



Cornwall Public Library Policy for Daycares Using CPL as an Emergency Pickup Location

1. Due to limited space at CPL, daycares must apply and be approved to list CPL as an Emergency Pick-up Location. (application on the following page)
2. Daycare providers must always stay with their charges. Library staff cannot be responsible for any unattended child.
3. All children at CPL must adhere to the Library Manners Policy.
4. Daycare providers will be responsible for any damage caused by a child in their care.
5. Daycares will call CPL before arriving if/when they need to use CPL as an Emergency Pick-up Location.
6. Daycares must reapply yearly to use CPL as an Emergency Pick-up Location.

Approved 4/8/2026



Application to Use CPL as an Emergency Pick-up Location

Name of Daycare	
Address And phone number	
Name of Daycare owner(s)	
Maximum Number of Children at Daycare	
Ratio of Carers to children (ex 1:3)	
Latest Pick-up time allowed	
Date Expires one year from date of application	

Approved: 4/8/2026