computers per	1,187

year

27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	16,233
Note: at least 15 days of statistics are missing, reports were not received for those days		
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	7200441600
38.	<i>FSCSID</i>	NY0566
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries

are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year
(January 1, 2021 to December 31, 2021) 12

NUMBER OF TRUSTEES AND TERMS

10.2 Does your library have a range of trustees stated in the
library's charter documents (incorporation)? Yes

10.3 If yes, what is the range? 5 - 15

10.4 If your library has a range, how many voting positions are
stated in the library's current by-laws? 7

10.6 Does your library's charter documents (incorporation) state
a specified term for trustees? If no, please explain in a
Note. Yes

10.7 If yes, what is the trustee term length, as stated in your
library's charter documents (incorporation)? 3 years

BOARD MEMBER SELECTION

10.8 Enter Board Member Selection Code (select one): EP - board members are elected in a
public election

List Officers and Board Members as of February 1, 2022. Complete one record for each board member.
There must be a record for each voting position, whether filled or vacant. Do not include non-voting
positions.

BOARD PRESIDENT

10.9 First Name Meghan

10.10 Last Name Chyla

10.11 Mailing Address 14 Buttermilk Drive

10.12 City Cornwall

10.13 Zip Code (5 digits only) 12518

10.14 Phone (enter 10 digits only) (845) 612-8300

10.15 E-mail Address CPLTrustee3@gmail.com

10.16	Term Begins - Month	July
10.17	Term Begins - Year (yyyy)	2019
10.18	Term Expires - Month	June
10.19	Term Expires - Year (yyyy)	2022
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
10.21	The date the Oath of Office was taken (mm/dd/yyyy)	07/11/2019
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/26/2019
10.23	Is this a brand new trustee?	N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Carol
3.	Last Name of Board Member	Stein
4.	Mailing Address	23 Union Street
5.	City	Cornwall
6.	Zip Code (5 digits only)	12518
7.	E-mail address	CPLTrustee2@gmail.com
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	July

- | | | |
|-----|--|-----------------------|
| 10. | Term Begins - Year (year) | 2019 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2022 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 02/24/2020 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 02/24/2020 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Matthew |
| 3. | Last Name of Board Member | Soltis |
| 4. | Mailing Address | 32 Washington Street |
| 5. | City | Cornwall On Hudson |
| 6. | Zip Code (5 digits only) | 12520 |
| 7. | E-mail address | CPLTrustee7@gmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2020 |
| 11. | Term Expires | June |

- | | | |
|-----|--|-----------------------|
| 12. | Term Expires - Year (yyyy) | 2023 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/09/2020 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/15/2020 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Stephanie |
| 3. | Last Name of Board Member | Wolf |
| 4. | Mailing Address | 56 Ryan Court |
| 5. | City | New Windsor |
| 6. | Zip Code (5 digits only) | 12553 |
| 7. | E-mail address | CPLTrustee1@gmail.com |
| 8. | Office Held or Trustee | Secretary |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2024 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. | Yes |

Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

- | | | |
|-----|--|------------------------|
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/08/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/13/2021 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Lynn |
| 3. | Last Name of Board Member | Daniels |
| 4. | Mailing Address | 12 Perry Road |
| 5. | City | Cornwall |
| 6. | Zip Code (5 digits only) | 12518 |
| 7. | E-mail address | CPLTrustee5A@gmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | May |
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2022 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | No |

Note: Trustee is filling Roberta Sherman's Term which was to run July 2019 to June 2022.

- | | | |
|-----|--|------------|
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 05/13/2021 |
|-----|--|------------|

- | | | |
|-----|---|-----------------------|
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 05/18/2021 |
| 16. | Is this a brand new trustee? | Y |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Melissa |
| 3. | Last Name of Board Member | Greaves-Kulisek |
| 4. | Mailing Address | P.O. Box 173 |
| 5. | City | Cornwall |
| 6. | Zip Code (5 digits only) | 12518 |
| 7. | E-mail address | CPLTrustee4@gmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2024 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/08/2021 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/13/2021 |
| 16. | Is this a brand new trustee? | N |

- | | | |
|-----|---|------------------------|
| 1. | Status | Filled |
| 2. | First Name of Board Member | Matthew |
| 3. | Last Name of Board Member | Rettig |
| 4. | Mailing Address | 53 Angola Road |
| 5. | City | Cornwall |
| 6. | Zip Code (5 digits only) | 12518 |
| 7. | E-mail address | CPLTrustee6A@gmail.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2020 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2023 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/09/2020 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/15/2020 |
| 16. | Is this a brand new trustee? | N |

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not

be exactly the same as the trustees listed in the section above.

1. Trustee Name Meghann Chyla

Note: Sexual Harassment Prevention Cyber Security with John Hurley Trustee Handbook Club-Personnel Designing for the Future-Post Pandemic Library

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Carol Stein

Note: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Stephanie Wolf

Note: Sexual Harassment Prevention Trustees-Session with a Parliamentarian Trustee Handbook Club - Personnel

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Melissa Greaves-Kulisek

Note: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Matthew Rettig

Note: Sexual Harassment Prevention Construction Aid

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Matthew Soltis

Note: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

1. Trustee Name Lynn Daniels

Note: Sexual Harassment Prevention

2. Has the trustee participated in trustee education in the last calendar year (2021)? Y

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

- | | | |
|----|---|----------------------------------|
| 1. | Source of Funds | School District |
| 2. | Name of funding County, Municipality or School District | Cornwall Central School District |
| 3. | Amount | \$1,263,805 |
| 4. | Subject to public vote held in reporting year or in a previous reporting year(s). | Y |
| 5. | Written Contractual Agreement | Y |

- | | | |
|------|---------------------------------|-------------|
| 11.2 | TOTAL LOCAL PUBLIC FUNDS | \$1,263,805 |
|------|---------------------------------|-------------|

SYSTEM CASH GRANTS TO MEMBER LIBRARY

- | | | |
|------|--|---------|
| 11.3 | Local Library Services Aid (LLSA) | \$4,811 |
| 11.4 | Record all Central Library Services Aid monies received from system headquarters | \$0 |
| 11.5 | Additional State Aid received from the System | \$0 |
| 11.6 | Federal Aid received from the System | \$1,167 |
| 11.7 | Other Cash Grants | \$7,059 |

11.8 **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) \$13,037

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants \$0

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10 LSTA \$0

11.11 Other Federal Aid \$0

11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) \$0

11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$0

OTHER RECEIPTS

11.14 Gifts and Endowments \$7,846

11.15 Fund Raising \$0

11.16 Income from Investments \$367

11.17 Library Charges \$3,717

11.18 Other \$0

11.19 **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) \$11,930

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) \$1,288,772

11.21 **BUDGET LOANS** \$0

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed)	\$450,669
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$1,739,441

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES**Salaries & Wages Paid from Library Funds**

12.1	Certified Librarians	\$192,720
12.2	Other Staff	\$433,643
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$626,363
12.4	Employee Benefits Expenditures	\$191,688
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$818,051

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$45,979
12.7	Electronic Materials Expenditures	\$26,981
12.8	Other Materials Expenditures	\$14,672

12.9 **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8) \$87,632

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF) \$0

12.11 From Other Funds (71OF) \$0

12.12 **Total Capital Expenditures** (Add Questions 12.10 and 12.11) \$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF) \$0

12.14 From Other Funds (72OF) \$8,793

12.15 **Total Repairs** (Add Questions 12.13 and 12.14) \$8,793

12.16 Other Disbursements for Operation & Maintenance of Buildings \$84,643

12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) \$93,436

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies \$20,011

12.19 Telecommunications \$7,221

12.20 Postage and Freight \$2,377

12.21 Professional & Consultant Fees \$40,783

12.22 Equipment \$1,448

12.23 Other Miscellaneous \$15,360

12.24 **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23) \$87,200

Contracts/Debt Service/Transfers/Grand Total

12.25 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR
PUBLIC LIBRARY SYSTEMS IN NEW YORK
STATE** \$55,495

Note: Includes telecommunication charges of \$6,178.

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF) \$0

12.27 From Other Funds (73OF) \$0

12.28 **Total** (Add Questions 12.26 and 12.27) \$0

Other Loans

12.29 Budget Loans (Principal and Interest) \$0

12.30 Short-Term Loans \$0

12.31 **Total Debt Service** (Add Questions 12.28, 12.29 and
12.30) \$0

12.32 **TOTAL OPERATING FUND DISBURSEMENTS**
(Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and
12.31) \$1,141,814

TRANSFERS

Transfers to Capital Fund

12.33 From Local Public Funds (76PF) \$0

12.34 From Other Funds (76OF) \$0

12.35 **Total Transfers to Capital Fund** (Add Questions 12.33
and 12.34; same as Question 13.8) \$0

12.36 **Transfer to Other Funds** \$0

12.37 **TOTAL TRANSFERS** (Add Questions 12.35 and 12.36) \$0

12.38 **TOTAL DISBURSEMENTS AND TRANSFERS** (Add
Questions 12.32 and 12.37) \$1,141,814

12.39 **BALANCE IN OPERATING FUND - Ending Balance for
the Fiscal Year Ending 2021** \$597,627

12.40 **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26) \$1,739,441

ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 03/09/2022

FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy) 09/22/2020

12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2019-06/30/2020

12.44 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources \$0

13.2 All Other Revenues from Local Sources \$177

13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$177

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction \$0

13.5 Other State Aid \$0

13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 **TOTAL FEDERAL AID** \$0

INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.35) \$0

13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) \$177

13.10 **NON-REVENUE RECEIPTS** \$0

13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) \$177

13.12 **BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021** (Same as Question 14.11 of previous year, if fiscal year has not changed) \$331,418

13.13 **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) \$331,595

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction \$132,062

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 **Total Other Disbursements** (Add Questions 14.3, 14.4 and 14.5) \$0

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$132,062

14.8 **TRANSFER TO OPERATING FUND** (Same as \$0

Question 11.22)

14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$132,062
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2021	\$199,533
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$331,595

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	2.91
16.2	Total Librarians	8.91
16.3	All Other Paid Staff	8.06
16.4	Total Paid Employees	16.97
16.5	State Government Revenue	\$4,811
Note: No Money received for State Grants: Construction		
16.6	Federal Government Revenue	\$1,167
16.7	Other Operating Revenue	\$18,989
16.8	Total Operating Revenue	\$1,288,772
16.9	Other Operating Expenditures	\$236,131
16.10	Total Operating Expenditures	\$1,141,814
16.11	Total Capital Expenditures	\$132,062

16.12	Print Materials	61,592
16.13	Total Registered Borrowers	7,860
16.14	Other Capital Revenue and Receipts	\$177
16.15	Number of Internet Computers Used by General Public	13
16.16	Total Uses (sessions) of Public Internet Computers Per Year	1,187
Note: Library Closed to the public for 13 weeks due to COVID, and limited COVID protocols.		
16.17	Wireless Sessions	16,233
16.18	Total Capital Revenue	\$177

Note: Interest Income only, no state grant money received this year

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	7200441600
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	LD
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	SD1
17.7	<i>FSCS ID</i>	NY0566
17.8	<i>SED CODE</i>	440301700003
17.9	<i>INSTITUTION ID</i>	800000040455

SUGGESTED IMPROVEMENTS

Library Name:	CORNWALL PUBLIC LIBRARY
Library System:	Ramapo Catskill Library System

Name of Person Completing Form:

Charlotte A Dunaief

Phone Number:

(845) 534-8282

I am satisfied that this resource (Collect) is meeting library needs:

Neither Agree nor Disagree

Applying this resource (Collect) will help improve library services to the public:

Neither Agree nor Disagree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!